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# Regulations – Doctor of Philosophy and Higher Doctorates

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# REGULATIONS – DOCTOR OF PHILOSOPHY

## Statute for the Degree of Doctor of Philosophy – PhD

### Notes:

- (i) “Candidate/s” refers to candidate/s for the degree of Doctor of Philosophy.
- (ii) “Candidature” refers to a person’s status as a candidate for the degree of Doctor of Philosophy.
- (iii) “Doctoral year” refers to each block of 12 months from the initial date of programme enrolment.
- (iv) Full-time and part-time enrolment are defined in the doctoral full-time and part-time enrolment policy and procedures.

### General Requirements

- 1 A candidate for the Degree of Doctor of Philosophy (PhD) is required to undertake an original and coherent research project and to present the outcome of that research project for examination as a thesis.
- 2 The research project, which may include scholarly creative practice, must involve enquiry that is experimental and/or critical in nature and be driven by an intellectual hypothesis, position, problem or question(s) capable of being rigorously explored and of making an original and significant contribution to knowledge and/or understanding in the relevant field(s) of study.
- 3 The research project must be conducted under supervision and over the period of enrolment in the PhD programme, and must be conducted in accordance with the Research Code of Conduct Policy.
- 4 The thesis requirement at Regulation 1 must be satisfied by a cohesive written document, which shall not normally exceed 100,000 words. Scholarly creative work (written or otherwise) that forms an integrated whole with the written document may be submitted for examination as part of the thesis requirement.
- 5 The thesis must be undertaken and completed in accordance with the Doctoral Thesis Policy and Procedures and, where scholarly creative work is (to be) presented for examination as part of the thesis requirement, with the PhD – Including Scholarly Creative Work Policy and Procedures.
- 6 In order for the PhD degree to be awarded, the Board of Graduate Studies (or delegate[s]) must be:
  - a satisfied that the requirements of Regulations 1-5 and Regulation 47 have been met  
and
  - b satisfied that, subject to Regulation 43, the candidate has performed at doctoral level in an oral examination, held in accordance with this Statute on the thesis, the subject of the thesis and the field(s) to which the subject belongs  
and
  - c satisfied, by the examination process prescribed by this Statute, that the thesis:
    - (i) makes an original and significant contribution to knowledge or understanding in its field(s)  
and
    - (ii) meets internationally recognised standards for such work  
and
    - (iii) demonstrates knowledge of the literature relevant to the subject and the field(s) to which the subject belongs, and demonstrates the ability to exercise critical and analytical judgement of that literature  
and
    - (iv) is satisfactory in its methodology, in the quality and coherence of its expression, and in its scholarly presentation and format.

### Duration

- 7 The thesis must be submitted within a maximum of 48 months of full-time equivalent enrolment from the initial date of enrolment in the PhD programme, unless a later submission date is permitted by the Board of Graduate Studies (or delegate) in accordance with the Doctoral Extension of Enrolment Policy and Procedures. For the avoidance of doubt, the provisions pertaining to the submission of the “thesis” in this regulation and in the remainder of this statute apply to all work (to be) presented for examination in fulfilment of the thesis requirement at Regulation 1.
- 8 The thesis must not be submitted in less than 36 months of full-time equivalent enrolment from the initial date of enrolment in the PhD programme, unless permission is granted by the Board of Graduate Studies (or delegate).
- 9 Permission for submission of the thesis must not be granted where a candidate has been enrolled for less than 24 months full-time equivalent from the initial date of enrolment in the PhD programme.

- 10 Part-time enrolment may be permitted, subject to the Doctoral Full-time and Part-time Enrolment Policy and Procedures.
- 11 A candidate may be permitted to suspend their enrolment subject to the Doctoral Suspension of Enrolment Policy and Procedures.
- 12 The initial date of enrolment in the PhD programme may not be backdated except:
  - a in exceptional circumstances as approved by the Board of Graduate Studies (or delegate) and up to a maximum of six months
  - or
  - b as permitted under the PhD – Masters Thesis Transfer Policy and Procedures or Doctoral Transfer Policy and Procedures.

