

**Council Minutes Part A  
(Open Minutes)  
5 October 2020 (meeting held virtually via Zoom)**



<b>PRESENT:</b>	Mr St John (Chair), Professor Freshwater (Vice-Chancellor), Dr Prasad, Mr Daniell, Ms Quinn, Mr Paitai, Mrs Dunphy, Mr Wang, Ms Tarrant and Ms Dawson.	
<b>IN ATTENDANCE:</b>	Professors Morrow, and Metson; Mrs Cleland, Mr Gudsell, Ms McNaughton and Mrs Verschaeren	
<b>1. APOLOGIES</b>	Professor Curtin, Ms Newsome	<b>RESOLVED</b> that the apologies be <b>noted</b> .
<b>2. DISCLOSURES OF INTEREST BY MEMBERS</b>	<p>The attention of Members was drawn to the Conflicts of Interest Policy and the need to disclose any interest in an item on the Agenda of the meeting as set out in s175 of the Education Act 1989.</p> <p>With respect to item A7.2.1, Mr Wang, Ms Tarrant, Ms Quinn and Mrs Dunphy disclosed that they were students and/or had family members who would be or might be students in 2021.</p> <p>It was agreed that these declared conflicts would not preclude the members participating in the discussions and votes.</p>	<b>RESOLVED</b> (Chancellor/Mr Daniell): That the disclosures be noted and the action taken be endorsed.
<b>3. CONFERMENT OF DEGREES</b>	With the authority of Council, the Chancellor <b>conferred</b> the degrees as per the schedule held by the Graduation Office.	
<b>4. AWARD OF DIPLOMAS</b>	With the authority of Council, the Chancellor <b>awarded</b> the diplomas as per the schedule held by the Graduation Office.	
<b>5. COUNCIL MEETINGS</b>	5.1 <b>Council, Draft Minutes (Part A), 27.07.2020</b>	<b>RESOLVED</b> (Chancellor/Ms Tarrant): that the Minutes (Part A) of the Council meeting held on 27.07.2020 be taken as <b>read</b> and <b>confirmed</b> .
	5.2 <b>Matters arising from the Minutes (Part A), 27.07.2020 not elsewhere on the Agenda.</b>	

<p><b>6. VICE-CHANCELLOR'S REPORT</b></p>	<p>The Vice-Chancellor, Professor Freshwater, presented this item. She highlighted the following:</p> <ul style="list-style-type: none"> <li>• At Midnight on Wednesday 07.10.2020, Auckland would revert to Alert Level 1. There was the expectation for students and staff to be back on Campus from Thursday.</li> <li>• At its last meeting, the Health, Safety and Wellbeing Committee had discussed the wellbeing of staff and the impact of working from home on incidents. Some incidents that occurred at home had been reported but the number of these was minimal.</li> <li>• As part of the work undertaken regarding the Strategic Plan, the Pro Vice-Chancellor Equity, Ms McNaughton and the Equity Office had organised a webinar for staff. The Pro Vice-Chancellor Māori, Professor Kiro, and the Pro Vice-Chancellor Pacific, Associate Professor Salesa, had also organised a hui regarding the Strategic Plan. The feedback the Vice-Chancellor received about the work done by the three Pro Vice-Chancellors during the lockdown had been very supportive.</li> <li>• It was important for the University to prevent future cyber attacks. Work had been undertaken to achieve this through the team of the Deputy Vice-Chancellor (Operations) and Registrar, Mrs Cleland, and would be reported to the Audit and Risk Committee.</li> <li>• Through the pandemic, the University started to look at workspaces quite differently. Connect and Digital Strategy staff were moving to the Newmarket campus which would enable the relocation of the Arts Faculty staff to the premises of 58 Symonds Street during the refurbishing of the Arts building 201.</li> <li>• A number of all-staff forums had already been taking place and another was scheduled for Thursday 08.10.2020. Staff had really valued the possibility to ask questions via the Q&amp;A function of the webinar.</li> <li>• With regard to Able Students, Successful Graduates and Alumni, the University was starting to think about its size, shape and composition moving forward in the future.</li> <li>• During the second lockdown, staff and students moved swiftly into the routines they had learned during the first lockdown. However, this did not mean that it was any easier.</li> <li>• Significant work had been undertaken by Auckland Online with more than 100 students enrolled in Semester two. The focus there had now shifted to 2021 and with more study areas available, it was expected to also generate more interest.</li> <li>• The University had sent out a statement confirming that under either Level 1 or 2, examinations would be held on campus.</li> <li>• With regard to research, the Vice-Chancellor told Council that the PBRF was under review. As part of the consultation around this, the University and UNZ had made their own submissions. It was important for the University to</li> </ul>	<p><b>RESOLVED</b> (Chancellor/Ms Tarrant): that the Vice-Chancellor's Report be <b>noted</b>.</p>
---	---	--

