

PRESENT:	Ms Tarrant (Chair), Dr Prasad, Ms Dunphy, Ms Dawson, Mr McDonald, Mr Paitai, Ms Quinn and Mr Mason Via Zoom: Professor Freshwater (Vice-Chancellor), Ms Arnott-Neenee	
IN ATTENDANCE:	Mrs Cleland, Professors Kool and Stinear, Associate Professor Hoskins, Dr Ten Eyck; Dr Lithander, Mr Bluett, Ms Cattanach, Ms Moss, Mr Brandon and Ms Verschaeren	
COUNCIL BRIEFINGS	These took place prior to the meeting	
KARAKIA	The briefings started with a karakia	
1. APOLOGIES	Ms Hala Barakat	
2. DISCLOSURES OF INTEREST BY MEMBERS	The attention of Members was drawn to the Conflicts of Interest Policy and the need to disclose any interest in an item on the Agenda of the meeting as set out in Schedule 11, Clause 8 of the Education and Training Act 2020. No further disclosures were made.	
3. COUNCIL MEETINGS	3.1 Council, Draft Minutes (Part A), 16.10.2023	RESOLVED (Chancellor/Vice-Chancellor): that the Minutes (Part A), 16.10.2023 be taken as read and confirmed .
	3.2 Matters arising from the Minutes (Part A), 16.10.2023	
4. VICE-CHANCELLOR'S REPORT	The Report was taken as read. The Vice-Chancellor, Professor Freshwater, presented this item. She highlighted the following: <ul style="list-style-type: none"> • She congratulated the University on its achievements in 2023. She acknowledged all staff, students and community supporters who contributed to this. 	RESOLVED (Chancellor/Dr Prasad): that the Vice-Chancellor's Report be noted .

	<ul style="list-style-type: none"> Global challenges in 2023 include the issue of Freedom of Expression (FOE) and Academic Freedom (AF). Staff and students were concerned that, with international conflict, it was difficult to have conversations, debate and disagree agreeably on campus. The University continued to support its staff and students across multiple jurisdictions with regard to safety concerns for family and friends overseas. The University had been in the Employment Court. The process at the Court completed on 28 November, the final ruling could take several months. In the meantime, the University was continuing its work on ways to best protect and keep its staff healthy and as safe as practically possible. The Vice-Chancellor thanked the members of the University Executive on the amount of work they had undertaken this year. <p>In the discussion that followed, the Chancellor drew Council's attention to p. 2 of the Report and she congratulated Council member Arnott-Neenee who had recently won a Pacific Enterprise Award.</p> <p>It was noted that the Green House Gas inventory 2022 had been published on the University website.</p>	
5. REPORTS OF COUNCIL COMMITTEES	<p>5.1 AUDIT AND RISK COMMITTEE</p> <p>5.1.1 Minutes, (Part A), 16.11.2023</p>	RESOLVED (Chancellor/Ms Dawson): that the Audit and Risk Committee Minutes (Part A) 16.11.2023 be received .
	<p>5.2 FINANCE COMMITTEE</p> <p>5.2.1 Minutes, (Part A), 22.11.2023</p>	RESOLVED (Chancellor/Mr McDonald): that the Finance Committee Minutes (Part A) 22.11.2023 be received ;
	<p>5.3 UNIVERSITY EQUITY LEADERSHIP COMMITTEE (UELC)</p> <p>5.3.1 December 2023 report including the 2023 Gender Pay Gap report in Appendix 1</p> <p>The Vice-Chancellor advised Council that, although this Committee had only existed for a very short time, it had, under the leadership of Professor Stinear, undertaken a significant amount of work, including, the Gender Pay Gap Report and the Disability Action Plan.</p> <p>Possible topics for future Council briefings could include the work undertaken on the Gender Pay Gap, the Disability Action Plan and the Knowledge Equity Network (KEN). This committee had collaborated successfully with the Pro</p>	RESOLVED (Chancellor/Ms Quinn): that the Equity leadership Report – December 2023 be received and that Council note the 2023 Gender Pay Gap Report.

