



Please return this form to:

Student Information Centre Room 112, The ClockTower, Ground Floor, 22 Princes Street, Auckland, New Zealand

## Student Emergency Fund Application Form

The Student Emergency Fund (SEF) is available to assist students whose studies are threatened by financial hardship. Assistance (where appropriate) will be in the form of a targeted grant or vouchers. To be eligible for SEF assistance students must:

- Be currently enrolled at The University of Auckland
- Have an acceptable attendance record (please attach unofficial academic transcript)
- Have exhausted all other avenues of financial assistance requested e.g. StudyLink, WINZ, savings, overdraft, Living Allowance. (Evidence may be requested)
- Have attended their course for five weeks or more
- Complete the application form for SEF Assistance in full.

Tick if complete:


### Personal details

Surname:

Student ID:

Forenames:

Date of birth:

Do you have a partner who is financially dependent on you? Yes/No

No. of children:

Ages:

Do you have a partner who supports you financially? Yes/No

### Contact details

Postal Address:

Email:

Phone:

Cell phone:

### Why are you applying to SEF?

### Office Use Only

SIC Representative:

RN Incident Number:

Panel outcome:

Date Stamp:

Vouchers: (Record voucher numbers)

Signature upon collection of vouchers:

Date:

**What assistance are you seeking from the Student Emergency Fund?**

*Be as specific as you can regarding what level of support you are looking for.*

**Declaration:**

I \_\_\_\_\_ (name) declare that all information enclosed and attached to my SEF application is true and correct and that no relevant information has been withheld. I hereby permit a Student Adviser to verify any details provided in my application form and budget worksheet.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
*(If submitting electronically, insert name here)*

# Budget Worksheet

Income (A)	
Wages	
Holiday work/savings	
Boarders	
Benefit	
Child Support (IRD)	
Family Support (IRD)	
Interest/Investments	
Parents/Family	
Student Allowance	
Student Loan	
Grants/Scholarships	
Other	
<b>Weekly Income Total</b>	

**Please attach the following to your application:**

1. The previous 2 months detailed bank statements for all bank, credit card accounts, store cards (eg. Farmers) and loan statements (including partner's accounts),
2. Evidence of your financial situation ie your current bank balance, 3. Additional financial information which could include a statement from an independent person who can attest to the special circumstances to support the application, or a letter from any institution, e.g. bank, which has declined an application from the applicant for financial support,
4. Supporting documents, i.e. invoices or quotes relevant to the application.

EXPENSES (B)	
Committed Expenses	Per week
Rent/board	
Mortgage	
Power	
Gas	
Home Phone	
Cell Phone	
Internet/Email	
Bank Fees	
Rental/HP	
Whiteware rental/hp	
Hire Purchase	
Other/loans	
Farmers/Warehouse Card	
Credit Card	
Child Support (IRD)	
Bank Overdraft	
Debt Repayment	
Court Fines	
Subscriptions	
Clubs/gym	
Life Insurance	
House Insurance	
Contents Insurance	
Medical Insurance	
Vehicle Insurance	
Automobile Assoc.	
Warrant of Fitness	
Vehicle Registration	
Dog Registration	
Broadcasting fcc	
Property Rates	
Water Rates	
<b>1. Committed Expenses total</b>	

Variable Expenses	Per week
Groceries	
Toiletries	
Cigarettes	
Lunch/takeaways	
Bus/trainfares	
Petrol/Parking	
Photocopying	
Childcare	
Childrens pocket money	
Church Donations	
Entertainment	
Movies/DVDs	
Parties/Pub	
Laundromat	
School Uniforms	
School/course fees	
School/course books	
Other	
<b>2. Variable Expenses total</b>	

Extra Expenses	Per week
Doctor	
Chemist	
Physio	
Dentist/Optomtrist	
Vet	
Hair Cuts	
Home Repairs	
Vehicle Repairs	
School/Course costs	
Computer Costs	
Flat/home items	
Holidays/trips home	
Clothing	
Presents/Cards	
Magazine/book/CD	
Emergency Savings	
Other	
<b>3. Extra Expenses total</b>	

Current Debts & liabilities	\$ per week
Student loan debt from previous year	
Anticipated student loan debt for this year	
Bank Overdraft	
Other creditors (e.g. Visa, GE, Geneva Finance)	
<b>Debt &amp; liabilities total:</b>	

Current Assets over \$1000.00 (eg. Vehicle, computer)	\$ Value
<b>Assets Total:</b>	

Summary	
<b>Weekly income total (A)</b>	
Less Weekly Expenses:	
1. Committed	
2. Variable	
3. Extra	
<b>Weekly Total Expenses (B)</b>	
<b>Equals</b>	
<b>(Savings if A&gt;B or Shortfall if A&lt;B)</b>	