

**Council Minutes Part A
(Open Minutes)
8 December 2021 (meeting was held virtually via Zoom)**



PRESENT:	Ms Tarrant (Chair), Professor Freshwater (Vice-Chancellor), Dr Prasad, Sir Michael Daniell, Professor Curtin, Mrs Dunphy, Ms Dawson, Mr Paitai, Mr McDonald, Mr Wang, Ms Newsome and Ms Quinn	
IN ATTENDANCE:	Mrs Cleland, Professors Linton, Stinear and Metson; Associate Professors Hoskins and Kool; Mr Bluett, Ms Moss, Mr Neale, Ms Fitzpatrick, Mr Brandon, Mr Stevenson, Mr Browne, and Ms Verschaeren	
KARAKIA	The meeting was opened with a karakia by the Māori representative on Council, Mr Paitai.	
1. APOLOGIES	None	
2. DISCLOSURES OF INTEREST BY MEMBERS	The attention of Members was drawn to the Conflicts of Interest Policy and the need to disclose any interest in an item on the Agenda of the meeting as set out in Schedule 11, Clause 8 of the Education and Training Act 2020. No further disclosures were made.	
3. CONFERMENT OF DEGREES	With the authority of Council, the Chancellor conferred the degrees as per the schedule provided to the meeting.	
4. AWARD OF DIPLOMAS	With the authority of Council, the Chancellor awarded the diplomas, as per the schedule provided to the meeting.	
5. COUNCIL MEETINGS	5.1.1 Council, Draft Minutes (Part A), 11.10.2021	RESOLVED (Ms Newsome/Dr Prasad): that the Minutes (Part A), 11.10.2021 be taken as read and confirmed .
	5.1.2 Council, Draft Minutes (Part A), 30.11.2021	RESOLVED (Chancellor/Professor Curtin): that the Minutes (Part A), 30.11.2021 be taken as read and confirmed .

	<p>5.2 Matters arising from the Minutes (Part A), 11.10.2021 and 30.11.2021 not elsewhere on the Agenda.</p> <p>None..</p>	
<p>6. VICE-CHANCELLOR'S REPORT</p>	<p>The report was taken as read.</p> <p>The Vice-Chancellor, Professor Freshwater, gave Council the following update about the report:</p> <ul style="list-style-type: none"> • A considerable amount of work had been undertaken in preparation for the return to campus. This included the possibility of having Summer School on campus and testing systems/ processes in preparation for Semester One. Consideration had also been given to the return of staff to campus and this included working through the complexities of managing the University's Vaccine Policy and the undertaking of a risk assessment. • Over the last four months, effort has been made for the University to balance a triangulation of its values, the responsibilities for Health, Safety and Wellbeing and the commitment to providing a lively and dynamic student and staff experience on campus. • The Government consultation around the High Value International Education Policy was currently still in process and a response could be expected early 2022. In the meantime, there was a possibility that the University would receive a small cohort of international students who already held exemptions to study in New Zealand prior to the current lockdown. • The work undertaken with the Government with regard to the MBIE research green paper included taking a strong and focused look at research work for the future. • The University continued to be strongly supported by its alumni donors during the pandemic. • The University had been working on developing a Freedom of Expression Policy. This work had been led by Professor Peter Hunter and a draft had been submitted to Senate and Council earlier this year. Currently a formal Policy document with Guidelines was being developed, taking into account connections to Academic Freedom and the University's Code of Conduct. The finalised document would be submitted to Senate and Council in 2022. • Earlier in 2021 the University commissioned an independent review of its processes, systems, practices and policies regarding Health and Safety for staff with inclusion of safety around social media and security. The report of this review had now been completed and had been submitted to the Audit and Risk Committee. 	<p>RESOLVED (Mr Wang/Mr McDonald): that the Vice-Chancellor's Report be noted.</p>