## Admission

- 13 To be admitted to the PhD programme, applicants must satisfy the University's Admission regulations and are required to have:
  - a in their most recent attempt at a relevant qualification:
    - (i) completed the requirements for a Bachelors Honours or Masters degree or postgraduate diploma in a relevant subject area with at least a B+ average at the University of Auckland, or, where relevant to the intended subject of the PhD, the Degree of Bachelor of Medicine and Bachelor of Surgery at the University of Auckland; in all cases relevance is determined by the Board of Graduate Studies (or delegate)
    - or
    - (ii) satisfied the requirements of the PhD – Masters Thesis Transfer Policy and Procedures
    - or
    - (iii) completed the requirements for a qualification approved by the Board of Graduate Studies (or delegate) as relevant, with regard to subject area, and as equivalent to a Bachelors Honours or Masters degree with at least a B+ average at the University of Auckland
  - and
  - b satisfied the requirements of the Doctoral Candidate Research Capacity Policy and Procedures
  - and
  - c satisfied the University of Auckland postgraduate English language requirements and any further requirements for evidence of English language proficiency set by the Board of Graduate Studies (or delegate)
  - and
  - d where creative work is to be presented for examination as part of the thesis requirement, have satisfied the eligibility and research project approval requirements of the PhD – Including Scholarly Creative Work Policy and Procedures
  - and
  - e have a research project approved by the Board of Graduate Studies (or delegate) as consistent with the requirements of Regulation 2 and capable of satisfying the requirements for the award of the PhD degree
  - and
  - f have the approval of the Head(s) of the relevant academic unit(s) or their nominee(s) for the purposes of doctoral matters ("the Academic Head(s)") with regard to the availability of appropriate supervision and the availability of the research resources deemed necessary by the Academic Head(s).
- 14 In exceptional circumstances, the Board of Graduate Studies (or delegate) may, subject to the Doctoral Exceptional Circumstance Entry Policy and Procedures, admit to the PhD programme an applicant whose qualifications do not meet the requirements of Regulation 13a.
- 15 An applicant may be considered for transfer from an existing doctoral enrolment subject to the Doctoral Transfer Policy and Procedures.
- 16 An applicant may be considered for off-campus enrolment subject to the Doctoral Off-campus Research Policy and Procedures.
- 17 The final decision on admission to the PhD programme shall be made by the Board of Graduate Studies (or delegate).
- 18 Admission to the PhD programme may be rescinded prior to enrolment in the programme where information that was not available to the Board of Graduate Studies (or delegate) at the time the admission decision was made, and which would have resulted in a different decision being made, becomes available, or where, due to circumstances unforeseeable at the time of the decision, supervision and/or necessary resources will no longer be available for the enrolment.
- 19 Admission to the PhD programme is valid for up to six months (or a maximum of 12 months in exceptional circumstances as approved by the Board of Graduate Studies (or delegate)) from the date of notification

of admission to the programme. Where enrolment in the programme does not occur within that time, re-application for admission to the programme is required.

- 20 Concurrent enrolment in another programme at the University of Auckland or at another institution is not permitted except as approved by the Board of Graduate Studies (or delegate) in exceptional circumstances.
- 21 Persons who are permitted by the Board of Graduate Studies (or delegate) to enrol in a joint or dual doctoral degree must satisfy all the requirements of this Statute in order to have the PhD degree awarded, unless an individual requirement is varied under Regulation 53.

## Supervision

- 22 The Academic Head(s) is (are) responsible for the provision of supervision for the duration of the candidate's enrolment.
- 23 The Board of Graduate Studies (or delegate) will appoint at least two supervisors for each candidate in accordance with the Doctoral Supervision Policy and Procedures.
- 24 Changes in supervision during candidature are subject to the Doctoral Supervision Policy and Procedures and the approval of the Board of Graduate Studies (or delegate), with whom the final decision as to the appointment of supervisors rests.