	<p>Vice-Chancellor Māori, Associate Professor Hoskins, the Pro Vice-Chancellor Pacific, Associate Professor Tiatia and the Associate Deputy Vice-Chancellor Research, Professor Holdaway and PVC Education Professor Kool.</p> <p>The Pro Vice-Chancellor Equity, Professor Stinear acknowledged the support she received from her colleagues who made the work possible.</p> <p>The Chancellor congratulated the Pro Vice-Chancellor Equity on her work undertaken on the Gender Pay Gap Report.</p> <p>The Pro Vice-Chancellor Equity advised that next year UELC would be working on the intersection between the gender pay gap and ethnicity. In 2025, UELC would be considering change over time and the proactive closing of the gender pay gaps.</p> <p>5.3.2 Knowledge Equity Network (KEN) The Vice-Chancellor advised that further work was being undertaken by the Pro Vice-Chancellor Equity and an update about KEN would be given to Council in due time.</p>	<p>RESOLVED (Chancellor/Mr Paitai): that Council note the further update about KEN.</p>
<p>6. SENATE MATTERS</p>	<p>6.1 REPORT OF SENATE, 27.11.2023</p> <p>Part A1 Policy and other matters requiring to be considered/received by Council</p> <p>Part A2 1-10: Policy and other matters requiring Council approval</p> <p>Part B 1 No matters for noting</p> <p>Part C 1-5: Matters handled under Delegated Authority</p> <p>This item was introduced by the Vice-Chancellor. She advised Council of the following:</p> <ul style="list-style-type: none"> The Senate Review would be on-going in 2024 and Associate Professor Richard Clarke, the incoming Dean of Engineering, would continue the work undertaken by Professor Pene Mattew who had recently left the University, as Chair of the Senate Review Reference Group. The Vice-Chancellor's Advisory Group on FOE and AF was compiling a report on FOE, AF and the connection with the Code of Conduct to be submitted to the University Executive Committee. <p>The Pro Vice-Chancellor Education, Professor Kool, drew Council's attention to the following Senate papers:</p> <ul style="list-style-type: none"> The 'Assessment of Taught Courses Policy' and 'Procedures' and the 'Omnibus Amendment Statute': 	<p>RESOLVED (Chancellor/Ms Dunphy): recommendations in Part A of the Report of Senate, 25.09.2023 be adopted and C be noted</p>

- Earlier this year, an Assessment Futures Working Group was established by the Teaching and Learning Quality Committee to review the 'Assessment (Coursework, Tests and Examinations) Policy' and accompanying 'procedures'. Following an extensive period of informal consultation, followed by a period of formal consultation, the key changes made included:
 - alignment of the policy to Taumata Teitei;
 - alignment to future directions in assessment practices;
 - restructuring of the content of the 'policy' to focus on assessment principles and the 'procedures' to focus on mandatory processes.

The revised policy and procedures would not come into effect until 1 July 2024.
- The Omnibus Amendment Statute was introduced in 2022 to make interim changes to a number of Teaching & Learning related Regulations & Policies in order to preserve the highest standards of excellence in education and to prevent undue hardship to students and staff in the context of the ongoing impacts of the emergency created by the COVID-19 pandemic. The majority of the changes made at that time have been retained as business as usual. However, until the revised Assessment Policy would come into effect in July of next year, an extension of the provisions of the Omnibus Amendment Statute 2023 in respect to items 19 (relating to the invigilation of tests) and 20 (stage one assessment invigilation) of the Assessment Policy for the period 1 January 2024 through 30 June 2024 was still required.
- **'Student Voice Policy and Guidelines'**: in late 2022 a working group was formed to develop a Student Voice Policy and accompanying guidelines in response to Taumata Teitei's commitment to a strong and meaningful engagement with students, and the Pastoral Care Code of Practice's requirements to respond to diverse learner voices and put students at the centre of decision-making.

Through a strong partnership with student and professional and academic staff, the policy and guidelines were developed. An extensive informal and formal consultation process took place, and feedback was incorporated accordingly. The Policy and Guidelines were endorsed by Education Committee and would take effect on 1 July 2024.
- **'Update of the Lecture Recording Capture and Release Policy and Procedures'**: this update was necessary to align it with the

	changes to the technical capabilities of the in-class recording system and the provision of automatically generated captions.	
7. CORRESPONDENCE REFERRED BY THE CHANCELLOR	None	
8. OTHER MATTERS FOR DECISION OR NOTING	<p>8.1 SEAL Since the Council meeting on 16.10.2023 the seal has been applied to the following documents in accordance with the Council resolution of 18.02.1991:</p> <ul style="list-style-type: none"> - Deed of Rent Review – 19A Princes St, Auckland – Grange Road Holdings Ltd (Sublandlord) & The University of Auckland (Subtenant) -Deed of Renewal of Lease – L3 Brougham House, Devon Street, New Plymouth – Taradise Holdings 2004 Ltd (Landlord) & The University of Auckland (Tenant) 	RESOLVED (Chancellor/Ms Dawson): that the affixing of the seal to the listed document be noted .
	<p>8.2 DELEGATION</p> <p>8.2.1 Memorandum, 30.11.2023 regarding delegation to update selected academic Policies and Procedures</p> <p>Council noted that work was being undertaken on the general delegations and this would be submitted to the Audit and Risk Committee and Council.</p>	<p>RESOLVED (Chancellor/Dr Prasad): that</p> <ol style="list-style-type: none"> 1. Pursuant to section 285(1) of the Education and Training Act 2020 (Act), Council DELEGATES to the Vice-Chancellor its function and power to approve changes to the Assessment of Courses Procedures, the Recording of Taught Content Policy and Procedures, the Grade Descriptors Policy, and the Examination of Sub-doctoral Postgraduate Research Components of 30 Points or Above Procedures when required and following appropriate consultation. 2. Pursuant to section 286(5) of the Act, Council AUTHORISES the Vice-Chancellor to subdelegate the function and power to approve changes to the Assessment of Courses Procedures, the Recording of Taught Content Policy and Procedures, the

