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# GENERAL PROGRAMME REGULATIONS

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## Academic English Studies

Academic English Studies offers credit courses for international students and New Zealand residents whose first language is not English.

A range of courses is offered with the aim of improving academic English skills and increasing proficiency in reading and writing for academic purposes. Students gain credit points for successfully passing each course.

ACADENG 100 develops skills in English grammar and vocabulary for academic reading and writing. ACADENG 101 focuses on academic writing, and the skills needed for basic academic essays. ACADENG 104 focuses on academic English skills to help Business students understand and express business-related concepts. At Stage II level, ACADENG 210 is an advanced academic writing course for students who need to write academic research reports.

ACADENG 100, ACADENG 101 and ACADENG 104 are approved courses for students who have not met the Academic English Language Requirement (AELR). ACADENG 104 can be taken as an elective but priority is given to Business students who need the course to meet the AELR.

Further information may be obtained from the Faculty of Arts and Education.

Phone: +64 9 373 7599 ext 86727.

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## English Language Academy – ELA

The University of Auckland's English Language Academy (ELA) provides a range of English language courses for international students including University Pathway Programmes (for entry to University of Auckland programmes), Academic English and General English courses, bespoke Group Programmes and Teacher Training (English language) courses. ELA is an accredited IELTS, Cambridge English and PTE Academic testing centre. Established over 25 years ago by world-renowned linguist Emeritus Distinguished Professor Rod Ellis, ELA provides students with a quality learning environment with qualified and experienced English language teachers, student services including pastoral care, a study centre and a range of other support services for students.

For more information, visit [www.ela.auckland.ac.nz](http://www.ela.auckland.ac.nz).

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## General Education Regulations and Schedules

- 1 Students required to include General Education in their programme must pass courses as specified in the Regulations and Schedules for their programme.
- 2 a A student will not meet the General Education requirement for their programme if they complete a General Education course with the same subject code as any non-General Education course they have previously passed, or are already enrolled in.
  - b A student will not meet the General Education requirement for their programme if they subsequently enrol in and pass a course with the same subject code as a General Education course which has been passed for their programme, unless the subsequent course is either another General Education course or is assigned to a different programme. Where appropriate the student may be able to use previously completed General Education course(s) to meet another degree requirement. This regulation does not apply to the following courses:
    - (i) LAW 121G, 131 and 141 provided no other courses from Parts II-IV of the LLB were completed
    - (ii) EDUC 100G for students enrolled in the BEd(Tchg).
- c A student who transfers programmes can meet the General Education requirement of their new programme using a course in a subject in which they have passed more than one course if the only courses in that subject credited or reassigned to their new programme are General Education courses.
- d DISABLTY 113G does not meet the General Education requirement for the Bachelor of Social Work.
- 3 a Where multiple Waipapa Taumata Rau (WTR) courses are listed in the General Education Schedules as meeting a programme's General Education requirement, a student may only enrol in the WTR course that is aligned with the faculty offering their programme, or, for a conjoint degree programme, with a faculty offering a component of their conjoint degree programme.
- b A student may only use up to one WTR course (WTR 101, WTRAED 100, WTRBUS 100, WTRENG 100, WTRMHS 100, WTRSCI 100) to meet their General Education requirement.
- c WTRENG 100 only meets the General Education requirement for the Bachelor of Design, and all Bachelor of Design conjoint degree programmes except for the BDes/BE(Hons). WTRENG 100 does not meet the General Education requirement for any other programmes, including the BDes/BE(Hons) conjoint degree programme.
- d WTR 100, WTR 101, WTRAED 100, WTRBUS 100, WTRENG 100, WTRMHS 100, WTRSCI 100 do not meet the General Education requirement for any programme where a WTR course is listed as a compulsory course or core requirement for the programme. From 2026 this includes the Bachelor of Architectural Studies, the Bachelor of Education (Teaching), the Bachelor of Engineering (Honours), any Bachelor of Engineering (Honours) conjoint degree programme, the Bachelor of Health Sciences, any Bachelor of Health Sciences conjoint degree programme, the Bachelor of Optometry or the Bachelor of Urban Planning (Honours).
- e A student enrolled in the Bachelor of Global Studies, Bachelor of Laws, Bachelor of Laws (Honours), a Bachelor of Global Studies conjoint degree programme, a Bachelor of Laws conjoint degree programme or a Bachelor of Laws (Honours) conjoint degree programme may meet the General Education requirement by completing one of WTRAED 100, WTRBUS 100 or WTRSCI 100.
- 4 Language courses do not satisfy the General Education requirement for a student who has prior knowledge of the language (for example, as a native speaker, through formal or informal study, or through living with others who speak the language). A student with prior knowledge of the language may be declined enrolment or the enrolment may be deleted at the discretion of the Academic Head or nominee.
- 5 a A student who is required to meet the Academic English Language Requirement through the completion of an approved academic English Language course, as specified in the Enrolment and Programme Regulations, Academic English Language Requirement, of the *University Calendar*, may substitute one of ACADENG 100, 101, 104, ENGWRIT 101 for 15 points of General Education.
  - b In exceptional circumstances approval may be given by the relevant Associate Dean Academic for a student who has already met the Academic English Language Requirement to substitute one of ACADENG 100, 101, 104, ENGWRIT 101 for 15 points of General Education.

**Notes:**

- (i) Some courses available for General Education are also available as part of regular degree requirements. The content and assessment for both occurrences of the course are the same. Where a course is offered as both a

*General Education and non-General Education version, a student must enrol in the General Education offering of a course in order to meet the General Education requirements of their programme.*

(ii) *Some General Education courses have limits on the number of students who can enrol. Places in these courses will be allocated on a first-come-first-served basis.*

### **General Education Open Schedule**

General Education courses approved for all undergraduate programmes

<p><i>Students can also choose courses from the General Education Faculty Schedule(s) approved for their degree.</i></p>	
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Courses available (15 points):

<b>Accounting</b> ACCTG 151G Financial Literacy	<b>KOREAN</b> 110G Korean for Beginners 1 <b>Latin</b> LATIN 100G Introduction to Latin Language 1
<b>Astrosciences</b> ASTRO 200G Astrobiology	<b>Māori Studies</b> MĀORI 101G Introduction to Written Māori MĀORI 130G Te Ao Māori / The Māori World
<b>Biological Sciences</b> BIOSCI 100G Antarctica: The Frozen Continent	<b>Marine Science</b> MARINE 100G The Oceans Around Us
<b>Chinese</b> CHINESE 100G Beginning Modern Chinese 1	<b>Medical Science</b> MEDSCI 100G Human Mind and Body Relationships MEDSCI 101G Environmental Threats to Human Health
<b>Cook Islands Māori</b> COOKIS 101G Introduction to Cook Islands Māori	<b>Pharmacy</b> PHARMACY 111G Drugs and Society
<b>Design</b> DESIGN 102G Design for Sustainable Futures	<b>Philosophy</b> PHIL 105G Critical Thinking
<b>Disability Studies</b> DISABLTY 113G* Making Disabilities: The Construction of Ideas	<b>Population Health</b> POPLHLTH 103G Epidemics: Black Death to Bioterrorism
<b>Drama</b> DRAMA 100G Presentation and Performance Skills: Taking the Stage	<b>Russian</b> RUSSIAN 100G Beginners' Russian 1
<b>Education</b> EDUC 100G The Creative Process EDUC 105G Teaching: Tales and Traditions	<b>Samoan</b> SAMOAN 101G Samoan Language 1
<b>English</b> ENGLISH 121G Reading/Writing/Text	<b>Science General</b> SCIGEN 101G Communicating in a Knowledge Society SCIGEN 102G Contemporary Science in Aotearoa New Zealand
<b>Exercise Sciences</b> EXERSCI 100G Exercise and Fitness: Myths and Reality	<b>Spanish</b> SPANISH 104G Beginners' Spanish 1
<b>Fine Arts</b> FINEARTS 109G Introduction to Photographic Practice FINEARTS 211G Understanding Contemporary Fashion Design	<b>Sport Studies</b> SPORT 100G Sport in Society
<b>French</b> FRENCH 101G Introductory French Language 1	<b>Sustainability</b> SUSTAIN 100G Sustainability and Us
<b>Gender Studies</b> GENDER 101G Gender: Global and Local	<b>Theological and Religious Studies</b> THEOREL 101G The Bible and Popular Culture
<b>Geography</b> GEOG 104G Cities and Urbanism	<b>Tongan</b> TONGAN 101G Tongan Language 1
<b>German</b> GERMAN 101G German Language Introductory 1	<b>Transdisciplinary – Artificial Intelligence and Society</b> TDAIS 100 Artificial Intelligence and Society
<b>Global Studies</b> GLOBAL 101G Global Issues, Sustainable Futures	<b>Transdisciplinary – Democracy in the 21st Century</b> TDDEM 100 Democracy in the 21st Century
<b>Innovation</b> INNOVATE 100G Innovation through Design	<b>Transdisciplinary – Migration Futures</b> TDMIGR 100 Migration Futures
<b>Italian</b> ITALIAN 100G Introductory Italian Language ITALIAN 106G Italian Language for Beginners 1	<b>Transdisciplinary – Our Environmental Futures: Te Taiao Tāngata</b> TDENVF 100 Our Environmental Futures: Te Taiao Tāngata
<b>Japanese</b> JAPANESE 130G Japanese Language 1A	<b>Transdisciplinary – Tagata Moana, Tangata Whenua: Hawaiki Futures</b>
<b>Korean</b>	

TDMOANA 100 Tagata Moana, Tangata Whenua: Hawaiki Futures  
**Transdisciplinary – The Future of Food**  
 TDFOOD 100 The Future of Food

\* Please refer to Regulation 2d in the General Education Regulations.