## Enrolment and Candidature

- 25 Except for any period(s) of suspension approved under Regulation 11, candidates are required to be enrolled continuously from the initial date of enrolment in the PhD programme until the date of thesis submission under Regulations 7–9.
- 26 Candidature for the PhD degree commences upon enrolment in the PhD programme and continues, regardless of any period(s) of suspension approved under Regulation 11, until the date on which any one of the following occurs:
- a notification from the Board of Graduate Studies (or delegate) that all requirements for the award of the degree at Regulation 6 have been met
  - b notification from the Board of Graduate Studies (or delegate) that the final decision under Regulation 46 is that the degree not be awarded
  - c candidature expires under Regulation 28
  - d a candidate withdraws from the programme under Regulation 48
  - e candidature is terminated by the Board of Graduate Studies (or delegate) pursuant to Regulation 49.
- 27 Candidature is provisional until confirmed, and is subject to the Doctoral Confirmation of Candidature Policy and Procedures, the Doctoral Continuation of Confirmed Candidature Policy and Procedures, and the Doctoral Candidature Intervention Policy and Procedures.
- 28 a Candidature expires when the thesis is not submitted for examination by the date required under Regulation 7.
- b Candidature expires when the thesis is not submitted by the date specified by the Board of Graduate Studies (or delegate) pursuant to Regulation 45.
- 29 Where candidature has expired under Regulation 28, it may be reinstated only as the outcome of a successful application to the Board of Graduate Studies (or delegate) for a (retrospective) extension of enrolment, or by successful appeal under Regulation 54 of a decision by the Board of Graduate Studies (or delegate) to decline an extension of enrolment (retrospective or otherwise).
- 30 Enrolment in the PhD programme is not possible where candidature remains expired under Regulation 28 or where a candidate withdraws from the programme under Regulation 48.
- 31 Termination of candidature under Regulation 49 is also termination of enrolment in the PhD programme for enrolled candidates.
- 32 Candidates who are required, pursuant to Regulation 45, to revise and resubmit their thesis for examination by the date specified by the Board of Graduate Studies (or delegate) are required to be enrolled for the duration of the period of revision of the thesis. The maximum duration of enrolment for revision and resubmission of a thesis pursuant to Regulation 45 is 12 months full-time equivalent.
- 33 Candidates who wish to be absent from the University in pursuit of their research for more than one month during enrolment are subject to the Doctoral Off-campus Research Policy and Procedures.

- 34 Candidates are subject to the Research Code of Conduct Policy and all University statutes, regulations, rules, policies and procedures relating to student conduct and obligations (academic or otherwise) for the duration of candidature.
- 35 Candidates may change the title of their thesis at any point prior to submission of the thesis for examination, subject to the approval of the Board of Graduate Studies (or delegate).

### **Fees**

- 36 All fees required by and pursuant to the Fees Statute and the PhD Domestic Tuition Fees Policy must be paid for the duration of enrolment in the PhD programme.
- 37 Tuition fees are not payable for any period during which enrolment has been suspended under Regulation 11.
- 38 a A candidate who withdraws from the PhD programme, or who has their candidature terminated, will receive a refund of one-twelfth of the tuition fee paid for the current doctoral year per each complete month of the period of withdrawal from the programme or termination of candidature and the end of the current doctoral year.
- b A candidate who submits a thesis will receive a refund of one-twelfth of the tuition fee paid for the current doctoral year per each complete month of the period between the date of submission of the thesis and the end of the current doctoral year, provided the candidate has been enrolled for at least 36 months' full-time equivalent.
- 39 Graduation is not permitted until all outstanding monies owing to the University have been paid.

### **Submission**

- 40 The thesis must be submitted in accordance with the Doctoral Thesis Submission Pre-Examination Procedures.

### **Examination**

- 41 For each candidate, the Board of Graduate Studies (or delegate) will appoint two examiners, at least one of whom must be based outside New Zealand, in accordance with the Doctoral Appointment of Examiners Policy and Procedures.
- 42 The examination for the PhD degree must be conducted in accordance with the Doctoral Examination Procedures and/or, where the Board of Graduate Studies (or delegate) regards it as warranted, with the Doctoral Examination Extraordinary Circumstances and Posthumous Award Procedures. Where scholarly creative work is submitted as part of the thesis requirement, the examination is also subject to the PhD – Including Scholarly Creative Work Policy and Procedures.
- 43 Except where a candidate is exempted pursuant to the Doctoral Examination Extraordinary Circumstances and Posthumous Award Procedures, the PhD degree cannot be awarded where an oral examination has not taken place.
- 44 Where a candidate advances to oral examination, the oral examination is to proceed in accordance with the Doctoral Examination Procedures and the Doctoral Oral Examination Procedures.
- 45 The Board of Graduate Studies (or delegate) will consider all examination reports and recommendations made pursuant to the Doctoral Examination Procedures and determine the outcome of the examination.

