Waipapa Taumata Rau University of Auckland

HSW Risk Assessment Template

Version 6.2, 2026 (Excel A3)

Inherent Risk Rating: **Residual Risk Rating:** **https://auckland.ac.nz/hsw-risk**

Assessment Name (Activity/Space)	Risk Assessment Description:	Assessed by: (name/team)	Assessment Date:
Faculty/School/Area		Approved By: (name/role)	Next Scheduled Review Date:

Category	Hazards Description of hazard, procedure or task being assessed & the related risk.	Outcome Who might be harmed, and how might they be harmed?	Inherent Risk Rating (Uncontrolled OR before assessment) L	C	R	CRITICAL RISK	Current Controls What controls are currently in place? **If elimination is not possible, you must implement (in this order):** **1**: Substitution and/or, **2**: Isolation and/or, **3**: Engineering controls. **If the risk still remains: 4**: Administration controls and/or **5**: PPE (as a last resort)	Residual Risk Rating (After all controls are agreed, in place/active) L	C	R	Additional Controls Required What further action(s) do you need to take to control the risks?	Timescale What date will additional controls be implement by?	Responsible Person Who is responsible for ensuring these additional controls are in place?