## General Education Schedule One

General Education courses approved for the following degrees:

<b>Faculty of Arts and Education:</b> BA, BC, BTheol <b>Interfaculty:</b> BGlobalSt <b>Conjoint degrees:</b> BA/BC, BA/BCom, BA/BDes, BA/BE(Hons), BA/BFA, BA/BFA(Hons), BA/BGlobalSt, BA/BHSc, BA/BMus, BA/BSc, BA/LLB, BA/LLB(Hons), BAdvSci(Hons)/BA, BAdvSci(Hons)/BC, BAdvSci(Hons)/BGlobalSt, BC/BCom, BC/BE(Hons), BC/BFA, BC/BGlobalSt, BC/BHSc, BC/BSc, BC/LLB, BC/LLB(Hons),	BCom/BGlobalSt, BDes/BGlobalSt, BE(Hons)/BGlobalSt, BFA/BGlobalSt, BGlobalSt/BMus, BGlobalSt/BSc, BGlobalSt/LLB, BGlobalSt/LLB(Hons) <i>Students can also choose courses from the General Education Open Schedule. Students enrolled in a conjoint degree can choose from the Open Schedule or any other General Education Schedule relevant to their degree.</i>
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Courses available (15 points):

<b>Astrosciences</b> ASTRO 100G Planets, Stars and Galaxies <b>Chemistry</b> CHEM 100G Molecules that Changed the World <b>Dance Studies</b> DANCE 101G Introduction to Dance and Creative Processes <b>Earth Sciences</b> EARTHSCI 105G Earth's Natural Hazards <b>Economics</b> ECON 151G Understanding the Global Economy <b>Environmental Physics</b> ENVPHYS 100G Sun, Sand and Surf: Science of Aotearoa <b>International Business</b> INTBUS 151G Business across Borders	<b>Law</b> LAW 121G Law and Society <b>Māori Studies</b> MĀORI 103G Introduction to Spoken Māori <b>Marketing</b> MKTG 151G Essential Marketing <b>Music</b> MUS 144G Turning-points in Western Music MUS 149G Rock to Reggae: Tracking Popular Music in New Zealand <b>Psychology</b> PSYCH 109G Mind, Brain and Behaviour <b>Waipapa Taumata Rau</b> WTRAED 100 Waipapa Taumata Rau: Introduction to Te Pūtahi Mātauranga, Arts and Education
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## General Education Schedule Two

General Education courses approved for the following degrees:

<b>Faculty of Business and Economics:</b> BCom, BProp <b>Interfaculty:</b> BGlobalSt <b>Conjoint degrees:</b> BA/BCom, BA/BGlobalSt, BAdvSci(Hons)/BCom, BAdvSci(Hons)/BGlobalSt, BAdvSci(Hons)/BProp, BC/BCom, BC/BDes, BCom/BE(Hons), BCom/BFA, BCom/BGlobalSt, BCom/BHSc, BCom/BMus, BCom/BProp, BCom/BSc, BCom/BSportHPE, BCom/LLB, BCom/LLB(Hons), BDes/	BProp, BE(Hons)/BGlobalSt, BE(Hons)/BProp, BGlobalSt/BSc, BGlobalSt/LLB, BGlobalSt/LLB(Hons), BProp/BSc, BProp/LLB, BProp/LLB(Hons) <i>Students can also choose courses from the General Education Open Schedule. Students enrolled in a conjoint degree can choose from the Open Schedule or any other General Education Schedule relevant to their degree.</i>
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Courses available (15 points):

<b>Astrosciences</b> ASTRO 100G Planets, Stars and Galaxies <b>Chemistry</b> CHEM 100G Molecules that Changed the World <b>Classical Studies and Ancient History</b> ANCIENT 110G Classical Mythology <b>Dance Studies</b> DANCE 101G Introduction to Dance and Creative Processes <b>Earth Sciences</b> EARTHSCI 105G Earth's Natural Hazards <b>Education</b> EDUC 121G How People Learn <b>Environmental Physics</b> ENVPHYS 100G Sun, Sand and Surf: Science of Aotearoa	<b>History</b> HISTORY 103G Global History <b>Law</b> LAW 121G Law and Society <b>Linguistics</b> LINGUIST 101G Language, Mind and Society <b>Māori Studies</b> MĀORI 103G Introduction to Spoken Māori <b>Music</b> MUS 144G Turning-points in Western Music MUS 149G Rock to Reggae: Tracking Popular Music in New Zealand <b>Pacific Studies</b> PACIFIC 100G Te Moana-nui-ā-Kiwa/Pacific Worlds <b>Psychology</b>
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PSYCH 109G Mind, Brain and Behaviour
<b>Sociology</b>
SOCIOL 101G Understanding Aotearoa New Zealand
<b>Translation Studies</b>
TRANSLAT 100G Translation for Global Citizens

<b>Youth Work</b>
YOUTHWRK 152G Understanding New Zealand Youth
<b>Waipapa Taumata Rau</b>
WTRBWS 100 Waipapa Taumata Rau: Exploring the Māori Economy – Business Beyond Profit

### General Education Schedule Three

General Education courses approved for the following degrees:

<b>Faculty of Arts and Education:</b> BDanceSt, BFA, BFA(Hons), BMus	BDes/BSc, BDes/LLB, BDes/LLB(Hons), BE(Hons)/BFA, BE(Hons)/BMus, BFA/BGlobalSt, BFA/BHSc, BFA/BMus, BFA/BSc, BFA/LLB, BFA/LLB(Hons), BGlobalSt/BMus, BHSc/LLB, BHSc/LLB(Hons), BMus/BSc, BMus/LLB, BMus/LLB(Hons), BProp/LLB, BProp/LLB(Hons), BSc/LLB, BSc/LLB(Hons)
<b>Faculty of Engineering and Design:</b> BAS, BDes, BURBPlan(Hons)	<i>Students can also choose courses from the General Education Open Schedule. Students enrolled in a conjoint degree can choose from the Open Schedule or any other General Education Schedule relevant to their degree.</i>
<b>Faculty of Law:</b> LLB, LLB(Hons)	

Courses available (15 points):

<b>Astrosciences</b> ASTRO 100G Planets, Stars and Galaxies	<b>Linguistics</b> LINGUIST 101G Language, Mind and Society
<b>Chemistry</b> CHEM 100G Molecules that Changed the World	<b>Māori Studies</b> MĀORI 103G Introduction to Spoken Māori
<b>Classical Studies and Ancient History</b> ANCIENT 110G Classical Mythology	<b>Marketing</b> MKTG 151G Essential Marketing
<b>Dance Studies</b> DANCE 101G Introduction to Dance and Creative Processes	<b>Music</b> MUS 144G Turning-points in Western Music MUS 149G Rock to Reggae: Tracking Popular Music in New Zealand
<b>Earth Sciences</b> EARTHSCI 105G Earth's Natural Hazards	<b>Pacific Studies</b> PACIFIC 100G Te Moana-nui-ā-Kiwa/Pacific Worlds
<b>Economics</b> ECON 151G Understanding the Global Economy	<b>Psychology</b> PSYCH 109G Mind, Brain and Behaviour
<b>Education</b> EDUC 121G How People Learn	<b>Sociology</b> SOCIOL 101G Understanding Aotearoa New Zealand
<b>Environmental Physics</b> ENVPHYS 100G Sun, Sand and Surf: Science of Aotearoa	<b>Translation Studies</b> TRANSLAT 100G Translation for Global Citizens
<b>History</b> HISTORY 103G Global History	<b>Youth Work</b> YOUTHWRK 152G Understanding New Zealand Youth
<b>International Business</b> INTBUS 151G Business across Borders	<b>Waipapa Taumata Rau</b> WTRAED 100 Waipapa Taumata Rau: Introduction to Te Pūtahi Mātauranga, Arts and Education WTRENG 100 Waipapa Taumata Rau: Engineering and Design for the Built Environment in Aotearoa New Zealand
<b>Law</b> LAW 121G Law and Society	

### General Education Schedule Four

General Education courses approved for the following degrees:

<b>Faculty of Arts and Education:</b> BEd(Tchg), BHumServ, BPE, BSportHPE, BSW	<i>Education Open Schedule. Students enrolled in a conjoint degree can choose from the Open Schedule or any other General Education Schedule relevant to their degree.</i>
<b>Conjoint degrees:</b> BCom/BSportHPE <i>Students can also choose courses from the General</i>	

Courses available (15 points):

<b>Astrosciences</b> ASTRO 100G Planets, Stars and Galaxies	CHEM 100G Molecules that Changed the World
<b>Chemistry</b>	<b>Classical Studies and Ancient History</b> ANCIENT 110G Classical Mythology

<b>Dance Studies</b> DANCE 101G Introduction to Dance and Creative Processes	<b>Marketing</b> MKTG 151G Essential Marketing
<b>Earth Sciences</b> EARTHSCI 105G Earth's Natural Hazards	<b>Music</b> MUS 144G Turning-points in Western Music
<b>Economics</b> ECON 151G Understanding the Global Economy	MUS 149G Rock to Reggae: Tracking Popular Music in New Zealand
<b>Environmental Physics</b> ENVPHYS 100G Sun, Sand and Surf: Science of Aotearoa	<b>Pacific Studies</b> PACIFIC 100G Te Moana-nui-ā-Kiwa/Pacific Worlds
<b>History</b> HISTORY 103G Global History	<b>Psychology</b> PSYCH 109G Mind, Brain and Behaviour
<b>International Business</b> INTBUS 151G Business across Borders	<b>Sociology</b> SOCIOL 101G Understanding Aotearoa New Zealand
<b>Law</b> LAW 121G Law and Society	<b>Translation Studies</b> TRANSLAT 100G Translation for Global Citizens
<b>Linguistics</b> LINGUIST 101G Language, Mind and Society	<b>Waipapa Taumata Rau</b> WTRAED 100 Waipapa Taumata Rau: Introduction to Te Pūtahi Mātauranga, Arts and Education

## **General Education Schedule Five**

### General Education courses approved for the following degrees:

<b>Faculty of Engineering:</b> BE(Hons)	BCom/BHSc, BCom/BSc, BDes/BE(Hons), BDes/BHSc, BDes/BSc, BE(Hons)/BFA, BE(Hons)/BMus, BE(Hons)/BProp, BE(Hons)/BSc, BFA/BHSc, BFA/BSc, BHSc/BNurs, BHSc/BSc, BHSc/LLB, BHSc/LLB(Hons), BMus/BSc, BNurs/BSc, BProp/BSc, BSc/BTheol, BSc/LLB, BSc/LLB(Hons)
<b>Faculty of Medical and Health Sciences:</b> BHSc, MBChB, BMedImag(Hons), BNurs, BOptom, BPharm	
<b>Faculty of Science:</b> BAdvSci(Hons), BSc	
<b>Conjoint degrees:</b> BA/BE(Hons), BA/BHSc, BA/BSc, BAdvSci(Hons)/BA, BAdvSci(Hons)/BC, BAdvSci(Hons)/BCom, BAdvSci(Hons)/BDes, BAdvSci(Hons)/BE(Hons), BAdvSci(Hons)/BFA, BAdvSci(Hons)/BHSc, BAdvSci(Hons)/BMus, BAdvSci(Hons)/BNurs, BAdvSci(Hons)/BProp, BAdvSci(Hons)/LLB, BAdvSci(Hons)/LLB(Hons), BC/BE(Hons), BC/BHSc, BC/BSc, BCom/BE(Hons),	

**Courses available (15 points):**

<b>Classical Studies and Ancient History</b> ANCIENT 110G Classical Mythology	<b>Marketing</b> MKTG 151G Essential Marketing
<b>Dance Studies</b> DANCE 101G Introduction to Dance and Creative Processes	<b>Music</b> MUS 144G Turning-points in Western Music MUS 149G Rock to Reggae: Tracking Popular Music in New Zealand
<b>Economics</b> ECON 151G Understanding the Global Economy	<b>Pacific Studies</b> PACIFIC 100G Te Moana-nui-ā-Kiwa/Pacific Worlds
<b>Education</b> EDUC 121G How People Learn	<b>Sociology</b> SOCIAL 101G Understanding Aotearoa New Zealand
<b>History</b> HISTORY 103G Global History	<b>Translation Studies</b> TRANSLAT 100G Translation for Global Citizens
<b>International Business</b> INTBUS 151G Business across Borders	<b>Youth Work</b> YOUTHWRK 152G Understanding New Zealand Youth
<b>Law</b> LAW 121G Law and Society	<b>Waipapa Taumata Rau</b> WTRSCI 100 Waipapa Taumata Rau: Contemporary Science in Aotearoa, New Zealand
<b>Linguistics</b> LINGUIST 101G Language, Mind and Society	
<b>Māori Studies</b> MĀORI 103G Introduction to Spoken Māori	

## General Regulations – Bachelors Honours Postgraduate Degrees

The following regulations take precedence over the specific regulations for each Bachelors Honours Postgraduate degree. As far as possible they are to be read in conjunction with the specific degree regulations for each Bachelors Honours Postgraduate degree. The Bachelors Honours Postgraduate degree will not be awarded until the requirements for the qualifying Bachelors degree have been completed.