### **Final Decision**

- 46 The final decision as to the award of the PhD degree will be made by the Board of Graduate Studies (or delegate[s]), who may also be the decision-maker at Regulation 45.
- 47 The final examined and approved thesis must be submitted in accordance with the Doctoral Thesis Submission Post-Examination Procedures in order for the requirements of the PhD degree to be met.

### **Withdrawal from Programme**

- 48 A candidate may withdraw from the PhD programme at any time by notifying the University in writing. Retraction of the programme withdrawal is not permitted.

### **Termination of Candidature**

- 49 The Board of Graduate Studies (or delegate) may terminate the candidature of any enrolled or non-enrolled candidate on any one or more of the following grounds:
- a failure to meet the requirements for confirmation of candidature pursuant to Regulation 27
- b failure to meet the requirements for continuation of confirmed candidature pursuant to Regulation 27

- c failure to satisfy conditions imposed on candidature pursuant to Regulation 27
- d failure to comply with candidature reporting requirements pursuant to Regulation 27
- e failure to complete or satisfactorily complete revisions to an examined thesis by the date required by the Board of Graduate Studies (or delegate)
- f failure to comply with the Doctoral Thesis Submission Post-Examination Procedures
- g failure to make payment of any tuition fees related to enrolment in the PhD by the due date.

*Note: For the avoidance of doubt, termination of candidature pursuant to this Regulation 49 is permanent unless successfully appealed in accordance with Regulation 54(b).*

- 50 Before the Board of Graduate Studies (or delegate) makes a decision as to termination of candidature pursuant to Regulation 49, the candidate will be given notice of termination proceedings and allowed 14 calendar days to make a submission for the Board of Graduate Studies (or delegate) to take into account in making that decision. This process is subject to the Doctoral Termination Proceedings Policy.
- 51 Cancellation or prohibition of enrolment and/or candidature pursuant to any disciplinary statute of the University takes precedence over the provisions of this Statute.
- 52 a Where a candidate withdraws from the PhD programme, or has their candidature terminated, or fails to meet the requirements for the award of the degree, admission to a new PhD or other doctoral programme in the same subject at a later date will not normally be permitted.
- b A person who withdraws from any relevant doctoral enrolment or has a relevant doctoral candidature terminated (or equivalent), or who fails to meet the requirements for the award of a relevant doctoral degree, will not normally be admitted to the PhD except in accordance with the doctoral transfer policy and procedures.
- c Relevance and equivalence at Regulation 52b are determined by the Board of Graduate Studies (or delegate).

## Variations

- 53 In exceptional circumstances, the Board of Graduate Studies (or delegate) may approve a variation to the policies, procedures and regulations for PhD candidature, except where variation of a national or government directive or requirement is involved.

## Appeals

- 54 a Candidates may appeal decisions made by the Board of Graduate Studies (or delegate) pertaining to extension and suspension of enrolment subject to the Doctoral Candidature Appeal Procedures.
- b A former candidate may appeal the decision made by the Board of Graduate Studies (or delegate) to terminate candidature, or to decline an extension of enrolment, subject to the Doctoral Candidature Appeal Procedures.
- 55 Appeals as to extension and suspension of enrolment and termination of candidature will be determined in accordance with the Doctoral Candidature Appeal Procedures.
- 56 Candidates and former candidates may appeal the outcome of a PhD examination only on the grounds that the result was materially impacted by a procedural flaw in the examination process, and subject to the Doctoral Examination Appeal Procedures.
- 57 Appeals as to examination will be determined in accordance with the Doctoral Examination Appeal Procedures.

## Dispute Resolution

- 58 Disputes are to be resolved according to the Resolution of Student Academic Complaints and Disputes Statute.
- 59 Any matter that has been, could have been or could be appealed under the provisions of Regulation 54 or 56 is precluded from consideration as a dispute under Regulation 58.

