

## Application for Credit of the University of Auckland Courses

This form is to be used to seek approval for the award of credit for courses previously passed for a completed/almost complete University of Auckland undergraduate degree or diploma to a second University of Auckland undergraduate degree or diploma.

### 1. Personal Details

Family Name:	ID	Number:
First Name/s:		

### 2. When applying for credit, first check both the Credit Regulations and the regulations for the programme you are crediting to in *The University of Auckland Calendar*.

Cross-credits / internal credit requested must total no more than one-third of the requirements for your degree. If crediting between programmes with different values, cross-credits are limited to one-third of the total value of the shorter programme.

#### A. Cross-credit

Cross-credit means a course which is common to two University of Auckland undergraduate diplomas or Bachelor degrees and is credited to both. Cross-credits are not available for Masters degrees, postgraduate Honours degrees, postgraduate diplomas, doctorates, or most certificates.

SUBJECT CODE (e.g. ENGLISH, COMLAW)		NUMERICAL CODE (e.g. 101)	GRADE OBTAINED	POINTS VALUE	COURSE ID [Records to complete]	PROGRAMME	
						COMPLETED UNDER	TO BE CREDITED TO

#### B. Internal credit

Internal credit is credit awarded on the basis of courses previously passed at the University of Auckland, where it is not possible to cross-credit specific papers, e.g. where courses with substantially similar content have different titles

Programme to be credited to:

SUBJECT CODE (e.g. ENGLISH, COMLAW)		NUMERICAL CODE (e.g. 101)	POINTS VALUE	INTERNAL CREDIT AWARDED ON BASIS OF (Note specific course(s) or programme)

### 3. Student's signature

Signature:	Date:
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### 4. Faculty approval

Tick the box on the right and attach a GRC to indicate faculty sign-off on completion, if once the credits noted above are entered the student will have met requirements for their programme

Dean's Signature:	Date:
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### 5. Processing

Complete this form and return to the Records, Enrolment & Fees Office at the contact details on the top of this form.