Note: For the purpose of these regulations:

- (i) a Bachelors Honours Postgraduate degree is a stand-alone 120-point qualification with Honours in the title that follows a cognate bachelors degree and where entry is based on specific achievement in that bachelors degree
- (ii) a research component consists of a dissertation, research portfolio, research essay, research project or thesis worth between 30 and 120 points
- (iii) a research essay or research project will normally be worth no more than 45 points
- (iv) a dissertation will be worth at least 40 points and less than 90 points
- (v) a research portfolio or thesis will be worth 90 or 120 points
- (vi) the 'academic unit' is the Department or School or other academic unit in which the student is enrolled.

### General Requirements

- 1 A student enrolled for a Bachelors Honours Postgraduate degree at this University must pass the full points value specified in the degree regulations. The total enrolment may not exceed the minimum points requirement for the degree by more than 40 points.

### Duration of Enrolment

- 2 The requirements for a Bachelors Honours Postgraduate degree must be completed within:
  - a one year of initial enrolment for the degree if enrolled full-time
  - or
  - b two years of initial enrolment for the degree if enrolled part-time.
- 3 In all cases, the term of initial enrolment is deemed to be the first term in which the student enrolled for a course which is assigned or reassigned to the programme.

### Completion of Requirements

- 4 a A student enrolled for a Bachelors Honours Postgraduate degree must complete all work in taught courses by the last day of the term in which the course is taught.
- b A student enrolled in a thesis or research portfolio as part of their Bachelors Honours Postgraduate degree must complete at least one progress review during their research. Failure to complete a progress review by the required due date may result in enrolment in the thesis or research portfolio being suspended.
- c The specified date for submission of a dissertation, research essay, research portfolio, research project or thesis of 30 points or more that is included in a Bachelors Honours Postgraduate degree is the last day of the final term of enrolment in the dissertation, research essay, research portfolio, research project or thesis.
- d
  - (i) If, in exceptional circumstances beyond the student's control, the dissertation, research essay, research portfolio, research project or thesis has not been able to be completed by the last day of the final term, on consideration of an application from the student and appropriate supporting evidence, the Supervisor may approve a limited extension of time, not exceeding one month in total, and the Associate Dean Postgraduate Research may approve a limited extension of time, not exceeding two months in total (including any extension approved by the Supervisor). The Supervisor may not decline an application but may refer it to the Associate Dean Postgraduate Research with a recommendation that it be declined.
  - (ii) If an extension application is declined by the Associate Dean Postgraduate Research, the student may make an application for a review of that decision. An application for review must be made in writing to the Pro Vice-Chancellor Education within one month of the decline being officially communicated to the student. The application must clearly set out the grounds for the review, and all relevant documents relied upon must be submitted with the application for review. The decision of the Pro Vice-Chancellor Education will be final.
  - (iii) If an application is received for an extension of beyond two months, or the application is received more than two weeks after the deadline for submission of the research component to which it applies, then the application must be forwarded, with a recommendation from the Associate Dean Postgraduate Research, to the Pro-Vice Chancellor (Education) for a decision.
  - (iv) The Pro Vice-Chancellor Education may approve a limited extension of time of up to two months or more than two months. The decision of the Pro Vice-Chancellor Education will be final.

- e A student who has failed a course or courses of no more than 40 points may be approved by the Associate Dean Postgraduate Research to enrol for no more than one further consecutive term beyond the duration of enrolment specified in Regulation 2 in order to complete the degree.
- f In extraordinary circumstances, the Pro Vice-Chancellor Education may approve extensions of time beyond those permitted in 4d, for an individual or nominated group of students.

#### **Dissertations / Research Essays / Research Projects / Research Portfolios / Theses**

- 5 a Dissertations, research essays, research projects, research portfolios and theses are to be submitted to the academic unit in accordance with Regulation 4.
- b The academic unit is responsible for transmitting the submitted dissertation, research essay, research project, research portfolio or thesis to the examiner(s).
- c Copies of dissertations, research essays, research projects and research portfolios are not deposited with the University's digital repository.
- d Where the outcome of the examination of a thesis is to award a thesis a passing grade:
  - (i) Within one month of being advised of the outcome of the examination, the student must complete any minor corrections required to the satisfaction of the supervisor and deposit a digital copy of the thesis in ResearchSpace in the University Library. The relevant faculty will confirm that the thesis has been deposited in ResearchSpace.
  - (ii) The thesis will be accessible through the University's digital repository unless embargoed under Regulation 26 of the Examination Regulations.
- e Where the outcome of the examination is to award a thesis a fail grade the thesis will not be held in the University's digital repository.

#### **Appeal of Thesis, Research Portfolio, Dissertation, Research Essay or Research Essay Examination**

##### **Outcome**

- 6 a A student may appeal the outcome of a thesis, research portfolio, dissertation, research essay or research project examination only on the grounds that the result was materially impacted by a procedural flaw in the examination process.
- b Any application for appeal must be lodged within three months of the result of the examination being officially communicated to the student.
- c Appeals will be considered in accordance with the Examination of Sub-Doctoral Postgraduate Research Components of 30 Points and Above Procedures.

##### **Tuition Fees for Extensions of Time**

- 7 a Where an extension of time for the submission of a dissertation, research portfolio, research essay, research project or thesis is approved under Regulation 4d, students will be required to be enrolled and pay tuition fees at the rate of 5 points for each one-month period or part thereof. This will only apply when the student's current enrolment period in the course has ended.
- b In extraordinary circumstances, the Pro Vice-Chancellor Education may waive part or all of any tuition fees for extension courses related to dissertations, research projects, research essays, research portfolios or theses for an individual or nominated group of students.

##### **Honours**

- 8 a A Bachelors Honours Postgraduate degree will only be awarded when the student has passed a research component of at least 30 points, comprising a single identifiable course.
- b Honours will be awarded in one of three classes: First Class Honours, Second Class Honours, or Third Class Honours. Second Class Honours are awarded in either First Division or Second Division.
- c First Class Honours may be awarded where a student has achieved an overall Grade Point Average of 7.0 or higher. Second Class Honours First Division may be awarded where a student has achieved an overall Grade Point Average between and including 5.5 and 6.9. Second Class Honours Second Division may be awarded where a student has achieved an overall Grade Point Average between and including 4.0 and 5.4. Third Class Honours may be awarded where the student has achieved an overall Grade Point Average of 3.9 or below. The overall Grade Point Average will be rounded to one decimal place for the purpose of this Honours calculation.
- 9 Only courses completed at the University of Auckland will be included in the calculation of Honours. Fail grades and Did Not Sit and Did Not Complete grades will count as zero.

**Suspension**

10 a (i) Enrolment for a Bachelors Honours Postgraduate degree will normally be continuous. In exceptional circumstances the Associate Dean Postgraduate Research may approve a period of suspension from enrolment not exceeding two consecutive terms. In such cases the period of suspension will not count towards the time limits for the degree.

(ii) If a suspension application is declined by the Associate Dean Postgraduate Research, the student may make an application for a review of that decision. An application for review must be made in writing to the Pro Vice-Chancellor Education within one month of the decline being officially communicated to the student. The application must clearly set out the grounds for the review, and all relevant documents relied upon must be submitted with the application for review. The decision of the Pro Vice-Chancellor Education will be final.

b In exceptional circumstances the Pro Vice-Chancellor Education may approve a period of suspension of enrolment exceeding two consecutive terms on the recommendation of the Associate Dean Postgraduate Research. In such cases the period of suspension will not count towards the time limits for the degree.

c If a suspension application is received from a student after an extension application for the same research component has been approved, or for a term prior to the current term of enrolment, the application must be forwarded to the Pro-Vice Chancellor (Education) for a decision. If approved the period of suspension will not count towards the time limits for the degree. The decision of the Pro Vice-Chancellor Education will be final.

**Transfer Credits, Cross-credits and Reassignments****11 a Transfer credits**

Transfer credits may be awarded for a Bachelors Honours Postgraduate degree as specified in the Credit Regulations.

**b Cross-credits**

Courses may not be cross-credited into or from a Bachelors Honours Postgraduate degree.

**c Reassignments**

(i) With the approval of the Programme Director, courses may be reassigned as specified in the Credit Regulations.

(ii) If enrolment in the Bachelors Honours Postgraduate degree is not being discontinued, approval to reassign must not be given if the courses proposed to be reassigned meet the requirements for the Bachelors Honours Postgraduate degree and the reassignment will result in an increase in the grade point average for the Bachelors Honours Postgraduate degree.

**Certificate of Proficiency**

12 The Certificate of Proficiency regulations under 'Other Programmes' apply.

**Transitional Certificate**

13 The Transitional Certificate regulations under 'Other Programmes' apply. A Transitional Certificate course may not be reassigned to a Bachelors Honours Postgraduate degree.

**Delegation of Decision-making**

14 a The decision makers named in these regulations may delegate their decision-making power under these regulations to another nominated role. This delegation must be in writing.

b Where decision-making authority is delegated:

(i) The delegated authority can be exercised in the same way and to the same effect as if the original listed decision maker performed or exercised it.

(ii) The decision maker that made the original delegation remains responsible for the performance or exercise of the authority.

**Variations**

15 In exceptional circumstances the Deputy Vice-Chancellor Education may approve a variation to the General Regulations – Bachelors Honours Postgraduate Degrees.

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## General Regulations – Conjoint Degrees

*The regulations for these conjoint degree programmes are to be read in conjunction with all other relevant statutes and regulations including the Academic Statutes and Regulations.*

### General Provisions

1 The following conjoint degree programmes are available:

BA/BAdvSci(Hons)	BCom/LLB(Hons)
BA/BC	BDes/BE(Hons)
BA/BCom	BDes/BFA
BA/BDes	BDes/BGlobalSt
BA/BE(Hons)	BDes/BHSc
BA/BFA	BDes/BMus
BA/BFA(Hons)	BDes/BProp
BA/BGlobalSt	BDes/BSc
BA/BHSc	BDes/LLB
BA/BMus	BDes/LLB(Hons)
BA/BSc	BE(Hons)/BFA
BA/LLB	BE(Hons)/BGlobalSt
BA/LLB(Hons)	BE(Hons)/BMus
BAdvSci(Hons)/BC	BE(Hons)/BProp
BAdvSci(Hons)/BCom	BE(Hons)/BSc
BAdvSci(Hons)/BDes	BE(Hons)/LLB
BAdvSci(Hons)/BE(Hons)	BE(Hons)/LLB(Hons)
BAdvSci(Hons)/BFA	BFA/BGlobalSt
BAdvSci(Hons)/BGlobalSt	BFA/BHSc
BAdvSci(Hons)/BHSc	BFA/BMus
BAdvSci(Hons)/BMus	BFA/BSc
BAdvSci(Hons)/BNurs	BFA/LLB
BAdvSci(Hons)/BProp	BFA/LLB(Hons)
BAdvSci(Hons)/LLB	BGlobalSt/BHSc
BAdvSci(Hons)/LLB(Hons)	BGlobalSt/BMus
BC/BCom	BGlobalSt/BProp
BC/BE(Hons)	BGlobalSt/BSc
BC/BFA	BGlobalSt/LLB
BC/BGlobalSt	BGlobalSt/LLB(Hons)
BC/BHSc	BHSc/BNurs
BC/LLB	BHSc/BSc
BC/LLB(Hons)	BHSc/LLB
BC/BSc	BHSc/LLB(Hons)
BCom/BDes	BMus/BSc
BCom/BE(Hons)	BMus/LLB
BCom/BFA	BMus/LLB(Hons)
BCom/BGlobalSt	BNurs/BSc
BCom/BHSc	BProp/BSc
BCom/BMus	BProp/LLB
BCom/BProp	BProp/LLB(Hons)
BCom/BSportHPE	BSc/LLB
BCom/BSc	BSc/LLB(Hons)
BCom/LLB	

2 Except as otherwise specified in these regulations, each student's programme is to be governed by the regulations for each of the component degrees.