	<ul style="list-style-type: none"> • Earlier this year a letter regarding Mātauranga Māori was published in The Listener which received a lot of interest in the media. Currently the Royal Society Te Apārangi was investigating the letter which had created international media interest. Although the Royal Society Te Apārangi would formulate its own response to the letter which would differ from that from the University, it was important to follow up on it. • Media attention had also been given to the University's Vaccine Policy which attracted different views. The University is part of International University networks which included more than 100 universities and had committed to working together on vaccine misinformation. • The Vice-Chancellor acknowledged the many positive awards and outcomes achieved by the University's staff and students under very difficult circumstances. She also highlighted the significant progress that had been made on the implementation of the new strategy. <p>In a discussion that followed, Council noted that in 2021 all exams had been online with a small number of them having online invigilation for professional registration purposes. To ensure the integrity of the exams, the focus had been on working with staff to develop ways of designing exams that would minimise the risk of plagiarism.</p> <p>Not all courses at the University had exams. The rule used to be that 50% of Stage One courses were assessed by exams but this rule had been discontinued, as there were now more pedagogically appropriate ways to assess them. This was also being considered by the current Curriculum Transformation Project.</p> <p>Council acknowledged Associate Professor Salesa who had been appointed as Vice-Chancellor of Auckland University of Technology(AUT) for his work at the University as the first Pro Vice-Chancellor (Pacific). The Chancellor expressed the hope that his appointment would result in increased collaboration with AUT.</p>	
7. REPORTS OF COUNCIL COMMITTEES	7.1 AUDIT AND RISK COMMITTEE 7.1.1 Minutes, (Part A), 24.11.2021	RESOLVED (Ms Dawson/Dr Prasad): that the Audit and Risk Committee Minutes (Part A), 24.11.2021 be received .
	7.2 CAPITAL EXPENDITURE COMMITTEE 7.2.1 Minutes, (Part A), 19.11.2021 7.2.2 Terms of Reference for approval	RESOLVED (Chancellor/Sir Michael Daniell): that the Capital Expenditure Committee Minutes (Part A), 19.11.2021 be received . RESOLVED (Ms Newsome/Mr Wang): that the Capital Expenditure Committee terms of reference be approved .

	<p>7.3 FINANCE COMMITTEE</p> <p>7.3.1 Minutes, (Part A), 23.11.2021</p>	<p>RESOLVED (Sir Michael Daniell/Professor Curtin): that the Finance Committee Minutes (Part A), 23.11.2021 be received.</p>
	<p>7.4 UNIVERSITY EQUITY LEADERSHIP COMMITTEE</p> <p>This item was presented by the Pro Vice-Chancellor (Equity), Professor Stinear. She advised Council that:</p> <ul style="list-style-type: none"> • The Equity Office was currently responding to the recommendations of the Equity Function Review with a few staffing appointments and decentralisation of the equity work across the organisation. • In the first quarter of 2022, the Disability Action Plan would be submitted to Council for endorsement. <p>In response to a question of Council about Ngā Taurira Māori and professional staff representation in the new Equity groups, the Pro Vice-Chancellor (Equity) responded that the Equity Office was currently consulting with Ngā Taurira Māori with regard to representation on the Committee. She also advised that representation of Service Divisions would include representation of professional staff on the Equity Action Network. The membership of the University Equity Leadership Committee was decided after careful consideration, but once the meetings started, further representation could be considered if necessary.</p> <p>7.4.1 December 2021 Report</p> <p>7.4.2 Equity Action Network Terms of Reference and Membership</p> <p>7.4.3 University Equity Leadership Committee Terms of Reference and Membership. This committee was replacing the current Equity Leadership Committee. The Terms of Reference of the current Equity Leadership Committee are included as a reference.</p>	<p>RESOLVED (Mrs Dunphy/Mr Paitai): that the Equity Leadership Report – December 2021 be received.</p> <p>RESOLVED (Chancellor/Dr Prasad): that the Equity Action Network Terms of Reference and Membership be endorsed.</p> <p>RESOLVED (Chancellor/Mrs Dunphy): that the University Equity Leadership Committee Terms of Reference and Membership be approved.</p>