## Further Provisions

- 60 a The PhD programme is subject to the Limited Entry Statute.
- b Candidates are subject to:
- (i) the Degrees and Diplomas Statute and the Conferment of Academic Qualifications and Academic Dress Statute
- and

- (ii) the provisions of the Enrolment and Programme regulations pertaining to members of the security intelligence service, rescindment and surrender of qualifications and the Provost's Special Powers  
and
- (iii) the Examination Regulations, where coursework is prescribed pursuant to Regulation 27.

- 61 The doctoral policies and procedures cited in this Statute may be reviewed and amended from time-to-time.
- 62 PhD candidates are subject to any additional doctoral policies and procedures devised in support of this Statute, and amended from time-to-time.
- 63 This Statute may itself be reviewed and amended from time-to-time.
- 64 This Statute came into force on 1 October 2020.
- 65 For candidates initially enrolled under a previous statute, the Board of Graduate Studies (or delegate) may agree to vary the application of the provisions of this Statute to ensure consistency with the provisions of the statute under which the candidate was enrolled, where it is satisfied that the candidate would otherwise be at a disadvantage.

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## REGULATIONS – HIGHER DOCTORATES

*In addition to the degree of Doctor of Philosophy, the University offers higher doctorates in Engineering (DEng), Laws (LLD), Literature (LittD), and Science (DSc). These are the highest academic awards offered by the University and are awarded to graduates or close affiliates of the University of Auckland who have published original work that has, over an extensive period of time, given them authoritative standing and international eminence in their respective field. The higher doctorate is thus to be seen as recognition of real distinction in one of these areas of study. It is awarded rarely and only after rigorous examination of a substantial and significant corpus of material. A person wishing to become a candidate for a higher doctorate should refer to the Guidelines for Candidates of Higher Doctorates.*

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### The Degree of Doctor of Engineering – DEng

#### Eligibility

- 1 The Degree of Doctor of Engineering shall be awarded to those candidates whose submitted works provide evidence of an original contribution of special excellence in some branch of engineering or technology such that they are considered to have authoritative standing and international eminence in their field.
- 2 The Degree shall be awarded only on work, whether sole or conjoint, published in book form or in scholarly journals in general circulation, or as designs and inventions. In addition to the published work, the candidate may submit unpublished work in support of the application.
- 3 A candidate for the Degree of Doctor of Engineering must be a graduate of the University of Auckland or have a substantial, demonstrable association with the University of Auckland.
- 4 No application to be examined for a higher doctorate will be considered until at least eight years after graduation to the candidate's first degree.
- 5 No work shall be considered for the Degree if the work, or a major portion thereof, has previously formed the basis of an award of any degree or diploma in this or any other university.
- 6 Work submitted on a previous occasion for consideration of a higher doctorate at the University of Auckland will not be reconsidered for the Degree unless more than five years have elapsed since the previous submission and the resubmission includes new material.

#### Application

- 7 A person wishing to become a candidate for a Doctor of Engineering should apply in writing to the Pro Vice-Chancellor Global and Graduate Research, providing:
  - a a completed *Application to be Examined for a Higher Doctorate*
  - and
  - b an academic curriculum vitae
  - and
  - c academic transcripts for each degree previously awarded (if these degrees were not awarded by the University of Auckland).

- 8 Consideration of applications and examination shall be carried out in accordance with the *Procedure for the Examination of Higher Doctorates*, as determined by the Board of Graduate Studies from time to time.
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## The Degree of Doctor of Laws – LLD

### Eligibility

- 1 The Degree of Doctor of Laws shall be awarded to those candidates whose submitted works provide evidence of an original contribution of special excellence to the history, philosophy, exposition or criticism of law, such that they are considered to have authoritative standing and international eminence in their field.
- 2 The Degree shall be awarded for work, whether sole or conjoint, published in book form or in scholarly journals in general circulation. In addition to the published work, the candidate may submit unpublished work in support of the application.
- 3 A candidate for the Degree of Doctor of Laws must be a graduate of the University of Auckland or have a substantial, demonstrable association with the University of Auckland.
- 4 No application to be examined for a higher doctorate will be considered until at least eight years after graduation to the candidate's first degree.
- 5 No work shall be considered for the Degree if the work, or a major portion thereof, has previously formed the basis of an award of any degree or diploma in this or any other university.
- 6 Work submitted on a previous occasion for consideration of a higher doctorate at the University of Auckland will not be reconsidered for the Degree unless more than five years have elapsed since the previous submission and the resubmission includes new material.