3 Only when all the requirements for both component degrees have been satisfied may the two degrees be conferred upon the student.

### Admission

4 Admission to a conjoint degree programme may be at initial enrolment, or after the student has passed or been credited with not more than 270 points for either component degree, but the student must not have graduated in either of the component degrees.

- 5 a A student seeking admission to a conjoint degree programme must gain admission to each of the component degrees  
*and*  
b achieve a standard equivalent to a Grade Point Average of at least 3.9, except for the Bachelor of Advanced Science (Honours) and the Bachelor of Engineering (Honours) which require a Grade Point Average of at least 5.5 in the previous year of full-time study.

## Continuation

- 6 In order to continue in a conjoint degree programme, a student needs to achieve a Grade Point Average of at least 3.5 each year, except for the Bachelor of Engineering (Honours) conjoint degrees which require a GPA of 4.0 each year, and Bachelor of Advanced Science (Honours) conjoint degrees which require a Grade Point Average of 5.0 each year.
- 7 A student who has been discontinued from a conjoint degree programme due to the continuation requirement specified in Regulation 6 may re-apply for admission under these regulations. To be eligible for readmission:
  - a the student must have achieved a Grade Point Average of at least 3.5, 4.0 for the Bachelor of Engineering (Honours) or 5.0 for the Bachelor of Advanced Science (Honours), in the most recent 120 points of study towards one or more of the component degrees following the student's discontinuation. In exceptional circumstances the required Grade Point Average may be waived by Senate or its representative. If a student has fewer than 120 points to complete then they may apply for readmission immediately.
  - b neither of the component degrees can have been awarded.
- 8 A student must state the reasons for re-admission, and include evidence where applicable. Where such application is made, the Deans or nominees of the respective faculties may:
  - a permit the student to be readmitted to the conjoint degree programme
  - b permit the student to be readmitted under specific conditions
  - c decline readmission.
- 9 A student may be readmitted to a conjoint degree programme once, other than in exceptional circumstances approved by Senate or its representative.

## Approval

- 10 As a condition of approval, a student may be required to include in a conjoint programme:
  - a a specified major subject or specialisation
  - b specified elective courses.

## Total Points Value

- 11 The total points required for each conjoint degree programme is stated in the Conjoint Degree Schedule and includes the General Education requirement, where applicable.

## Academic Integrity

- 12 All students must pass the University of Auckland Academic Integrity course as specified in the Enrolment and Programme Regulations, Academic Integrity, of the *University Calendar*.

## General Education

- 13 All students enrolled in a conjoint degree programme, except students whose conjoint degree programme includes a BE(Hons), LLB or LLB(Hons) component degree, must pass 15 points from courses listed in either the General Education Open Schedule or either of the General Education Faculty Schedules approved for the component degrees for the conjoint degree programme.

## General Education Exemptions

- 14 a A student is exempted from the requirement to pass a course offered in the General Education Schedule who has:  
*either*  
(i) completed an undergraduate degree at a tertiary institution  
*or*  
(ii) commenced study for their degree at a tertiary institution before 1 January 2006  
*or*  
(iii) completed a minimum of 50 points of study towards this degree in one semester at an overseas institution, either through an overseas exchange programme or through prior approval under the Credit Regulations.
- b A student who has been admitted to either component degree of a conjoint degree programme who has completed 120 points or more of degree-level study at another tertiary institution is exempted from the

General Education requirement for the conjoint degree.

- c A student who has been exempted from the General Education requirement must substitute 15 points from courses available for the component degrees.

## **Suspension**

- 15 A student may in any year totally suspend study for both component degrees of a conjoint degree programme.

## **Additional Component Degrees/Diplomas**

- 16 a If a student has satisfied the requirements of one (but not both) of the component degrees and would be eligible to have that degree conferred, the relevant Dean may approve the suspension of enrolment for the conjoint degree programme to allow the student to enrol for a relevant honours or Masters degree or diploma. In that case the total number of points passed must satisfy the regulations specified for that postgraduate programme.
- b With the approval of the relevant Deans, a student who suspends their study in a conjoint degree programme to pursue a graduate programme may subsequently complete the conjoint degree programme provided they have not graduated with either of the component degrees in the meantime.

## **Graduation**

- 17 Graduation in one component of the conjoint degree constitutes a discontinuation of the conjoint degree programme.
- 18 A student must graduate in both components of the conjoint degree in one or more ceremonies in the same graduation period.

## **Variations**

- 19 In exceptional circumstances Senate or its representative may approve a personal programme which does not conform to these regulations.

## **Amendment**

- 20 These regulations and/or schedule have been amended with effect from 1 January 2026.

The specific requirements for each conjoint degree programme can be found online in the respective Conjoint Degree in the Curriculum Catalogue at [study.auckland.ac.nz](http://study.auckland.ac.nz).

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## General Regulations – Masters Degrees

The following regulations apply to all Masters degrees unless otherwise stated. As far as possible they are to be read in conjunction with the specific degree regulations for each Masters degree.

### Notes:

- (i) a Masters is a Research Masters if it includes a thesis or research portfolio of at least 90 points, otherwise it is a Taught Masters
- (ii) a research essay or research project will normally be worth no more than 45 points
- (iii) a dissertation will be worth at least 40 points and less than 90 points
- (iv) a research portfolio or thesis will normally be worth 90 or 120 points
- (v) for the purposes of these regulations only, full-time enrolment is 50 points or more in one semester or 25 points or more in one quarter, otherwise the semester or quarter enrolment (and any Summer School enrolment) is part-time.

### General Requirements

- 1 A student enrolled for a Masters degree at this University must pass the full points value specified in the degree regulations. The total enrolment may not exceed the minimum points requirement for the degree by more than 40 points.

### Duration of Enrolment

- 2 a The requirements for a Masters degree must be completed in accordance with the following time limits and the thesis or research portfolio due dates in Regulation 2e.

		Degree Total Points				
		120	180	240	300	360
Maximum number of semesters for a Research Masters Degree	full-time	2	3	4	5	6
	part-time	4	6	8	10	12
Maximum number of semesters for a Taught Masters Degree	full-time	2	3	4	5	6
	part-time	8	12	12	12	12
Maximum number of quarters for a Taught Masters Degree	full-time	4	6	8	N/A	N/A
	part-time	8	12	16	N/A	N/A

- (i) The date of initial enrolment is deemed to be:
  - (a) the start date of the enrolment in the thesis or research portfolio where the programme commences with a thesis or research portfolio enrolment  
or
  - (b) the first term in which a student enrolled for a course which is assigned or reassigned to the programme.
- (ii) One period of Summer School enrolment counts towards the time limit as one semester of part-time enrolment, but is not counted if a thesis or research portfolio enrolment has already commenced.
- (iii) Where a student's enrolment is partially full-time and partially part-time, the part-time time limit applies, provided that:
  - (a) one semester of full-time enrolment counts as two semesters of part-time enrolment
  - (b) one quarter of full-time enrolment counts as two quarters of part-time enrolment.
- (iv) Where a student's enrolment is entirely full-time, it must be in consecutive semesters or quarters.
- (v) Where a student's enrolment is at least partially part-time, up to a maximum of four semesters or four quarters of non-enrolment may occur provided that:
  - (a) One semester of non-enrolment counts towards the time limit as one semester of part-time enrolment.
  - (b) One quarter of non-enrolment counts towards the time limit as one quarter of part-time enrolment.
  - (c) Any semesters or quarters of non-enrolment occur prior to commencement of a thesis or research portfolio enrolment.

- b Enrolment in a Research Masters degree must conclude with the submission of the thesis or research portfolio.
- c Enrolment in the thesis or research portfolio must commence on either 1 December, 1 March or 15 July and continue until the submission of the thesis or research portfolio.
- d A student must enrol in thesis or research portfolio points in no fewer than two and no more than four consecutive semesters until the thesis or research portfolio points requirement is satisfied and subject to the time limits in Regulation 2a.

Start date of thesis or research portfolio	Initial semester of enrolment in thesis or research portfolio points
1 December	Semester One of following year
1 March	Semester One of that same year
15 July	Semester Two of that same year

- e A thesis or research portfolio must be submitted by the following due dates:

Start date of thesis or research portfolio	Final semester of enrolment <sup>1</sup>	Due date for thesis or research portfolio <sup>2</sup>
1 December	Semester One	31 May <sup>3</sup>
	Semester Two	30 November <sup>4</sup>
1 March	Semester One	31 August <sup>4</sup>
	Semester Two	28 February <sup>5</sup>
15 July	Semester One	14 July <sup>4</sup>
	Semester Two	14 January <sup>5</sup>

**Notes:**

- 1 The final semester of enrolment depends on the start date of the thesis or research portfolio and the number of semesters (either two, three or four) in which a student is enrolled in thesis or research portfolio points before they satisfy the thesis or research portfolio points requirement.
- 2 These due dates provide 12 months of continuous enrolment in the thesis or research portfolio for students completing their thesis or research portfolio points enrolment in two consecutive semesters, and 18 or 24 months of continuous enrolment for other students (by enrolment in thesis or research portfolio points in three or four consecutive semesters respectively).
- 3 This due date occurs within the final semester of enrolment.
- 4 This due date is in the same year as the final semester of enrolment
- 5 This due date is in the year following the final semester of enrolment.
- f A student enrolled for a 240 point Research Masters must complete at least 105 points of coursework prior to enrolment in the thesis or research portfolio.
- g A student enrolled for a 300 point Research Masters must complete at least 180 points of coursework prior to enrolment in the thesis or research portfolio.
- h A student enrolled for a 360 point Research Masters must complete at least 240 points of coursework prior to enrolment in the thesis or research portfolio.

