**Doctoral Research Fund**

**Application preparation note:** Please attend to all questions, including requests for additional documentation (indicated with an \* below). Ideally, combine the application and supporting documents into a single document (.pdf or .doc) and submit via email to[arts-drf@auckland.ac.nz](mailto:arts-drf@auckland.ac.nz)

**Part 1. Applicant details**

|  |  |
| --- | --- |
| Last Name: |  |
| First Name: |  |
| Student ID: |  |
| UPI: |  |
| School: |  |
| Disciplinary Area: |  |
| UoA Email: |  |

|  |  |
| --- | --- |
| Registration date for PhD programme: |  |

|  |  |
| --- | --- |
| Have you completed the provisional year goals? | Yes/No |

**\*** If YES, **please attach** the confirmation email from the School of Graduate Studies to your DRF application.

|  |  |
| --- | --- |
| Total amount requested in this application: |  |

**NB:** Throughout, pleaserespect the word count limits. Text above the specified word limits will not be considered.

**Part 2. PhD research summary**

|  |  |
| --- | --- |
| **Thesis title:** |  |
| **Primary supervisor:** |  |
| **Disciplinary Area:** |  |

**Abstract** Please provide an abstract of your doctoral thesis. Up to 100 words.

**Part 3. Ethics and biological safety approval**

|  |  |
| --- | --- |
| Animal subjects: | Yes/No |
| Human participants: | Yes/No |
| Biological safety: | Yes/No |

**\***If approval has been granted**, please attach** a scan of the letter to your DRF application**.** If approval is required for your research but has not yet been granted, you may still submit application. However, the award will be tenable only upon approval.

**Part 4. Project details**

**Research** Please explain the aim of the research activities for which you are applying for funding and how the research project supports your overall doctoral thesis. Up to 400 words.

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**Methodology** Describe the methods you will use to collect and analyse materials while funded by the DRF. Up to 300 words.

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**Research schedule** What are the specific dates and activities for your DRF-supported research?

|  |  |
| --- | --- |
| Date | Activity |
|  |  |
|  |  |
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Please attach an additional research schedule if necessary to your application.

**Part 5. PhD research to date**

**Thesis chapters**

|  |  |  |
| --- | --- | --- |
| Chapter title | Percentage completed | Date |
|  |  |  |
|  |  |  |
|  |  |  |
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**Conference or seminar papers presented**

|  |  |
| --- | --- |
| Paper title, location presented and title of conference | Date |
|  |  |
|  |  |

**Article or book publications**

|  |  |
| --- | --- |
| Title and journal or publisher | Date |
|  |  |
|  |  |

**Doctoral research timeline** Explain how the DRF activities will fit into the overall timeline for your PhD research. Up to 200 words.

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**Part 6. Research budget** Please supply an itemised list of expenses related to this DRF application and **attach written quotes**. Consult the Guidelines for acceptable expenses, per diem rates and how to contact the University’s preferred travel provider for travel cost quotations.

|  |  |  |
| --- | --- | --- |
| Item | Provider | Cost |
|  |  |  |
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***\*****attach* ***quotations*** *(e.g., from Orbit Travel), indicative invoices, etc as appropriate. Please note that approved budget expenses may not be re-purposed.*

If you will not be using your PReSS account funds to assist with these research activities, please explain:

**Budget justification** Please explain why this research cannot be conducted at the University of Auckland and **prioritise** your most necessary research expenses. Up to 300 words.

**Please submit your entire application in one attachment, including all supporting documentation and quotations to** [**arts-drf@auckland.ac.nz**](mailto:arts-drf@auckland.ac.nz)