### Application

- 7 A person wishing to become a candidate for a Doctor of Laws should apply in writing to the Pro Vice-Chancellor Global and Graduate Research, providing:
    - a a completed *Application to be Examined for a Higher Doctorate*
    - and
    - b an academic curriculum vitae
    - and
    - c academic transcripts for each degree previously awarded if these degrees were not awarded by the University of Auckland.
  - 8 Consideration of applications and examination shall be carried out in accordance with the *Procedure for the Examination of Higher Doctorates*, as determined by the Board of Graduate Studies from time to time.
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## The Degree of Doctor of Literature – LittD

### Eligibility

- 1 The Degree of Doctor of Literature shall be awarded to those candidates whose submitted works provide evidence of an original contribution of special excellence to linguistic, literary, philosophical, social, cultural or historical knowledge such that they are considered to have authoritative standing and international eminence in their field.
- 2 The Degree shall be awarded for work, whether sole or conjoint, published in book form or in scholarly journals in general circulation. In addition to the published work, the candidate may submit unpublished work in support of the application.
- 3 A candidate for the Degree of Doctor of Literature must be a graduate of the University of Auckland or have a substantial, demonstrable association with the University of Auckland.
- 4 No application to be examined for a higher doctorate will be considered until at least eight years after graduation to the candidate's first degree.
- 5 No work shall be considered for the Degree if the work, or a major portion thereof, has previously formed the basis of an award of any degree or diploma in this or any other university.
- 6 Work submitted on a previous occasion for consideration of a higher doctorate at the University of Auckland will not be reconsidered for the Degree unless more than five years have elapsed since the previous submission and the resubmission includes new material.



## Application

- 7 A person wishing to become a candidate for a Doctor of Literature should apply in writing to the Pro Vice-Chancellor Global and Graduate Research, providing:
    - a a completed *Application to be Examined for a Higher Doctorate* and
    - b an academic curriculum vitae and
    - c academic transcripts for each degree previously awarded if these degrees were not awarded by the University of Auckland.
  - 8 Consideration of applications and examination shall be carried out in accordance with the *Procedure for the Examination of Higher Doctorates*, as determined by the Board of Graduate Studies from time to time.
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## The Degree of Doctor of Science – DSc

### Eligibility

- 1 The Degree of Doctor of Science shall be awarded to those candidates whose submitted works provide evidence of an original contribution of special excellence to some branch of pure or applied science such that they are considered to have authoritative standing and international eminence in their field.
- 2 The Degree shall be awarded only on work, whether sole or conjoint, published in book form or in scholarly journals in general circulation.
- 3 A candidate for the Degree of Doctor of Science must be a graduate of the University of Auckland or have a substantial, demonstrable association with the University of Auckland.
- 4 No application to be examined for a higher doctorate will be considered until at least eight years after graduation to the candidate's first degree.
- 5 No work shall be considered for the Degree if the work, or a major portion thereof, has previously formed the basis of an award of any degree or diploma in this or any other university.
- 6 Work submitted on a previous occasion for consideration of a higher doctorate at the University of Auckland will not be reconsidered for the Degree unless more than five years have elapsed since the previous submission and the resubmission includes new material.

### Application

- 7 A person wishing to become a candidate for a Doctor of Science should apply in writing to the Pro Vice-Chancellor Global and Graduate Research, providing:
    - a a completed *Application to be Examined for a Higher Doctorate* and
    - b an academic curriculum vitae and
    - c academic transcripts for each degree previously awarded (if these degrees were not awarded by the University of Auckland).
  - 8 Consideration of applications and examination shall be carried out in accordance with the *Procedure for the Examination of Higher Doctorates*, as determined by the Board of Graduate Studies from time to time.
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## Procedure for the Examination of Higher Doctorates

*This procedure applies to the examination of the Degrees of Doctor of Engineering, Doctor of Laws, Doctor of Literature and Doctor of Science, and should be read in conjunction with the Higher Doctorate Examination Procedures.*