### Completion of Requirements

- 3 a A student enrolled in a thesis or research portfolio must complete at least one progress review during their research. Failure to complete a progress review by the required due date may result in enrolment in the thesis or research portfolio being suspended.
- b **Thesis or Research Portfolio Extension of Time**
  - (i) If, in exceptional circumstances beyond the student's control, a thesis or research portfolio has not been able to be completed by the due date specified in Regulation 2, the Supervisor may approve a limited extension of time, not exceeding one month in total, and the Associate Dean Postgraduate Research may approve a limited extension of time, not exceeding eight months in total (including any extension approved by the Supervisor), for the work to be completed. The Supervisor may not decline an application for an extension but may refer it to the Associate Dean Postgraduate Research with a recommendation that it be declined.
  - (ii) If an extension application is declined by the Associate Dean Postgraduate Research, the student may

make an application for a review of that decision. An application for review must be made in writing to the Pro Vice-Chancellor Education within one month of the decline being officially communicated to the student. The application must clearly set out the grounds for the review, and all relevant documents relied upon must be submitted with the application for review. The decision of the Pro Vice-Chancellor Education will be final.

- (iii) If an application is received for an extension of beyond eight months, or the application is received more than two weeks after the deadline for submission of the research component to which it applies, then the application must be forwarded, with a recommendation from the Associate Dean Postgraduate Research, to the Pro-Vice Chancellor (Education) for a decision.
- (iv) The Pro Vice-Chancellor Education may approve a limited extension of time of up to eight months or more than eight months. The decision of the Pro Vice-Chancellor Education will be final.
- (v) If an extension is approved, a student will be enrolled in an extension course and pay tuition fees at the rate of 5 points for each one-month period or part thereof. This will only apply when the student's current enrolment period in the thesis or research portfolio has ended.
- (vi) In extraordinary circumstances the Pro Vice-Chancellor Education may approve extensions of time beyond those permitted in 3b(i) for an individual or nominated group of students and may waive part or all of any tuition fees for extension courses related to theses or research portfolios for these students.

**c Dissertation / Research Essay / Research Project**

- (i) The specified date for submission of a dissertation, research essay or research project that is included in a masters degree is the last day of the final term of enrolment in the dissertation, research essay or research project. If, in exceptional circumstances beyond the student's control, the dissertation, research essay or research project has not been able to be completed by the last day of the final term of enrolment in the dissertation, research essay or research project, the Supervisor may approve a limited extension of time, not exceeding one month in total, and the Associate Dean Postgraduate Research may approve a limited extension of time, not exceeding two months in total (including any extension approved by the Supervisor), for the work to be completed. The Supervisor may not decline an application for an extension but may refer it to the Associate Dean Postgraduate Research with a recommendation that it be declined.
- (ii) If an extension application is declined by the Associate Dean Postgraduate Research, the student may make an application for a review of that decision. An application for review must be made in writing to the Pro Vice-Chancellor Education within one month of the decline being officially communicated to the student. The application must clearly set out the grounds for the review, and all relevant documents relied upon must be submitted with the application for review. The decision of the Pro Vice-Chancellor Education will be final.
- (iii) If an application is received for an extension of beyond two months, or the application is received more than two weeks after the deadline for submission of the research component to which it applies, then the application must be forwarded, with a recommendation from the Associate Dean Postgraduate Research, to the Pro-Vice Chancellor (Education) for a decision.
- (iv) The Pro Vice-Chancellor Education may approve a limited extension of time of up to two months or more than two months. The decision of the Pro Vice-Chancellor Education will be final.
- (v) If an extension is approved, a student will be enrolled in an extension course and pay tuition fees at the rate of 5 points for each one-month period or part thereof. This will only apply when the student's current enrolment period in the dissertation, research essay or research project has ended.
- (vi) In extraordinary circumstances the Pro Vice-Chancellor Education may approve extensions of time beyond those permitted in 3c(i) for an individual or nominated group of students and may waive part or all of any tuition fees for extension courses related to theses or research portfolios for these students.

**d Other courses**

Extensions of time to complete work in courses other than a dissertation, research essay, research portfolio, research project, or thesis will not be granted beyond the end of the semester(s) or quarter(s) of enrolment in the course.

**e Failed courses**

A student who has failed a course or courses totalling no more than 40 points may be approved by the Associate Dean Postgraduate Research to enrol for no more than one further consecutive semester or quarter beyond the duration of enrolment for completion specified in Regulation 2 in order to complete the degree.

**Honours**

- 4 a Where the specific degree regulations include a provision for Honours, a Masters degree may be awarded

with Honours where a student's overall grade is sufficiently high and where the student has passed a research component of at least 30 points, comprising a single identifiable course.

- b There are two classes of Honours: First Class Honours and Second Class Honours. Second Class Honours are awarded in either First Division or Second Division.
- c First Class Honours may be awarded where a student has achieved an overall Grade Point Average of 7.0 or higher. Second Class Honours First Division may be awarded where a student has achieved an overall Grade Point Average between and including 5.50 and 6.94. Second Class Honours Second Division may be awarded where a student has achieved an overall Grade Point Average between and including 4.0 and 5.4. The overall Grade Point Average will be rounded to one decimal place for the purpose of this Honours calculation.
- d For the purposes of the calculation of the award of Honours only courses completed at the University of Auckland will be included. Fail grades and Did Not Sit and Did Not Complete grades will count as zero.
- e Where the requirements for a Masters degree including a research component of at least 30 points have been completed with an extension granted in accordance with Regulation 3, a student's eligibility for honours will be retained.

#### **Distinction or Merit**

- 5 a Where the specific degree regulations include a provision for Distinction or Merit, and Honours has not been awarded, the Masters degree may be awarded with Distinction or Merit where a student's grade is sufficiently high.
- b Distinction may be awarded where a student has achieved an overall Grade Point Average of 7.0 or higher. Merit may be awarded where a student has achieved an overall Grade Point Average between and including 5.50 and 6.94. The overall Grade Point Average will be rounded to one decimal place for the purpose of this Honours calculation.
- c For the purposes of the calculation of the award of Distinction or Merit only courses completed at the University of Auckland will be included. Fail grades and Did Not Sit and Did Not Complete grades will count as zero.

#### **Theses**

- 6 a The student is to submit a digital copy of their thesis to the relevant faculty in accordance with Regulations 2 and 3.
- b The digital thesis shall be formatted as specified in the Guide to the Presentation and Submission of Research Components in Sub-Doctoral Qualifications at the University of Auckland.
- c The Associate Dean Postgraduate Research (or nominee) of the faculty is responsible for transmitting copies of the thesis to the examiners.
- d Where the outcome of the examination is to award a thesis a passing grade:
  - (i) Within one month of being advised of the outcome of the examination, the student must complete any minor corrections required to the satisfaction of the supervisor and deposit a digital copy of the thesis in ResearchSpace in the University Library. The relevant faculty will confirm that the thesis has been deposited in ResearchSpace.
  - (ii) The thesis will be accessible through the University's digital repository unless embargoed under the Examination Regulations.
- e Where the outcome of the examination is to award a thesis a fail grade the thesis will not be held in the University's digital repository.

#### **Research Portfolios**

- 7 a The student is to submit a digital copy of their research portfolio to the relevant faculty in accordance with Regulations 2 and 3.
- b The Associate Dean Postgraduate Research (or nominee) of the faculty is responsible for transmitting copies to the examiners.
- c Copies of research portfolios are not deposited in the University's digital repository.

#### **Dissertations / Research Essays / Research Projects**

- 8 a The student is to submit a digital copy of their dissertation, research essay or research projects to the supervisor or department in accordance with Regulations 2 and 3.
- b The relevant academic unit is responsible for transmitting copies to the examiners.

- c Copies of dissertations, research essays and research projects are not deposited with the University's digital repository.

### **Substitutions and Failed Courses**

- 9 Masters students may not change their enrolment in a course after the last date approved for Changes to Current Enrolment except as outlined in the Enrolment and Programme Regulations.
- 10 A Masters student may not normally re-enrol in a failed course except as provided for in the regulations relating to aegrotat and compassionate passes. In exceptional circumstances, the student may apply to the Associate Dean Postgraduate Research, on the recommendation of the Programme Director, for permission to re-enrol in the course.

### **Suspension**

- 11 a (i) In exceptional circumstances the Associate Dean Postgraduate Research, on the recommendation of the Programme Director, may grant a period of suspension from enrolment not normally exceeding one year for enrolment in a thesis or research portfolio or two consecutive semesters, or four quarters, for enrolment in other courses. In such cases the period of suspension will not count towards the time limits for the degree.
- (ii) If a suspension application is declined by the Associate Dean Postgraduate Research, the student may make an application for a review of that decision. An application for review must be made in writing to the Pro Vice-Chancellor Education within one month of the decline being officially communicated to the student. The application must clearly set out the grounds for the review, and all relevant documents relied upon must be submitted with the application for review. The decision of the Pro Vice-Chancellor Education will be final.
- b In exceptional circumstances the Pro Vice-Chancellor Education may approve a period of suspension of enrolment exceeding two consecutive terms on the recommendation of the Associate Dean Postgraduate Research. In such cases the period of suspension will not count towards the time limits for the degree. The decision of the Pro-Vice Chancellor will be final.
- c If a suspension application is received from a student after an extension application for the same research component has been approved, or for a term prior to the current term of enrolment, the application must be forwarded to the Pro Vice-Chancellor Education for a decision. If approved the period of suspension will not count towards the time limits for the degree. The decision of the Pro Vice-Chancellor Education will be final.

### **Transfer Credits, Cross-credits and Reassignments**

- 12 a **Transfer credits**
  - (i) Transfer credits may be awarded for a Taught Masters degree or the taught component of a Research Masters degree with a total points value of more than 120 points as specified in the Credit Regulations.
  - (ii) Except as provided for in the Credit Regulations, transfer credits may not be awarded for a Research Masters degree.
- b **Cross-credits**  
Courses may not be cross-credited into or from a Masters degree.
- c **Reassignments**
  - (i) With the approval of the Programme Director, courses may be reassigned as specified in the Credit Regulations.
  - (ii) If enrolment in the Masters degree is not being discontinued, approval to reassign must not be given if the courses proposed to be reassigned meet the requirements for the Masters degree and the reassignment will result in an increase in the grade point average for the Masters degree.

### **Certificate of Proficiency**

- 13 a The Certificate of Proficiency regulations under 'Other Programmes' apply.
- b A course passed for a Certificate of Proficiency may be reassigned to a Taught Masters degree, or the taught component of a Research Masters degree with a total points value of more than 120 points as specified in the Credit Regulations.
- c A course passed for a Certificate of Proficiency may not be reassigned to a Research Masters degree except as specified in 13b above.

### **Transitional Certificate**

- 14 The Transitional Certificate regulations under 'Other Programmes' apply. A Transitional Certificate course may not be reassigned to a Masters degree.

**Appeal of Dissertation, Thesis, Research Portfolio, Research Essay or Research Essay examination outcome**

- 15 a A student may appeal the outcome of a thesis, research portfolio, dissertation, research essay or research project examination only on the grounds that the result was materially impacted by a procedural flaw in the examination process.
- b Any application for appeal must be lodged within three months of the result of the examination being officially communicated to the student.
- c Appeals will be considered in accordance with the Examination of Sub-Doctoral Postgraduate Research Components of 30 Points and Above Procedures.

