

**Council Minutes Part A
(Open Minutes)
10 June 2019**



<p>PRESENT:</p>	<p>Mr St John (Chair), Professor McCutcheon (Vice-Chancellor), Mr Daniell, Ms Dawson, Ms Tarrant, Mr Ferrier, Mrs Dunphy, Sir Ralph Norris, Ms Newsome, Associate Professor Sims and from item 3 onwards Mr Barton</p>	
<p>IN ATTENDANCE:</p>	<p>Professor Morrow, Mrs Cleland, Mr Gudsell, Ms McNaughton, Mr Barton for items 1 and 2, Ms King for item 3.1.2 in Part B, Mr Matto for item 2.3.3 in Part B and Mrs Verschaeren</p>	
<p>1. APOLOGIES</p>	<p>Associate Professor Kawharu</p>	<p>RESOLVED that the apologies be noted.</p>
<p>2. COUNCIL MEMBERSHIP</p>	<p>Memorandum, 21.05.19 from the General Counsel, Ms Rebecca Ewert regarding the membership of Council Following Resignation of AUSA President Anand Rama and Appointment of Acting President George Barton</p>	<p>RESOLVED (Chancellor/Mr Ferrier): that Council:</p> <ol style="list-style-type: none"> 1. Determine that the appropriate procedure for the appointment of another person, in these circumstances, is for Council to resolve to appoint the member of the AUSA Executive appointed to be Acting President under AUSA's constitution as a member of Council effective immediately for the remainder of Mr Rama's term of office, which is until 30 November 2019; and 2. Appoint Mr Barton as a member of Council using the procedure in 1, with a term of office beginning on the date of the meeting and ending on 30 November 2019.
<p>3. DISCLOSURES OF INTEREST BY MEMBERS</p>	<p>The attention of Members was drawn to the Conflicts of Interest Policy and the need to disclose any interest in an item on the Agenda of the meeting as set out in s175 of the Education Act 1989.</p>	<p>No further disclosures were made.</p>

<p>4. HONOURS/AWARDS</p>	<p>The Queen's Birthday Honours</p> <p>The Chancellor and Vice-Chancellor would send congratulatory letters to those persons with links to the University.</p>	
<p>5. CONFERMENT OF DEGREES</p>	<p>In accordance with the provisions of the Conferment of Academic Qualifications and Academic Dress Statute 1992 the Chancellor conferred the degrees listed (as attached) by stating: <i>By the authority vested in me by resolution of The University of Auckland Council I, SCOTT ST JOHN, Chancellor, confer the degrees stated upon those who, within their several faculties, have satisfied the requirements of this University.</i></p>	
<p>6. AWARD OF DIPLOMAS</p>	<p>In accordance with the provisions of the Conferment of Academic Qualifications and Academic Dress Statute 1992 the Chancellor awarded the diplomas listed (as attached) by stating: <i>By the authority vested in me by resolution of The University of Auckland Council I, SCOTT ST JOHN, Chancellor, award the diplomas stated to those who, within their several faculties, have satisfied the requirements of this University.</i></p>	
<p>7. COUNCIL MEETINGS</p>	<p>7.1 Council, Draft Minutes (Part A), 06.05.19</p>	<p>RESOLVED (Chancellor/Ms Tarrant): that the Minutes (Part A) of the Council meeting held on 06.05.19 be taken as read and confirmed.</p>
	<p>7.2 Matters arising from the Minutes (Part A), 06.05.19</p>	<p>No matters arising</p>
<p>8. VICE-CHANCELLOR'S REPORT</p>	<p>The report was taken as read.</p> <p>The Vice-Chancellor presented the Report and he highlighted the following:</p> <ul style="list-style-type: none"> • With regards to point 3.1: the first meeting of the Special Working Group on the prevention of and response to bullying, harassment and discrimination at the University would take place on 11.06.19. With regards to point 3.9: at the Vice-Chancellors' Meeting on 13 and 14 June 2019, the Vice-Chancellor would raise the issues related to the safety of graduation processions and ask other Universities whether they felt it would be more appropriate to continue with the processions or replace them with another graduation celebration event. • With regards to point 4.2 and the PBRF, the Vice-Chancellor commented on the work undertaken by staff at the University for the PBRF, especially by Professors Harding and Tawhai. Although the results showed a major increase in the number of A and B Grade researchers at the University, as well as an increase of early career researchers, it was disappointing to see 	