	<p>be heard in this context, as the way the review considered from a government point of view, could have a negative impact on the University.</p> <ul style="list-style-type: none"> <li>• As already reported at a previous Council meeting, the University was waiting for a gifted name from Ngāti Whātua Ōrākei. This had now happened, and the name would be <i>Waipapa Taumata Rau</i>. Council would have to approve the name at its meeting in December, after a briefing by the Kaiarataki, Mr Steedman. The name would then be launched at the same time as the new Strategic Direction.</li> <li>• The University was developing a guiding framework that would enable the implementation of the outcomes identified in the strategy and in alignment with Te Tiriti o Waitangi.</li> <li>• The Vice-Chancellor acknowledged the work undertaken to enable the University's return to a position in the top 150 universities in the world.</li> <li>• The Vice-Chancellor and Chancellor had received a letter from a group that was working around concerns about sexual harassment on campus and also a response from UNZ to that particular letter. The possibility of a climate survey in 2021 was currently being considered.</li> </ul> <p>In response to a question, Council noted that, although the forecast was correct, the target number of Masters Theses completions to date seemed relatively low, as they were usually only completed by the end of the year. In addition, Masters students had received a six weeks extension due to the COVID-19 disruptions in Semester One which would also further delay the submission dates.</p> <p>Council asked if a visit to the Thomas Building could be organised.</p> <p>Council noted the following typographical errors:</p> <ul style="list-style-type: none"> <li>• Just above table I on p. 2: there were approximately 7000 employees and not 16,000</li> <li>• On p. 5 in the column "Incidents", 111 was mentioned as total and this should be 11.</li> </ul>	
<p><b>7. REPORTS OF COUNCIL COMMITTEES</b></p>	<p>7.1 <b>AUDIT AND RISK COMMITTEE</b></p> <p>7.1.1 <b>Minutes (Part A), 21.09.2020</b></p>	<p><b>RESOLVED</b> (Chancellor/Ms Dawson): that the Audit and Risk Committee Minutes (Part A), 21.09.2020 be <b>received</b>.</p>
	<p>7.2 <b>FINANCE COMMITTEE</b></p> <p>7.2.1 <b>Minutes (Part A), 18.09.2020</b></p>	<p><b>RESOLVED</b> (Chancellor/Mr Daniell) that:</p> <ul style="list-style-type: none"> <li>• the Finance Committee Minutes (Part A), 18.09.2020 be <b>received</b>.</li> </ul>

	<p><b>7.2.1 Domestic Student Fees 2021 and International student Fees 2022</b></p>	<ul style="list-style-type: none"> <li>• the Report on Domestic Student Fees 2021 and International Student Fees 2022 be <b>received</b>; and</li> <li>THAT Council: <ul style="list-style-type: none"> <li>i) Approve the attached Domestic Fees Schedule for 2021;</li> <li>ii) Approve the attached International Fees Schedule for 2022;</li> <li>iii) Authorise the Vice-Chancellor to assign any new programmes, including SAC funded micro-credentials, or programmes becoming newly available to international students in 2022, to an appropriate band to enable offers to be made during the recruitment cycle, and report these decisions back to Council;</li> <li>iv) Authorise the Vice-Chancellor to set fees for University programmes delivered offshore or non-SAC funded micro-credentials and to report those to the Council meeting immediately following;</li> <li>v) Note that the Vice-Chancellor will allocate a Diversification and Recovery Scholarship fund as described in this paper to the extent warranted by recruitment indicators on the understanding that this should drive volume;</li> <li>vi) Approve the Compulsory Student Services Fee at \$8.02 per point (GST inclusive) and the associated changes to the Fees Schedule A – All Students;</li> <li>vii) Authorise the Vice-Chancellor to consider other exemptions, reductions or transition arrangements to the Compulsory Student Services Fee as new programme and/or delivery arrangements are implemented</li> <li>viii) Approve the attached Other Fees Schedule for 2021</li> </ul> </li> </ul>
<p><b>8. SENATE MATTERS</b></p>	<p><b>8.1 REPORT OF SENATE, 21.09.2020</b></p> <p>Part Ai, 1-2: Reviews to be <b>received</b> by Council</p> <p>Part Aii, 3-8: Policy and other matters requiring Council <b>approval</b></p> <p>Part B, 1: Matters for <b>noting</b> by Council</p>	<p><b>RESOLVED</b> (Chancellor/Ms Tarrant): that the recommendations in Part A of the Report of Senate, 21.09.2020 be <b>adopted</b>, and Parts B and C be <b>noted</b></p>