**Delegation of Decision-making**

- 16 a The decision makers named in these regulations may delegate their decision-making power under these regulations to another nominated role. This delegation must be in writing.
- b Where decision-making authority is delegated:
  - (i) The delegated authority can be exercised in the same way and to the same effect as if the original listed decision maker performed or exercised it.
  - (ii) The decision maker that made the original delegation remains responsible for the performance or exercise of the authority.

**Variations**

- 17 In exceptional circumstances the Deputy Vice-Chancellor Education may approve a variation to the General Regulations – Masters Degrees.

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## General Regulations – Named Doctorates

These Regulations apply to doctoral enrolments that commenced prior to 1 January 2022, except enrolments in the Doctor of Philosophy and Higher Doctorates, and should be read in conjunction with the relevant degree regulations. The 'Department' is the Department or School or other academic unit in which the candidate is registered, and the 'Head of Department' is the head of that academic unit.

### Admission

- 1 Every candidate for a named-doctoral degree must have applied for admission and been admitted to the University of Auckland.

### Registration

- 2 a Every candidate for a named-doctoral degree must be registered by the Board of Graduate Studies.
- b Registration is provisional for all candidates for the first 12 months of equivalent full-time study following the Date of Registration as defined in Regulation 2.
- c Application for registration must be made to the Head of Department, Division, School, Chair of a Board of Studies or Director of the Research Centre or Institute ("the Head of Department") in the discipline in which the candidate is to be registered and must include, where appropriate to the composition of the doctoral degree, a preliminary research proposal.
- d The Head of Department will make a recommendation to the Faculty Associate Dean (Postgraduate) as to whether the candidate:
  - (i) meets the eligibility criteria and has the ability to follow the proposed programme of study and
  - (ii) has submitted a satisfactory preliminary research proposal as stipulated by the Head of Department.
- e Where the Head of Department is satisfied, this recommendation must include:
  - (i) the proposed date of registration
  - (ii) nominations for supervisors
  - (iii) confirmation that the School/Department accepts responsibility for making satisfactory supervision arrangements and providing research resources and facilities over the whole enrolment for the degree
  - (iv) an appropriate set of goals for the provisional period of registration agreed to by both the candidate and nominated main supervisor; these must include, but are not limited to, those goals prescribed in the regulations for the relevant named doctorate and any standard goals required by the Board of Graduate Studies such as attendance at induction events, English language screening, and the satisfaction of academic integrity and health and safety requirements.
- f Where an intending candidate is not resident in Auckland, the Head of Department must also provide the Associate Dean (Postgraduate) and the Board of Graduate Studies with evidence that the candidate will be provided with research resources and supervisory support at the location in which the research is to be carried out.
- g On receipt of the recommendation of the Head of Department, the Faculty Associate Dean (Postgraduate) will make a recommendation to the Board of Graduate Studies as to the matters set out in Regulation 2d.
- h On receipt of the recommendation of the Faculty Associate Dean (Postgraduate), the Board of Graduate Studies will decide whether or not to register the candidate and, if so, the conditions that will apply to the registration. The Board of Graduate Studies may call for any further information it considers relevant before making its decision.
- i Registration takes effect on the date (the "Date of Registration") approved by the Board of Graduate Studies. Where a candidate has already started supervised research on the doctoral topic, the Date of Registration may, subject to approval by the Board of Graduate Studies, be backdated by not more than six months.
- j The Board of Graduate Studies will appoint the supervisors for each candidate. The supervisors must be actively involved in research in the candidate's general field, and must either hold a doctoral degree or be appropriately qualified and experienced. Persons who are themselves candidates for the same named doctorate may not be appointed as supervisors, although they may be appointed as advisers.
- k For each candidate the Board of Graduate Studies will appoint a suitably qualified main supervisor who takes overall responsibility for the supervision of the candidate and for assistance in the provision of research resources. The main supervisor must be a staff member of the University of Auckland.
- l In addition, the Board of Graduate Studies will appoint for each candidate:
  - (i) at least one suitably qualified co-supervisor

*and/or*

(ii) an advisory committee or adviser/s.

m Candidates wishing to present and defend a thesis in te reo Māori must, before applying to the Head of Department to be registered, obtain the permission of the Pro Vice-Chancellor (Māori). When such permission is granted, the Pro Vice-Chancellor (Māori) will make a recommendation in writing to the Board of Graduate Studies as to:

(i) whether the candidate has adequate fluency and literacy in te reo Māori in the subject area of the thesis  
*and*  
(ii) the likelihood of being able to find appropriately qualified examiners for the thesis.

#### Reviews of Registration

3 a During provisional registration, a candidate must achieve the goals prescribed by the Board of Graduate Studies and satisfy any other applicable programme requirements specified in the regulations for the relevant named doctorate.

b Where a thesis proposal is required as a provisional goal, it should be submitted for approval to the appropriate committee or subcommittee of the department, institute and/or faculty in which the candidate is registered. The committee may accept the proposal, or indicate changes needed to the candidate and supervisor(s) and request a resubmission, or it may decline the proposal. It will inform the Head of Department of its decision.

c At the end of the provisional registration period, the candidate, the supervisor/s and the Head of Department are to submit a formal report to the Board of Graduate Studies on the progress of the candidate. This report may also be discussed by the appropriate postgraduate committee of the department, institute and/or faculty in which the candidate is registered. The report should clearly state whether or not the progress of the candidate has been satisfactory, whether or not any programme specific requirements for the period have been satisfied, and whether or not the goals laid down for the provisional period of registration have been achieved. The report should include a recommendation that the candidate's registration be:

(i) confirmed  
*or*  
(ii) continued on a provisional basis for a period of three to six months  
*or*  
(iii) discontinued and the candidate recommended for enrolment in another programme, where a suitable programme exists  
*or*  
(iv) terminated.

d At the end of each year of registration following the provisional period, the main supervisor, the candidate and the Head of Department are to submit, through the Associate Dean (Postgraduate) of the faculty, a joint report to the Board of Graduate Studies on the candidate's progress. This report may also be discussed by the appropriate postgraduate committee of the department, institute and/or faculty in which the candidate is registered. As part of this report, the main supervisor and the Head of Department are to make one of the following recommendations:

(i) that the candidate's registration be continued  
*or*  
(ii) that the candidate's registration be continued subject to specified conditions  
*or*  
(iii) that the candidate's registration be terminated.

e Where a recommendation is made under Regulation 3c(ii) or 3d(ii), the Head of Department will also recommend to the Board of Graduate Studies any specific goals and/or conditions to be met by the candidate and the time in which these are to be completed. At the end of this period the Head of Department and main supervisor will advise the Board of Graduate Studies whether or not these requirements have been met. Registration will be terminated if the specified conditions have not been fulfilled to the satisfaction of the Board of Graduate Studies.

f No decision to terminate registration may be made by the Board of Graduate Studies unless the candidate has been notified in writing and given reasonable opportunity to respond.

#### Changes to the Conditions of Registration

4 a The Head of Department may, after consultation with the candidate, make a written recommendation to the Board of Graduate Studies via the Faculty Associate Dean (Postgraduate) for changes in the conditions of registration for the candidate. After considering a recommendation from the Head of Department, the Board

of Graduate Studies may, after considering any submissions made by the candidate, change the conditions of registration for any candidate.

b Where a resident candidate intends to be absent from the University in pursuit of their research for more than two months, supervisors are to submit for approval by the Board of Graduate Studies, through the Head of Department and before the candidate's departure, suitable plans for the supervision of the candidate during the period of absence.

c When necessary, the Head of Department will make a recommendation to the Board of Graduate Studies regarding changes to the supervision of the candidate. This will normally be required when a supervisor is granted leave, resigns or retires.

Whilst the Board of Graduate Studies will take into consideration the candidate's views on any recommended changes to supervision, it reserves the right to determine the appointment of supervisor/s according to the availability of suitably qualified staff.

d When the Board of Graduate Studies is satisfied that there is sufficient reason, it may extend a candidate's submission date. Before approving an extension of submission time the Board of Graduate Studies will require the candidate, the supervisor(s) and Head of Department to agree on the programme of supervision and schedule of research considered necessary for submission by the new date proposed.

e Where a candidate is unable to continue with their research programme because of circumstances beyond their control, the Board of Graduate Studies may suspend their registration for a specified period of time. The conditions of Regulation 7g of the Statute for the Degree of Doctor of Philosophy 2016 will apply.

f Enrolment and Programme Regulations regarding discontinuation apply to candidates for named doctorates.

g The Board of Graduate Studies may terminate the registration of any candidate who:

(i) fails to enrol for any academic year corresponding to a year of registration

or

(ii) fails to make payment of any tuition fees related to the registration

or

(iii) applies to cease being registered

or

(iv) has not made satisfactory progress while under provisional registration

or

(v) has received an unsatisfactory annual report

or

(vi) has not submitted a required provisional year or annual report

or

(vii) has not met any conditions specified under Regulation 3e

or

(viii) has not satisfied a requirement as stipulated in the structure and content regulation of the relevant named doctorate regulations

or

(ix) has not submitted or re-submitted the examinable work in time

or

(x) has had the termination of their registration recommended by a decision of a Disputes Committee constituted pursuant to Regulation 6

or

(xi) is prohibited under the Disciplinary Statute of the University from enrolling.

Before making a decision to terminate a candidate's registration pursuant to this Regulation or otherwise, the Board of Graduate Studies will allow the candidate a reasonable opportunity to respond.

#### **Enrolment and Fees**

- 5 a Candidates for the degree must be enrolled and pay all prescribed fees including tuition fees in each academic year for which they are registered. Candidates need not pay tuition fees for any period during which their registration is suspended.
- b On enrolment in each academic year every candidate must pay the prescribed fees for that academic year, including the Student Services fee.
- c A candidate who submits all examinable work or terminates their registration will receive a refund of one-twelfth of the tuition fee and the Student Services fee paid for each complete month of the period between the date of submission of the examinable work or termination of registration and the end of the academic year for which fees have been paid.

d Notification of the award of the degree will be withheld until all outstanding fees have been paid for the academic year in which a candidate is registered. Candidates will not be able to graduate until all outstanding fees have been paid.

**Appeals**

6 a If a doctoral candidate believes that they have been significantly disadvantaged by the examination process, or by any part of the examination process, then a written appeal may be made to the Board of Graduate Studies, setting out the grounds of the appeal. All relevant documents relied upon must be submitted with the appeal. Regulations 11d and 11e of the Statute for the Degree of Doctor of Philosophy 2016 shall then apply.

b Candidates, supervisors or Heads of Department may appeal against any decision, other than one bearing on examination matters, of the Board of Graduate Studies normally within three months of the making of the decision, on the grounds that:

(i) relevant information which was not available to the Board of Graduate Studies at the time of its making the decision has since become available  
*and/or*  
(ii) the procedure adopted in arriving at the decision was unfair.

The appeal must state clearly all grounds relied on by the candidate and attach all relevant documentation. Regulation 11b of the Statute for the Degree of Doctor of Philosophy 2016 shall then apply.

**Dispute Resolution Procedures**

7 Disputes are to be resolved according to the Resolution of Student Academic Complaints and Disputes Statute.

**Transitional Arrangements**

8 a These regulations came into force on 1 January 2016 and revoked the previous General Regulations for Named Doctorates.

b For candidates initially registered under previous regulations, the Board of Graduate Studies may agree to vary the application of the provisions of these regulations to ensure consistency with the provisions of the regulations under which the candidate was enrolled, where it is satisfied that the candidate would otherwise be at a disadvantage.