	<p>that the University would receive about \$1M less funding than previously.</p> <p>The Vice-Chancellor further responded to a question of a member of Council about the actions the University was taking to mitigate the risk of terrorist or other attacks on campus, that a report in this regard would be submitted to Council via Audit & Risk Committee. A full simulation of a "man with gun on campus" scenario had been run through the Crisis Management Team. It was noted that in the eventuality of such an event, New Zealand Police would take control and the University crisis management apparatus would be subservient to the Police. Currently work was undertaken to improve systems for mass communication about lock down procedures. A full report would be submitted to Council and a 2020 Council briefing session with participation of the Police would be organised.</p> <p>A recent Sunday programme on television reported issues of sexual harassment at universities. Although the programme focused on Otago University, it was important to note that similar cases could take place anywhere and the University was continuing to work on educating its students to keep themselves safe and to treat others properly.</p> <p>In an upcoming briefing session, management would report on Environmental Sustainability and discuss the possibility to incorporate this as a specific topic in the Vice-Chancellor's Report.</p>	
9. REPORTS OF COUNCIL COMMITTEES	9.1 AUDIT AND RISK COMMITTEE	RESOLVED (Chancellor/Ms Dawson): that the Audit and Risk Committee Minutes (Part A), 24.05.19 be received .
	9.1.1 Minutes (Part A), 24.05.19	
	9.2 FINANCE COMMITTEE	RESOLVED (Chancellor/Mr Daniell): that the Finance Committee Minutes (Part A), 29.05.19 be received .
	9.2.1 Minutes (Part A), 29.05.19	
	9.2.2 Recommendation for Auckland Foundation Certificate Fees	RESOLVED (Chancellor/Sir Ralph Norris) that: i) This report be received; ii) An increase of 2.2% over 2019 is accepted; and iii) The Foundation fee for 2020 is set at \$27,800.

	<p>9.3 EQUITY LEADERSHIP COMMITTEE MID-YEAR REPORT</p>	<p>RESOLVED (Chancellor/Mr Daniell) that the Equity Leadership Committee Mid-Year Report be received.</p>
<p>10. SENATE MATTERS</p>	<p>10.1 REPORT OF SENATE, 27.05.19</p> <p>This item was presented by Professor John Morrow, Deputy Vice-Chancellor (Academic) (DVC(A))</p> <p>With regards to the Review of the Institute of Marine Science, Associate Professor Kawharu had raised the concern that the Institute’s response to the recommendation to increase mātauranga Māori was overly defensive. The DVC(A) responded that, although he did not Chair the Education Committee Meeting where the Review was discussed, he was told that the Committee did not share this opinion. He pointed out however, that like all reviews, the Institute would need to submit a year-on review report to Education Committee in 2020 at which point this would be further considered.</p> <p>Part Ai, 1 - 6: Reviews to be received by Council Part Aii, 7 – 9: Policy and other matters requiring Council approval Part B, 1: Matters for noting by Council Part C, 1-2: Matters handled under Delegated Authority</p>	<p>RESOLVED (Chancellor/Sir Ralph Norris): that the recommendations in Part A of the Report of Senate, 27.05.19 be adopted and Parts B and C be noted</p>
<p>11. CORRESPONDENCE REFERRED BY THE CHANCELLOR</p>	<p>11.1 CORRESPONDENCE REGARDING THE UNIVERSITY OF AUCKLAND 2018 ANNUAL REPORT</p> <p>11.1.1 Letter, 08.05.19 from the Hon. Chris Hipkins to the Chancellor regarding the University of Auckland 2018 Annual Report</p>	<p>RESOLVED (Chancellor/Vice-Chancellor): that Council receive correspondence regarding the University of Auckland 2018 Annual Report</p>
<p>12. OTHER MATTERS FOR DECISION OR NOTING</p>	<p>12.1 SEAL</p> <p>Since the Council meeting on 06.05.19 the seal has been applied to the following documents in accordance with the Council resolution of 18.02.1991:</p> <ol style="list-style-type: none"> 1. Deed of Lease – Part Level 3, 93 Grafton Road, Auckland - Littlewonz Ltd (Landlord) and The University of Auckland (Tenant) 2. Deed of Variation of Lease - Level 5, 93 Grafton Road, Grafton - Littlewonz Ltd (Landlord) and The University of Auckland (Tenant) 3. Deed of Assignment of Copyright – Executors of the Estate of Peter Nicholas Tarling and the University of Auckland 	<p>RESOLVED (Chancellor/Vice-Chancellor): that the affixing of the seal to the listed documents be noted.</p>

