

## Butland Award for Early Career Excellence in Teaching

**Description** The Butland Award for **Early Career Excellence in Teaching** recognises and rewards **excellence and innovation displayed** by teaching staff at the Faculty of Medical and Health Sciences. They must be within **six years of their first appointment as a university teacher** at 0.5 FTE proportional contract or greater.

The value of the award is \$2,000 which may be used for the purpose of further developing the awardee's academic interests and career via conferences, etc.

**Eligibility** Eligibility for Faculty Teaching Awards is for current members of the teaching staff of the University of Auckland's Faculty of Medical and Health Sciences who have held either tenurable or fixed-term positions on a full-time or fractional appointment of 0.5 FTE or greater at Senior Tutor, Professional Teaching Fellow, Lecturer level or above at the University of Auckland for at least three years are eligible. Previous award winners will be ineligible for re-nomination.

**Stand-down period** For previous award applicants there is a **stand-down period of at least two years** for those who apply for any award in any category and are twice unsuccessful. For example, an applicant who was unsuccessful in both the 2019 and 2020 rounds would next be eligible to apply in 2022.

**Award Subcommittee** The award will be made by the Dean of the Faculty of Medical and Health Sciences on the advice of a subcommittee which will include the Chair, FMHS Education Committee; an undergraduate student representative; a postgraduate student representative; and representatives from the Schools in the Faculty of Medical and Health Sciences and Te Kupenga Hauora Māori.

**Method of Application** Potential recipients of this award must be nominated by two people. At least one nominator must be a member of the academic staff of the Faculty; the second nominator may be a current or former student of the nominee (taught by the nominee in the past 5 years).

In making its recommendation the subcommittee will look for evidence of excellent teaching at the Faculty of Medical and Health Sciences.

Evidence of early career teaching excellence is to be provided in the nominee's teaching portfolio. Only material relevant to the period of employment of 0.5FTE or greater will be considered by the award committee. The portfolio should not be more than 6,000 words (i.e. approximately 12 pages of single-spaced text) and text should be no smaller than 12-point. The two one-page statements from the nominators are not included, but all other supporting material is. Guidance related to the portfolio may be drawn from page three of the [University awards policy](#).

The portfolio should contain material pertaining to:

- Details of teaching activities;
- Contribution to teaching excellence in the nominee's Department and/or School;
- Student feedback;
- Innovations in teaching and student and peer responses to the innovation;
- Peer reviews.

*Nominations may be accompanied by University course or lecturer evaluations or other independent evaluations, by course guides or any other supporting material. (Note: such material must be included within the page limits of the portfolio.)*

**Remember:** All nominations must include evidence of exceptional contribution (see above). Applications should be sent to the FMHS Executive Assistant ([assistant-assocdeans@auckland.ac.nz](mailto:assistant-assocdeans@auckland.ac.nz)) and should be submitted as one pdf document.

Updated March 2022

## Nomination Form Butland Award for Early Career Excellence in Teaching

### ***Nominee:***

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Date of first appointment to UoA as a university teacher (at 0.5 FTE or greater): \_\_\_\_\_

Previous award winner in any category: Yes \_\_\_\_\_ Date \_\_\_\_\_ No \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### ***Nominator 1: (Academic staff member)***

Name: \_\_\_\_\_

School: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### ***Nominator 2: (Academic staff member or student)***

Name: \_\_\_\_\_

School (if staff member):  
School/Programme (if student): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### ***Head of Department/School***

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Teaching portfolio word count</b> (excluding the nomination letters)	
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Applications may be made by an individual member of academic staff or by any member of Faculty on behalf of a member of staff, and must include this nomination form and a statement from the nominator(s) outlining the reasons for their support (maximum one page) together with evidence (see method of application).

**Remember:** All nominations must include evidence of exceptional contribution (see above). Applications should be sent to the FMHS Executive Assistant ([assistant-assocdeans@auckland.ac.nz](mailto:assistant-assocdeans@auckland.ac.nz)) and should be submitted as one pdf document.

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