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## General Regulations – Postgraduate Certificates

The following regulations take precedence over the specific regulations for each Postgraduate Certificate. As far as possible they are to be read in conjunction with the specific regulations for each Postgraduate Certificate.

Note: For the purposes of these regulations a Postgraduate Certificate is worth 60 points.

### General Requirements

1 A student enrolled for a Postgraduate Certificate at this University must pass the full points value specified in the Postgraduate Certificate regulations. The total enrolment may not exceed the minimum points requirement for the Postgraduate Certificate by more than 30 points.

### Deadlines for Completion

2 a The requirements for a Postgraduate Certificate must be completed within:

- (i) one semester or two quarters, or an equivalent time period, of initial enrolment for the Postgraduate Certificate if enrolled full-time
- or
- (ii) four semesters or eight quarters, or an equivalent time period, of initial enrolment for the Postgraduate Certificate if enrolled part-time.

b In all cases, the term of initial enrolment is deemed to be the first term in which the student enrolled for a course which is assigned or reassigned to the programme.

c In exceptional circumstances the Associate Dean Academic, on the recommendation of the Programme Director, may increase the duration allowed for enrolment for a period not exceeding one semester or two quarters, or the equivalent time period.

d If an application to increase the allowed duration is declined by the Associate Dean Academic, the student may make an application for a review of that decision. An application for review must be made in writing to the Pro Vice-Chancellor Education within one month of the decline being officially communicated to the student. The application must clearly set out the grounds for the review, and all relevant documents relied upon must be submitted with the application for review. The decision of the Pro Vice-Chancellor Education will be final.

e In exceptional circumstances the Pro Vice-Chancellor Education may approve an increase to the allowed duration for enrolment of more than one semester or two quarters, or the equivalent time period, on the recommendation of the Associate Dean Academic. The decision of the Pro Vice-Chancellor Education will be final.

### Completion of Requirements

3 a A student enrolled for a Postgraduate Certificate must complete the requirements by the last day of the final term of enrolment in the programme.

b Extensions of time to complete work in examined courses or 100 percent coursework courses will not be granted beyond the end of the term in which the course is offered.

c A student who has failed a course or courses of no more than 30 points may be approved by Senate or its representative to enrol for no more than one further consecutive semester or two quarters beyond the deadline for completion specified in Regulation 2 in order to complete the Postgraduate Certificate.

### Transfer Credits, Cross-credits and Reassignments

4 a **Transfer credits**  
Transfer credit may not be awarded for a Postgraduate Certificate.

b **Cross-credits**  
Courses may not be cross-credited into or from a Postgraduate Certificate.

c **Reassignments**  
With the approval of the Programme Director, courses may be reassigned as specified in the Credit Regulations.

### Certificate of Proficiency

5 a The Certificate of Proficiency regulations under 'Other Programmes' apply.

b A Certificate of Proficiency course may be reassigned to a Postgraduate Certificate as specified in the Credit Regulations.

**Transitional Certificate**

6 The Transitional Certificate regulations under 'Other Programmes' apply. A Transitional Certificate course may not be reassigned to a Postgraduate Certificate.

**Delegation of Decision-making**

7 a The decision makers named in these regulations may delegate some or all of their decision-making power under these regulations to another nominated role or roles. This delegation must be in writing.

b Where decision-making authority is delegated:

- (i) The delegated authority can be exercised in the same way and to the same effect as if the original listed decision maker exercised it.
- (ii) The original listed decision maker retains their authority as decision maker and remains responsible for the exercise of the authority by others.

**Variations**

8 In exceptional circumstances the Deputy Vice-Chancellor Education may approve a variation to the General Regulations – Postgraduate Certificates.

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## General Regulations – Postgraduate Diplomas

The following regulations take precedence over the specific regulations for each Postgraduate Diploma. As far as possible they are to be read in conjunction with the specific regulations for each Postgraduate Diploma.

Notes: For the purposes of these regulations:

- (i) a Postgraduate Diploma is worth a total of 120 points
- (ii) a research essay or research project will normally be worth up to 45 points
- (iii) a dissertation will be worth at least 40 points and less than 90 points
- (iv) the 'academic unit' is the Department or School or other academic unit in which the student is enrolled.

### General Requirements

- 1 A student enrolled for a Postgraduate Diploma at this University must pass the full points value specified in the Postgraduate Diploma regulations. The total enrolment may not exceed the minimum points requirement for the Postgraduate Diploma by more than:
  - a 40 points
  - or
  - b 20 points in the case of a student with credit granted from a Postgraduate Certificate.

### Duration of Enrolment

- 2 a The requirements for a Postgraduate Diploma must be completed within:
  - (i) two semesters or four quarters of admission, or the equivalent time period if enrolled in other terms, if enrolled full-time
  - or
  - (ii) four years of initial enrolment for the Postgraduate Diploma if enrolled part-time.
- b In the case of a student who has completed a Postgraduate Certificate for which credit is granted to a Postgraduate Diploma the requirements must be completed within:
  - (i) one semester or two quarters of admission, or the equivalent time period if enrolled in other terms, if enrolled full-time
  - or
  - (ii) two years of admission if enrolled part-time.
- c In all cases, the term of initial enrolment is deemed to be the first term in which the student enrolled for a course which is assigned or reassigned to the programme.
- d In exceptional circumstances the Associate Dean Academic, on the recommendation of the Programme Director, may increase the duration allowed for enrolment for a period not exceeding two consecutive semesters or four quarters, or the equivalent time period.
- e If an application to increase the allowed duration is declined by the Associate Dean Academic, the student may make an application for a review of that decision. An application for review must be made in writing to the Pro Vice-Chancellor Education within one month of the decline being officially communicated to the student. The application must clearly set out the grounds for the review, and all relevant documents relied upon must be submitted with the application for review. The Pro Vice-Chancellor Education's decision will be final.
- f In exceptional circumstances the Pro Vice-Chancellor Education may approve an increase to the allowed duration for enrolment of more than two consecutive semesters or four quarters, or the equivalent time period, on the recommendation of the Associate Dean Academic. The Pro Vice-Chancellor Education's decision will be final.

### Completion of Requirements

- 3 a A student enrolled for a Postgraduate Diploma must complete all work in taught courses by the last day of the term in which the course is taught.
- b The specified date for submission of a dissertation, research essay or research project of 30 points or more that is included in a Postgraduate Diploma is the last day of the final term of enrolment in the dissertation, research essay or research project.
- c (i) If, in exceptional circumstances beyond the student's control, a dissertation, research project or research essay has not been able to be completed by the due date specified in Regulation 3b, on consideration of an application from the student and appropriate supporting evidence, the Supervisor may approve a limited extension of time, not exceeding one month in total, and the Associate Dean Postgraduate Research may approve a limited extension of time, not exceeding two months in total (including any extension approved by the Supervisor). The Supervisor may not decline an application

for an extension but may refer it to the Associate Dean Postgraduate Research with a recommendation that it be declined.

- (ii) If an extension application is declined by the Associate Dean Postgraduate Research, the student may make an application for a review of that decision. An application for review must be made in writing to the Pro Vice-Chancellor Education within one month of the decline being officially communicated to the student. The application must clearly set out the grounds for the review, and all relevant documents relied upon must be submitted with the application for review. The decision of the Pro Vice-Chancellor Education will be final.
- (iii) If an application is received for an extension of beyond two months, or the application is received more than two weeks after the deadline for submission of the research component to which it applies, then the application must be forwarded, with a recommendation from the Associate Dean Postgraduate Research, to the Pro-Vice Chancellor (Education) for a decision.
- (iv) The Pro Vice-Chancellor Education may approve an extension of time of up to two months or more than two months. The Pro Vice-Chancellor Education's decision will be final.

d A student who has failed a course or courses of no more than 40 points may be approved by the Associate Dean Academic to enrol for no more than one further consecutive semester or two quarters beyond the duration of enrolment specified in Regulation 2 in order to complete the Postgraduate Diploma.

**e Fine Arts Studio**

A student enrolled for the Postgraduate Diploma in Fine Arts must complete their individual programme not later than 1 November in the year in which the work is undertaken or by such other date as may be approved by the Head of School of Fine Arts.

**Tuition Fees for Extensions of Time**

- 4 a If an extension is approved, a student will be enrolled in an extension course and pay tuition fees at the rate of 5 points for each one-month period or part thereof. This will only apply when the student's current enrolment period in a dissertation or research project course has ended.
- b In extraordinary circumstances, the Pro Vice-Chancellor Education may approve extensions of time beyond those permitted in 3c for an individual or nominated group of students and may waive part or all of any tuition fees for extension courses related to dissertations, research projects or research essays for these students.

**Distinction or Merit**

- 5 a Where the specific Postgraduate Diploma regulations include a provision for Distinction or Merit, a Postgraduate Diploma may be awarded with Distinction or Merit where a student's overall grade is sufficiently high.
- b Distinction may be awarded where a student has achieved an overall grade point average of 7.0 or higher. Merit may be awarded where a student has achieved an overall grade point average of between and including 5.50 and 6.99.
- 6 Only courses completed at the University of Auckland will be included in the calculation of Distinction or Merit. Fail grades and Did Not Sit and Did Not Complete grades will count as zero.
- 7 In the case of a student who has completed a postgraduate certificate for which credit is granted to a postgraduate diploma, calculation of the award of Distinction or Merit will not include any grades awarded for courses completed at another institution and credited to the postgraduate diploma.

**Dissertations / Research Essays / Research Projects**

- 8 a Dissertations, research essays and research projects are to be submitted to the academic unit in accordance with Regulation 3b.
- b The academic unit is responsible for transmitting the submitted dissertation, research essay or research project to the examiner(s).
- c Copies of dissertations, research essays and research projects are not deposited with the University's digital repository.

**Appeal of Dissertation, Research Essay or Research Essay examination outcome**

- 9 a A student may appeal the outcome of a dissertation, research essay or research project examination only on the grounds that the result was materially impacted by a procedural flaw in the examination process.
- b Any application for appeal must be lodged within three months of the result of the examination being officially communicated to the student.

- c Appeals will be considered in accordance with the Examination of Sub-Doctoral Postgraduate Research Components of 30 Points and Above Procedures.

**Transfer Credits, Cross-credits and Reassignments****10 a Transfer Credits**

Transfer credits may be awarded for a Postgraduate Diploma as specified in the Credit Regulations.

**b Cross-credits**

Courses may not be cross-credited into or from a Postgraduate Diploma.

**c Credit from a Postgraduate Certificate**

In the case of a student who has completed a Postgraduate Certificate for which credit is granted to a Postgraduate Diploma, admission to the Postgraduate Diploma must take place within five years of completion of the Postgraduate Certificate.

**d Reassignments**

With the approval of the Programme Director, courses may be reassigned as specified in the Credit Regulations.

**Certificate of Proficiency****11 a The Certificate of Proficiency regulations under 'Other Programmes' apply.**

- b A Certificate of Proficiency course may be reassigned to a Postgraduate Diploma as specified in the Credit Regulations.