		Grade Descriptors Policy, and the Examination of Sub-doctoral Postgraduate Research Components of 30 Points or Above Procedures when required and following appropriate consultation.
9. ELECTIONS - APPOINTMENTS	<p>9.1 ELECTIONS OF STAFF REPRESENTATIVES ON COUNCIL</p> <p>9.1.1 Returning Officer's Report, 30.11.2023 to Council</p> <p>Council noted that the induction of the new members would be organised before the first meeting in 2024.</p>	RESOLVED (Chancellor/Ms Dunphy): Professor Julia Tolmie be appointed as permanent member of the academic staff and Gemma Skipper as permanent member of the professional staff on Council for a four-year term (01.01.2024-31.12.2027).
	<p>9.2 ELECTION OF THE STUDENT REPRESENTATIVE ON COUNCIL</p> <p>9.2.1 Memorandum, 30.11.2022 from the Returning Officer, Mrs Adrienne Cleland</p>	RESOLVED (Chancellor/Ms Arnott-Neenee): that Ms Hala Barakat be appointed as the student representative on Council for a two-year term (8 November 2023 – 31 October 2025).
10. GENERAL BUSINESS	<p>10.1 MEETING AND GRADUATION DATES 2024</p> <p>Council meeting dates: 11.03.2024, 29.04.2024, 12.06.2024, 26.08.2024, 09.10.2024 & 9.12.2024</p> <p>Finance Committee dates: 28.02.2024, 22.05.2024, 07.08.2024, 18.09.2024 & 20.11.2024</p> <p>Audit and Risk Committee dates: 29.02.2024, 17.05.2024, 13.09.2024 & 15.11.2024</p> <p>Capital Expenditure: 10.04.2024, 16.08.2024 & 06.11.2024</p> <p>Graduation: Autumn: 06, 07, 08 (at Spark) & 14.05.2024 (at Auckland Town Hall) Spring: TBC FMHS: TBC Tai Tokerau: 18.03.2024</p> <p>The Chancellor advised Council that Graduations would take place on Thursday 14.12.2023 and she invited the Council members to attend.</p>	RESOLVED (Chancellor/Ms Quinn): that Council note the meeting and Graduation dates for 2024

<p>11. FAREWELLS</p>	<p>The Chancellor and Council farewelled Ms Jan Dawson, skills-based appointee, and Ms Catherine Dunphy, elected professional staff member, and thanked them for their years of service to Council. The Vice-Chancellor added the thanks and gratitude of the University Executive to the departing members.</p>	<p>RESOLVED (Chancellor/Mr Mason): that Council thank the skills-based appointee, Ms Jan Dawson and the elected professional staff member Ms Catherine Dunphy and for their contribution to the work of Council.</p>
<p>12. LEAVE OF ABSENCE</p>	<p>(for the meeting of 11.03.2023)</p> <p>No leave of absence was requested.</p>	

PUBLIC EXCLUSIONS

RESOLVED (Chancellor/...): that the public be excluded from Part B of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:

Item No. 1.1	Council Minutes (Part B 16.10.2023)
Item No. 2.1.1	Audit and Risk Committee Minutes (Part B 16.11.2023)
Item No. 2.2.1	Capital Expenditure Committee Minutes (Part B 27.11.2023)
Item No. 2.3.1	Finance Committee Minutes (Part B 02.08.2023)
Item No. 2.3.2	Budget Report 2024
Item No. 2.4.1	Reports from Honours Committee
Item No. 4.1	Key performance Targets aligned with Taumata Teitei
Item No. 5	Appointment
Item No. 6.1.1	Domestic Fee changes

Reason for passing this resolution in relation to each matter:

The protection of the interests mentioned below.

Grounds under section 48(1) for the passing of this resolution:

Those in Section 9 of the Official Information Act 1982 namely:

- i) To protect the privacy of the persons referred to in the recommendations and to maintain the confidentiality of those recommendations;
- ii) To enable the University to carry on without prejudice or disadvantage negotiations; and
- iii) To prevent the disclosure or use of Official Information for improper gain or advantage.

AND THAT Adrienne Cleland, Professors Linton and Bloomfield F, Andrew Phipps, Tim Bluett, Simon Neale, Brian Ten Eyck, Pamela Moss, Helen Cattanach, Anthony Brandon, and Wendy Verschaeren be permitted to remain for this part of the meeting, after the public has been excluded, because of their knowledge of, or need to be briefed about, the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because they relate to aspects of the administration of The University of Auckland for which those persons are responsible.

The meeting closed at 6.40pm

The meeting went into Public Excluded session at 5.05pm

Approved as a true and correct record.

Cecilia Tarrant, Chancellor

Date