<p>8. SENATE MATTERS</p>	<p>8.1 REPORT OF SENATE, 29.11.2021</p> <p>Part Ai 1: Policy and other matters requiring to be received by Council Part Aii 1-12: Policy and other matters requiring Council approval Part B, 1: Matters for noting by Council Part C, 1: Matters handled under Delegated Authority</p> <p>The Vice-Chancellor explained that it was decided to defer the Freedom of Expression Policy to next year, as the Zoom webinar format of the Senate meeting of 29.11.2021 did not really allow for an open discussion. The Pro Vice-Chancellor (Education) (PVC(E), Associate Professor Kool, drew Council's attention to the following items:</p> <ul style="list-style-type: none"> • The 'Concurrent Teaching policy' (Part A: ii), 2 – p. 59) which ensured that courses taught concurrently across different levels of a programme maintained a clear difference, and that students were assessed at the level appropriate to their enrolment. The Policy was developed by Academic Programmes Committee as a result of CUAP feedback. Reports on Concurrent Teaching had traditionally gone to APC for review. This topic might shift to Education Committee in the future. • Learning and Teaching Policy Arrangements for 2022 (Part A: ii), 8 – p. 60) During the COVID-19 period in the last two years, the University had to develop interim policies to cover 'teaching delivery, assessment, and sub-doctoral research' for each semester. This carried an administrative burden and created uncertainty for staff and students. Therefore, the Provost Deans and Directors Committee and the Education Committee now endorsed the policy decisions for managing teaching delivery, assessment, and sub-doctoral research under continuing COVID-19 conditions in 2022. The proposed Omnibus Amendment Statute would temporarily vary specific provisions of relevant statutes, regulations and policies relating to teaching and delegated the authority to the Vice-Chancellor to further vary learning and teaching arrangements as required by emergency circumstances, or to prevent hardship to students and staff. The Vice-Chancellor could sub-delegate further to the Provost and Deans as necessary. The Omnibus Statute would remain in place for 2022. • The Student Academic Misconduct Statute (Part A: ii), 9 – p.60) had been updated to reflect changes to processes for academic misconduct in online examinations. Further changes were made to other parts of the Statute to capture the role of Academic Integrity Advisers and to ensure that academic misconduct investigations could be completed fairly, efficiently, and in a timely manner. 	<p>RESOLVED (Professor Curtin/Ms Newsome): that the recommendations in Part A of the Report of Senate, 29.11.2021 be adopted and Parts B and C be noted</p>
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9. CORRESPONDENCE REFERRED BY THE CHANCELLOR	No items received	
10. OTHER MATTERS FOR DECISION OR NOTING	None	
11. ELECTIONS - APPOINTMENTS	11.1 ELECTION OF A SENATE MEMBER ON the UNIVERSITY HONOURS COMMITTEE In the 2021 Committee Elections one candidacy was received to fill two vacancies on the University Honours Committee. Professor Elizabeth Rata was elected unopposed; the unfilled vacancy now became a casual vacancy, and the Committee would be asked to submit a nomination.	RESOLVED (Chancellor/Professor Curtin): that the result of the election of a Senate member on the University Honours Committee be noted .
12. GENERAL BUSINESS	Council thanked Sir Michael Daniell whose final term of office would be ending on 25.02.2021, for the work he undertook for Council over the years. The Chancellor invited him to attend the first meeting of Council in March 2022 to officially celebrate his departure.	
13. LEAVE OF ABSENCE	(for the meeting of 14.03.2022) No leave of absence was requested.	

PUBLIC EXCLUSIONS

RESOLVED (Chancellor/Mr McDonald): that the public be excluded from Part B of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:

Item No. 1.1	Council Minutes (Part B), 11.10.2021 and 30.11.2021
Item No. 2.1.1	Audit and Risk Committee Minutes (Part B), 24.11.2021
Item No. 2.1.2	Code of Pastoral Care
Item No. 2.2.1	Capital Expenditure Committee Minutes 19.11.2021
Item No. 2.2.2	Business Case
Item No. 2.3.1	Finance Committee, Minutes (part B), 24.11.2021
Item No. 2.3.2	Update to Latest Estimate 2021 Year End Position
Item No. 2.3.3	Budget Report 2022
Item No. 2.4	Honours Committee
Item No. 4.1	2021 key performance targets aligned to Taumata Teitei
Item No. 4.2	Rankings Strategy
Item No. 5.1	Council Committee Membership for 2022

Reason for passing this resolution in relation to each matter:

The protection of the interests mentioned below.

Grounds under section 48(1) for the passing of this resolution:

Those in Section 9 of the Official Information Act 1982 namely:

- i) To protect the privacy of the persons referred to in the recommendations and to maintain the confidentiality of those recommendations;
- ii) To enable the University to carry on without prejudice or disadvantage negotiations; and
- iii) To prevent the disclosure or use of Official Information for improper gain or advantage.

AND THAT Adrienne Cleland, Professors Linton and Metson, Tim Bluett, Pamela Moss, Simon Neale, Todd Somerville, Bridget Fitzpatrick, Anthony Brandon and Wendy Verschaeren be permitted to remain for this part of the meeting, after the public has been excluded, because of their knowledge of, or need to be briefed about, the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because they relate to aspects of the administration of The University of Auckland for which those persons are responsible.

The meeting closed at 6.25

The meeting went into Public Excluded session at 4.45pm

Approved as a true and correct record.

Cecilia Tarrant, Chancellor

Date