

## Butland Award for Leadership in Teaching

**Description** The Butland Award for **Leadership in Teaching** recognises and rewards **leadership displayed** by teaching staff at the Faculty of Medical and Health Sciences. Any teacher employed by the Faculty for at least a 0.5 FTE proportional contract is eligible to apply for this award, either as individuals or representing a group. Nominee/s need not hold appointed leadership roles. Previous award winners will be ineligible for re-nomination in the same category for six years.

The value of the award is \$2,000 which may be used for the purpose of further developing the awardee's academic interests and career via conferences, etc.

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**Award Subcommittee** The award will be made by the Dean of the Faculty of Medical and Health Sciences on the advice of a subcommittee which will include the Chair, FMHS Education Committee; an undergraduate student representative; a postgraduate student representative; and representatives from the Schools in the Faculty of Medical and Health Sciences and Te Kupenga Hauora Māori.

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**Method of Application** Potential recipients of a Leadership in Teaching Award must be nominated by at least two people, one of whom must be a member of the academic staff of the University and one of whom may be a current or former student (i.e., has been taught by the nominee/s within the last five years).

In making its recommendation the subcommittee will look for evidence of exceptional leadership in teaching that has had a transformative impact on teaching and learning in the Faculty of Medical and Health Sciences.

Evidence of teaching leadership is to be provided in the nominee's/nominees' teaching portfolio. The portfolio should not be more than 6,000 words (i.e. approximately 12 pages of single spaced text), and should be no smaller than 12 point font. The three one-page statements from the nominators are not included in the word count, but all other supporting information is. The subcommittee reserves the right not to consider portfolios that do not meet these criteria. Guidance related to the portfolio may be drawn from page three of the [University awards policy](#).

*Nominations may be accompanied by University course or lecturer evaluations (summarised) or other independent evaluations, course guides or any other supporting material. (Note: such material **must** be included within the page limits of the portfolio.)*

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**Selection criteria** The Awards Sub-committee will take into account the following broad criteria:

- Substantial contributions to course and curriculum review or other development initiatives;
- Instigation and/or coordination of major learning and teaching projects, e.g. at the programme or faculty, level;
- Creation and maintenance of learning and teaching collaborations and communities of practice;
- Mentoring and development of other university teachers; and
- Public dissemination of effective and innovative teaching practice, e.g. via research publication, conference presentations, published reports, social media.

**Remember:** All nominations must include evidence of exceptional contribution (see above). Applications should be sent to the FMHS Executive Assistant ([assistant-assocdeans@auckland.ac.nz](mailto:assistant-assocdeans@auckland.ac.nz)), and should be submitted as one PDF document.

## **Nomination Form**

### **Butland Award for Leadership in Teaching**

#### ***Nominee (or lead nominee if a group nomination):***

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Date of first appointment to UoA as a university teacher (at 0.5 FTE or greater): \_\_\_\_\_

Previous award winner in the same category: Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, year \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### ***Nominator 1: (Senior member of academic staff at UoA, i.e. Associate Professor or PTF Level 4 and above)***

Name: \_\_\_\_\_

School: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### ***Nominator 2: (Current or former student taught by the nominee in the last five years; OR a member of academic staff at UoA (any level of seniority))***

Name: \_\_\_\_\_

School (if staff member):  
School/Programme (if student): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### ***Nominator 3: (Current or former student taught by the nominee in the last five years; OR a member of academic staff at UoA (any level of seniority))***

Name: \_\_\_\_\_

School (if staff member): \_\_\_\_\_

School/Programme (if student): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Remember:** All nominations must include evidence of exceptional contribution (see above). Applications should be sent to the FMHS Executive Assistant ([assistant-assocdeans@auckland.ac.nz](mailto:assistant-assocdeans@auckland.ac.nz)), and should be submitted as one PDF document.

***Head of Department/School***

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Teaching portfolio word count</b> ( <i>excluding the nomination letters</i> )	
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*Applications may be made by an individual member of academic staff either representing themselves or a group of people, or by any member of Faculty on behalf of a member of staff, and must include this nomination form and a statement from the nominator(s) outlining the reasons for their support (maximum one page) together with evidence (see method of application).*

**Remember:** All nominations must include evidence of exceptional contribution (see above). Applications should be sent to the FMHS Executive Assistant ([assistant-assocdeans@auckland.ac.nz](mailto:assistant-assocdeans@auckland.ac.nz)), and should be submitted as one PDF document.