### Consideration of Applications to be Examined

- 1 As soon as possible after an application to be examined has been lodged with the Pro Vice-Chancellor Global and Graduate Research and has been determined to meet initial requirements, the application will be forwarded to the relevant Faculty Dean or delegate ("the faculty") for further consideration.
- 2 The faculty will appoint an Examination Committee of three senior academics who have a general understanding of the applicant's field of research. At least two members of the Committee must be academic members of the University, one of whom will be nominated to chair the Examination Committee.
- 3 The Examination Committee will investigate the information provided, including the quality and nature of the

submission for examination, will seek input from the Dean of the faculty, and will make a recommendation to the Pro Vice-Chancellor Global and Graduate Research within one month that the faculty:

- a will allow the applicant to be admitted to candidature for the higher doctorate
- or
- b will not allow the applicant to be admitted to candidature for the higher doctorate.

### **Notification of Assessment of Application and Intention to Submit**

- 4 The Pro Vice-Chancellor Global and Graduate Research will advise the applicant of the faculty's decision and, if the application has been accepted, will request written notification of the applicant's intention to proceed with candidature and submission. The submission of work to be examined must be received by the Pro Vice-Chancellor Global and Graduate Research within three months of the notification that the application was accepted.
- 5 The examination will not proceed until receipt of the candidate's written notification of intention to proceed and payment of fees as set out in Schedule B of the Fees Statute.

### **Appointment of Examiners**

- 6 Upon payment of fees and receipt of the candidate's written notification of intention to proceed, the Pro Vice-Chancellor Global and Graduate Research will request that the faculty nominate three external examiners. The nominations should be made within three months of the request. The examiners must be of authoritative standing and international eminence in the field of the submitted work and must be active in research. At least one examiner shall be resident outside New Zealand. Examiners must not have engaged in substantial collaboration with the candidate. Any involvement with the candidate by the examiner which could constitute a conflict of interest should be declared at the outset. The appointment of all examiners must be approved by the Pro Vice-Chancellor Global and Graduate Research.

### **Submission**

- 7 The candidate shall lodge at the School of Graduate Studies:
  - a three copies of the work to be examined
  - and
  - b a statutory declaration which shall:
    - (i) state the extent to which the work is the candidate's own, and (in the case of a conjoint work) identify as clearly as possible which parts are the candidate's own
    - and
    - (ii) declare that the work in substantially its present form has not been submitted or accepted previously for the award of a degree or diploma in this or any other tertiary institution, and is not being submitted for a degree or diploma in any other tertiary institution or for another degree or diploma at this institution.

### **Examination**

- 8 The degree will be awarded solely on consideration of the submitted works upon which the candidate's claim to the degree is based.
- 9 In order to qualify for the degree, the submitted works must provide sufficient evidence that the candidate has made an original contribution of special excellence to their discipline such that they are considered to have authoritative standing and international eminence in their field.
- 10 Examiners will be requested to report to the Pro Vice-Chancellor Global and Graduate Research on the submission within three months of receipt and recommend whether the candidate:
  - a should be awarded the degree
  - or
  - b should not be awarded the degree.
- 11 The reports of all examiners will be forwarded to the Examination Committee for consideration of whether or not to admit the candidate to the degree.
- 12 If the examiners' recommendations differ, the Examination Committee may invite the examiners to consult and provide a written report or reports on the outcome of their consultation. If, after such consultation, the differences remain unresolved, the Examination Committee may recommend to the Pro Vice-Chancellor Global and Graduate Research that a further independent external examiner be appointed to report on areas of conflict.
- 13 The Examination Committee shall recommend an outcome based on the examiners' reports to the Pro Vice-Chancellor Global and Graduate Research. The Pro Vice-Chancellor Global and Graduate Research will determine the result of the examination and notify the candidate of the decision.

- 14 An unsuccessful submission may not be presented for re-examination until at least five years after initial submission and must include new material.

**Deposit of Submission in the Library**

- 15 On successful completion of the examination of the submitted work, and when possible, two bound copies will be deposited in the University Library by the School of Graduate Studies. The first bound copy will remain in the Library for reference purposes; the second copy may be borrowed by members of the Library, or sent to other libraries on inter-library loan. The third copy will be returned to the candidate.

**Graduation**

- 16 Candidates who have satisfied the requirements for any award of the University shall be admitted to that award.
-