	<p>Part C, 1-2: Matters handled under Delegated Authority</p> <p>This item was presented by the Deputy Vice-Chancellor (Academic) (DVC(A)), Professor Morrow.</p> <p>The DVC(A) drew Council's attention to the following:</p> <ul style="list-style-type: none"> <li>• <b>The Review of the School of Chemical Sciences:</b> This included a recommendation to review the second-year curriculum. The panel also provided a series of recommendations addressing supervision and workload issues which were a result of the School's success in recruiting postgraduate students.</li> <li>• <b>The Review of the Disciplinary Area of Pacific Studies:</b> In this review the recommendations aimed to help Pacific Studies cope with the success of recruiting a relatively large number of undergraduate students in the last years. The Review Panel also recommended that the Discipline adopt a clear vision and ensure that this was imbedded in the curriculum. It also emphasised the need for the Discipline to identify pathways into Pacific Studies and redesign the core courses PACIFIC 100 and 100G. There were further recommendations on ways the Discipline could enhance its research profile.</li> <li>• <b>Regulation Amendment 2020/921:</b> At times Council had been asked to rescind qualifications, usually when an error had been made. This amendment proposes that students could withdraw from lower qualifications and allow them to staircase into higher qualifications.</li> </ul>	
<p><b>9. CORRESPONDENCE REFERRED BY THE CHANCELLOR</b></p>	<p>9.1 Letter to the Chancellor from the Hon Chris Hipkins, Minister of Education regarding the University of Auckland's 2019 annual report.</p> <p>9.2 Open letter to the Hon Chris Hipkins, Minister of Education regarding the Māori Professors Call for a National Review of Universities.</p> <p>9.3 Letter from Chris Whelan, CEO Universities New Zealand to Vice-Chancellors and Chancellors regarding sexual harassment and gender-based violence and discrimination at Universities.</p> <p>In response to a question from Council, the Vice-Chancellor responded that there had been a total of eight Non-Disclosure Agreements (NDAs) across eight Universities in New Zealand in the last eight years. Two of these related to the University of Auckland but were not related to sexual harassment. The process on how to deal with these matters in the future was to be reviewed.</p>	<p><b>RESOLVED</b> (Chancellor/Mrs Dunphy): that Council <b>receive</b> correspondence regarding:</p> <ul style="list-style-type: none"> <li>• The University of Auckland 2019 Annual Plan;</li> <li>• The Māori Professors Call for a National Review of Universities; and</li> <li>• Sexual harassment and gender-based violence and discrimination at Universities.</li> </ul>

<p><b>10. OTHER MATTERS FOR DECISION OR NOTING</b></p>	<p>10.1 <b>SEAL</b></p> <p>Since the Council meeting on 27.07.2020 the seal has been applied to the following document in accordance with the Council resolution of 18.02.1991:</p> <ul style="list-style-type: none"> <li>• Deed of Assignment – Carlaw Park Student Village - Stage 3 – Haydn &amp; Rollett Property Fund Ltd (Assignor) Haydn &amp; Rollett Property Fund No. 1 Ltd (Assignee) &amp; The University of Auckland</li> </ul>	<p><b>RESOLVED</b> (Chancellor/Mr Daniell): that the affixing of the seal to the listed document be <b>noted</b>.</p>
<p><b>11. ELECTION - APPOINTMENT</b></p>	<p>11.1 <b>ELECTION OF THE STUDENT REPRESENTATIVE ON COUNCIL</b></p> <p>11.1.1 Memorandum, 24.09.2020 from the Returning Officer, Mrs Adrienne Cleland</p>	<p><b>RESOLVED</b> (Chancellor/Mrs Dunphy): that the memorandum. 24.09.2020 from the Returning Officer be <b>received</b> and Mr Junyi (Johnny) Wang be <b>re-appointed</b> as the student representative on Council for a one-year term (1 November 2020 – 31 October 2021).</p>
<p><b>12. GENERAL BUSINESS</b></p>	<p>The Chancellor thanked the Pro Vice-Chancellor Equity, Mrs McNaughton who would be retiring soon for all the work she had undertaken for Equity at the University and wished her all the best.</p>	
<p><b>13. LEAVE OF ABSENCE</b></p>	<p>(for the meeting of 09.12.2020)</p> <p>None requested</p>	

## **PUBLIC EXCLUSIONS**

**RESOLVED** (Chancellor/Vice-Chancellor): that the public be excluded from Part B of this meeting.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter considered:

Item No. 1.1	Council Zoom Meeting Minutes (Part B), 27.07.2020
Item No. 2.1	Audit and Risk Committee, (Part B), 21.09.2020
Item No. 2.2	Finance Committee, Minutes (Part B), 18.09.2020, Financial Performance and Forecast for 2020, Business Recovery Programme
Item No. 2.3	Honours Committee Report
Item No. 2.4	Vice-Chancellor's Review Committee – Terms of Reference
Item No. 4.1	Council Appointments Procedures
Item No. 4.2	Appointment of the Alumni Representative on Council
Item No. 4.3	Election of Chancellor and Pro-Chancellor

The protection of the interests mentioned below.

Grounds under section 48(1) for the passing of this resolution:

Those in Section 9 of the Official Information Act 1982 namely:

- i) To protect the privacy of the persons referred to in the recommendations and to maintain the confidentiality of those recommendations;
- ii) To enable the University to carry on without prejudice or disadvantage negotiations; and
- iii) To prevent the disclosure or use of Official Information for improper gain or advantage.

AND THAT Adrienne Cleland, Professors Jim Metson and John Morrow, Peter Gudsell, Pamela Moss and Wendy Verschaeren be permitted to remain for this part of the meeting, after the public had been excluded, because of their knowledge of, or need to be briefed about, the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, was relevant to those matters because they relate to aspects of the administration of The University of Auckland for which those persons were responsible.

**The meeting closed at 7.00pm.**

**The meeting went into Public Excluded session at 5.10pm**

**Approved as a true and correct record.**

**Scott St John, Chancellor**

**Date**