



THE UNIVERSITY OF
AUCKLAND
Te Whare Wānanga o Tāmaki Makaurau
NEW ZEALAND

**MEDICAL AND
HEALTH SCIENCES**
SCHOOL OF POPULATION HEALTH

**Department General Practice and Primary Health Care
School of Population Health, Building,
Phone Number: (09) 923 6746
The University of Auckland
Private Bag 92019
Auckland, New Zealand**

PARTICIPANT INFORMATION SHEET (Interviews)

Project title: Developing Tongan centred ways to expand primary health care access in Auckland, New Zealand

Name of Principal Investigator/Supervisor: Associate Professor Stephen Buetow

Name of Student Researcher(s): Manusiu Latu

Researcher introduction

Malo e lelei. My name is Manusiu Latu (ML) and I am a Tongan PhD student from the Department of General Practice and Primary Health Care in the Faculty of Medical and Health Sciences. I am working on research under the supervision of Drs Stephen Buetow, Malakai 'Ofanoa and Natalie Gauld.

Project description and invitation

Pasifika people may struggle with ill health more than many other New Zealanders. Primary health care may help them. However, there is limited research on the experiences of Tongan people in accessing this care. So, I invite you to be a part of my research project which involves working with the community to design a Tongan model of care. I invite you to be in this research because you are either:

- A registered health professional working in a primary health clinic or Auckland pharmacy,
- A health care assistant, or,
- A receptionist or
- Any other health worker at a primary health clinic.

It is your choice whether or not you wish to participate in this research.

Project Procedures

Taking part will involve a face to face or zoom interview with me, the student researcher. It will take about 45-60 minutes at a time and place suiting both of us. Digital recording of the interview is a requirement for participation. You have the right to stop recording at any time you want and leave the study. If you wish to take part, please complete and return

the consent form after reading this information sheet. In the unlikely event that taking part causes you any mild discomfort, you can withdraw your participation at any time; and I can refer you, if you wish, to appropriate services. Participation (or non-participation) in the interview will not interfere with your capacity to provide patient care and your employment status. Your involvement (or non-involvement) in this study will also have no impact on your relationship with your primary health clinic/pharmacy.

Though there is minimal risk of harm resulting from participation, safety protocols have been put in place for situations that may arise (e.g. ML contact Stephen Buetow (SB) to seek advice on plan of action, links to appropriate services such as Mental Health Foundation and Family and Sexual Violence Support Services). As a thank you for participating, you will receive a \$50 food voucher, made possible by funding donated by the Health Research Council of New Zealand and the Kate Edgar Charitable Education Trust. In addition to giving an interview, you are invited to join a workshop to design a new model of care for Tongan people. If you wish to join the, please indicate this on the consent form.

Data storage/retention/destruction/future use

Only I and SB will know your identity and handle all the types of data (written, electronic, audio-records) collected from this research. These will be safely stored in SB's locked cabinet and password-protected computer in our academic Department. We will be the only two people with access to these data. Identifying materials (including key words, code names, and transcripts) will be kept separately from data that is non-identifying (coded). Consent forms (written/electronically scanned) will be stored in a separate filing cabinet/ folder from other documents to ensure the identity of participants remain unknown.

All records (consent forms, notes, transcripts, audio-recordings) will be kept for up to six years. Electronic copies will be deleted following the University of Auckland procedures. Physical copies will be shredded using the University's confidential data destruction service. Electronic data will be deleted from Google Drive, a secure online cloud (password protected), and SB's computer and will double-checked thereafter. All information (written and digitally recorded) from this research will be transcribed and translated between Tongan and English based on your preference. If you wish to review your interview recordings and/or edit your interview transcripts, please tick the box indicated on the Consent Form. We will send you a summary of the findings (please indicate on the tick box on the Participant Consent form) in a language you prefer. All research data may be presented at local Pasifika meetings, internationally and in journal articles.

Right to Withdraw from Participation

You can stop the interview at any time without giving a reason and can leave the study. You can choose not to answer a question if you do want to answer it. You can also withdraw your participation and any information you have shared with the student researcher up to 10 working days after receiving a written copy of your interview.

Confidentiality

We will do our best to maintain your confidentiality and protect your identity in all study reports, but there is a small possibility of others identifying you. This will include any information you share about your employer/PHO, pharmacy/staff members. This means that confidentiality cannot be guaranteed. However, the information you share will be reported/published in a way that does not disclose your identity. This means it will be de-identified for use in reports, publications, presentations and other forums.

Contact Details and Approval Wording

If you have any questions regarding this research or interested to know more, please contact:

Manusiu Latu (Student Researcher): Email me.latu@auckland.ac.nz;
Phone: 0275125304

Associate Professor Stephen Buetow (Primary Investigator): Email s.buetow@auckland.ac.nz; Phone 09 9236241

Dr Malakai 'Ofanoa (Co-supervisor): Email m.ofanoa@auckland.ac.nz;
Phone 09 923 2997

Dr Natalie Gauld (Co-supervisor): Email: n.gauld@auckland.ac.nz;
Phone: 021 336 685

Professor Bruce Arroll (Head of Department General Practice and Primary Health Care): Email: b.arrol@auckland.ac.nz; Phone 09 923 6978

If you have concerns about any issues about this research, you can contact the Chair: Auckland Human Participants Ethics Committee, University of Auckland Research Office, Private Bag 92019, Auckland 1142. Telephone 09 373-7599 ext. 83711. Email: humanethics@auckland.ac.nz

Approved by the University of Auckland Human Participants Ethics Committee on 30/04/2020 for three years. Reference Number **024065**