**Transitional Certificate****12 The Transitional Certificate regulations under 'Other Programmes' apply. A Transitional Certificate course may not be reassigned to a Postgraduate Diploma.****Delegation of Decision-making****13 a The decision makers named in these regulations may delegate their decision-making power under these regulations to another nominated role. This delegation must be in writing.****b Where decision-making authority is delegated:**

- (i) The delegated authority can be exercised in the same way and to the same effect as if the original listed decision maker performed or exercised it.
- (ii) The decision maker that made the original delegation remains responsible for the performance or exercise of the authority.

**Variations****14 In exceptional circumstances the Deputy Vice-Chancellor Education may approve a variation to the General Regulations – Postgraduate Diplomas.**

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## New Start

New Start provides part-time University preparation courses for adults over the age of 20 who need skills and confidence to undertake academic study. No previous qualifications are required. Students are required to be New Zealand citizens or permanent residents.

Students gain information on the structure of university degrees, and an insight into the standard of work expected. Educational guidance is an integral part of New Start and ongoing planning is offered during the semester.

In addition, students are required to complete the University of Auckland Academic Integrity ACADINT A01 course and the Diagnostic English Language Needs Assessment (DELNA) while they are with New Start.

### New Start General NSGEN 47

New Start General introduces students to a variety of lecture topics in business, communications, education, humanities, law, science and social sciences, and offers tutorials, assignments with written feedback and a final test.

This is a 13-week part-time, day or evening course, also with weekend options, providing a comprehensive overview of first-year degree study. This course is compulsory for all students. Depending on the final grade achieved students may apply for admission into an undergraduate degree in the faculties of Arts and Education and Law. The course also forms part of the requirement for entry into degrees in Commerce, Property, Design, Urban Planning and Science.

New Start General is offered at three campuses throughout the year: University of Auckland City Campus (Semester One or Semester Two), Te Papa Ako o Tai Tonga Campus, Manukau (Semester One) and Tai Tokerau Campus in Whāngarei (Summer School).

### New Start Mathematics

Two mathematics papers are taught at the University of Auckland City Campus: NSMAT 10 (Mathematics Fundamentals) and NSMAT 14 (Mathematics Preparation for University). Students intending to enrol in these courses must first sit a maths assessment.

Note that NSMAT 14 is designed to be taken with NSGEN 47 (New Start General) as a pathway to degrees in Commerce, Property, Design, Urban Planning and Science. Results will be used to recommend the best pathway for students.

#### Mathematics Fundamentals NSMAT 10

Mathematics Fundamentals NSMAT 10 is a short intensive course taught over four consecutive Saturdays in a workshop environment designed to build students' skills and confidence. Students will be working together collaboratively, either as a class or in groups, but sometimes there will be lectures. The course includes assignments and a final test. Students who require additional mathematics support are advised to enrol in this course before undertaking Mathematics Preparation for University NSMAT 14.

This course is offered in Summer School or can be taken in the mid-semester break before the start of Semester Two.

#### Mathematics Preparation for University NSMAT 14

A variety of topics of everyday interest is explored with the aim of clarifying the underlying mathematics and statistics.

This is a 12-week part-time course held in Semester One or Semester Two. The course includes lectures, assignments and a final test.

This course is compulsory and taken together with New Start General NSGEN 47 for students planning to pathway to an undergraduate degree in Commerce, Property, Design, Urban Planning or Science.

A grade of B+ or above achieved in this course and New Start General NSGEN 47 enables students to apply for admission to the degrees listed above. Students with a B range grade are still welcome to apply and their application will be assessed individually by the faculty.

### Further Information

Further information can be obtained from:

New Start Office  
Building 206  
14-16 Symonds Street  
Auckland 1010.

Email: [newstart@auckland.ac.nz](mailto:newstart@auckland.ac.nz)

Website: [www.auckland.ac.nz/newstart](http://www.auckland.ac.nz/newstart)

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## Northern Hemisphere Summer Research Scholarship Programme

### Admission

- 1 In order to be admitted to this programme a student needs to:
  - a have completed at least two years of equivalent full-time study in a degree by the programme start date and
  - b be enrolled in an undergraduate degree or sub-doctoral postgraduate study at an international institution at the time of application and
  - c have a Scholarships Grade Point Average/Grade Point Equivalent of 7.0 or higher in the most recent two years of equivalent full-time study and
  - d be recommended for admission by the Dean or nominee.

### Duration

- 2 Students must complete this programme within eight weeks of initial enrolment.

### Structure and Content

- 3 A student enrolled for this programme must complete course SUMRESCH 302.

### Amendment

- 4 These regulations have been amended with effect from 1 January 2019.

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## Procedure for the Examination of Higher Doctorates

*This procedure applies to the examination of the Degrees of Doctor of Engineering, Doctor of Laws, Doctor of Literature and Doctor of Science, and should be read in conjunction with the Higher Doctorate Examination Procedures.*

### Consideration of Applications to be Examined

- 1 As soon as possible after an application to be examined has been lodged with the Pro Vice-Chancellor Global and Graduate Research and has been determined to meet initial requirements, the application will be forwarded to the relevant Faculty Dean or delegate ("the faculty") for further consideration.
- 2 The faculty will appoint an Examination Committee of three senior academics who have a general understanding of the applicant's field of research. At least two members of the Committee must be academic members of the University, one of whom will be nominated to chair the Examination Committee.
- 3 The Examination Committee will investigate the information provided, including the quality and nature of the submission for examination, will seek input from the Dean of the faculty, and will make a recommendation to the Pro Vice-Chancellor Global and Graduate Research within one month that the faculty:
  - a will allow the applicant to be admitted to candidature for the higher doctorate
  - or
  - b will not allow the applicant to be admitted to candidature for the higher doctorate.

### Notification of Assessment of Application and Intention to Submit

- 4 The Pro Vice-Chancellor Global and Graduate Research will advise the applicant of the faculty's decision and, if the application has been accepted, will request written notification of the applicant's intention to proceed with candidature and submission. The submission of work to be examined must be received by the Pro Vice-Chancellor Global and Graduate Research within three months of the notification that the application was accepted.
- 5 The examination will not proceed until receipt of the candidate's written notification of intention to proceed and payment of fees as set out in Schedule B of the Fees Statute.

### Appointment of Examiners

- 6 Upon payment of fees and receipt of the candidate's written notification of intention to proceed, the Pro Vice-Chancellor Global and Graduate Research will request that the faculty nominate three external examiners. The nominations should be made within three months of the request. The examiners must be of authoritative standing and international eminence in the field of the submitted work and must be active in research. At least one examiner shall be resident outside New Zealand. Examiners must not have engaged in substantial collaboration with the candidate. Any involvement with the candidate by the examiner which could constitute a conflict of interest should be declared at the outset. The appointment of all examiners must be approved by the Pro Vice-Chancellor Global and Graduate Research.

**Submission**

- 7 The candidate shall lodge at the School of Graduate Studies:
  - a three copies of the work to be examined  
*and*
  - b a statutory declaration which shall:
    - (i) state the extent to which the work is the candidate's own, and (in the case of a conjoint work) identify as clearly as possible which parts are the candidate's own  
*and*
    - (ii) declare that the work in substantially its present form has not been submitted or accepted previously for the award of a degree or diploma in this or any other tertiary institution, and is not being submitted for a degree or diploma in any other tertiary institution or for another degree or diploma at this institution.

**Examination**

- 8 The degree will be awarded solely on consideration of the submitted works upon which the candidate's claim to the degree is based.
- 9 In order to qualify for the degree, the submitted works must provide sufficient evidence that the candidate has made an original contribution of special excellence to their discipline such that they are considered to have authoritative standing and international eminence in their field.
- 10 Examiners will be requested to report to the Pro Vice-Chancellor Global and Graduate Research on the submission within three months of receipt and recommend whether the candidate:
  - a should be awarded the degree  
*or*
  - b should not be awarded the degree.
- 11 The reports of all examiners will be forwarded to the Examination Committee for consideration of whether or not to admit the candidate to the degree.
- 12 If the examiners' recommendations differ, the Examination Committee may invite the examiners to consult and provide a written report or reports on the outcome of their consultation. If, after such consultation, the differences remain unresolved, the Examination Committee may recommend to the Pro Vice-Chancellor Global and Graduate Research that a further independent external examiner be appointed to report on areas of conflict.
- 13 The Examination Committee shall recommend an outcome based on the examiners' reports to the Pro Vice-Chancellor Global and Graduate Research. The Pro Vice-Chancellor Global and Graduate Research will determine the result of the examination and notify the candidate of the decision.
- 14 An unsuccessful submission may not be presented for re-examination until at least five years after initial submission and must include new material.

**Deposit of Submission in the Library**

- 15 On successful completion of the examination of the submitted work, and when possible, two bound copies will be deposited in the University Library by the School of Graduate Studies. The first bound copy will remain in the Library for reference purposes; the second copy may be borrowed by members of the Library, or sent to other libraries on inter-library loan. The third copy will be returned to the candidate.

**Graduation**

- 16 Candidates who have satisfied the requirements for any award of the University shall be admitted to that award.

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## Public Programmes – Event Services

Event Services offers lifelong learning opportunities through the delivery of courses, public lectures, workshops and conferences that all draw upon the expertise of the University.

Most events are open to members of the public and are delivered in various formats, including day and evening lectures, seminars, webinars and workshops. It is also possible to join undergraduate students in selected University lecture courses.

For more information visit [unievents.auckland.ac.nz](http://unievents.auckland.ac.nz) or [www.publicprogrammes.ac.nz](http://www.publicprogrammes.ac.nz), or email [eventservices@auckland.ac.nz](mailto:eventservices@auckland.ac.nz).

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## Summer Research Scholarship Programme

**Admission**

- 1 In order to be admitted to this programme a student needs to:
  - a have completed at least two years of equivalent full-time study in a degree by the programme start date and
  - b be enrolled in an undergraduate degree or postgraduate diploma or Bachelor (Honours) degree at a New Zealand university at the time of application and
  - c be recommended for admission by the Dean or nominee.

**Duration**

- 2 Students must complete this programme within ten weeks of initial enrolment.

**Structure and Content**

- 3 A student enrolled for this programme must complete course SUMRESCH 301.

**Amendment**

- 4 These regulations have been amended with effect from 26 June 2025.

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## Transitional Certificate – TransCert

*The regulations for this certificate are to be read in conjunction with all other relevant statutes and regulations including the Academic Statutes and Regulations.*

**Admission**

- 1 In order to be admitted to this programme a student needs to have completed the requirements for a degree of this University or other degree approved by Senate or its representative in any particular case.

**Structure and Content**

- 2 The programme consists of such course or courses at undergraduate level in a subject or subjects as Senate or its representative may require or approve.
- 3 The purpose of this programme is to fulfil the requirements for entry to a specific graduate degree, graduate or postgraduate diploma approved by Senate or its representative.
- 4 To be eligible for the award of a Transitional Certificate a student has to enrol for the graduate qualification for which the prerequisites were met by taking this programme.

**Variations**

- 5 In exceptional circumstances Senate or its representative may approve a personal programme which does not conform to these regulations.

**Amendment**

- 6 These regulations have been amended with effect from 1 January 2001.

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