	<p>12.2 RESCINDMENTS</p> <p>Memoranda, 29.05.19 from Margaret Allen, Manager, Scholarships and Graduation regarding:</p> <p>12.2.1 Rescindments of the Master of Teaching English to Speakers of other Languages; and</p> <p>12.2.2 Rescindments of the Master of Engineering Studies</p>	<p>RESOLVED (Chancellor/Ms Tarrant):that Council receive the Memoranda, 29.05.19 and :</p> <ul style="list-style-type: none"> • Rescind the conferral of Master of Teaching English To Speakers Of Other Languages (MTESOL) and re-award with a class of Honours where applicable in accordance with the memorandum of 29.05.19; and • Rescind the conferral of the Master of Engineering Studies Degrees (MEngS) awarded with merit at the autumn Graduations 2019 and re-award with Second Class Honours, First Division in accordance with the memorandum of 29.05.19
	<p>12.3 STUDENT CHARTER</p> <p>12.3.1 Memo, 23.05.19 from the Vice-Chancellor to Council</p> <p>12.3.2 Student Charter</p> <p>Council noted that the Student Charter was the result of an extensive consultation process and in broad terms highlighted the relationship between the University and its students.</p>	<p>RESOLVED (Chancellor/Mr Barton): that the Council adopt the revised Student Charter.</p>
<p>13. GENERAL BUSINESS</p>	<p>13.1 AUDIT AND RISK COMMITTEE MEETING DATES 2020</p> <ul style="list-style-type: none"> • 6 March 2020 • 25 May 2020 • 21 September 2020 • 18 November 2020 	<p>RESOLVED (Chancellor/Vice-Chancellor): that the Audit and Risk Committee Meeting Dates 2020 be noted.</p>
	<p>13.2 FINANCE COMMITTEE MEETING DATES 2020</p> <ul style="list-style-type: none"> • 4 March 2020 • 22 May 2020 • 15 July 2020 	<p>RESOLVED (Chancellor/Vice-Chancellor): that the Finance Committee Meeting Dates 2020 be noted.</p>

	<ul style="list-style-type: none"> • 18 September 2020 • 23 November 2020 	
14. LEAVE OF ABSENCE	<p>(for the meeting of 26 August 2019)</p> <p>Ms Tarrant advised Council that she might not be able to attend the meeting and Mr Ferrier advised Council that he would be overseas, but could call in, if required.</p>	

PUBLIC EXCLUSIONS

RESOLVED (Chancellor/Vice-Chancellor): that the public be excluded from Part B of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:

Item No. 1.1	Council Meeting Minutes (Part B), 06.05.19
Item No. 2.1.1	Animal Ethics Committee Membership Report
Item No. 2.2.1	Audit and Risk Committee, Minutes (Part B), 24.05.19
Item No. 2.3.1	Finance Committee, Minutes (Part B), 29.05.19
Item No. 2.3.2	Financial Performance and Forecast for 2019
Item No. 2.3.3	Treasury Policy Review
Item No. 2.4.	University Honours Committee Reports
Item No. 3.1.1	2018 Annual report for Auckland UniServices Limited
Item No. 3.1.2	UniServices Financial Statements
Item No. 3.1.3	UniServices Constitution

Reason for passing this resolution in relation to each matter:

The protection of the interests mentioned below.

Grounds under section 48(1) for the passing of this resolution:

Those in Section 9 of the Official Information Act 1982 namely:

- i) To protect the privacy of the persons referred to in the recommendations and to maintain the confidentiality of those recommendations;
- ii) To enable the University to carry on without prejudice or disadvantage negotiations; and
- iii) To prevent the disclosure or use of Official Information for improper gain or advantage.

AND THAT Adrienne Cleland, Professor John Morrow, Peter Gudsell, Sandra King, Lisa Finucane, Mudasir Matto and Wendy Verschaeren be permitted to remain for this part of the meeting, after the public has been excluded, because of their knowledge of, or need to be briefed about, the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because they relate to aspects of the administration of The University of Auckland for which those persons are responsible.

The meeting closed at 5.40pm

The meeting went into Public Excluded session at 5.15pm

Approved as a true and correct record.

Scott St John, Chancellor

Date