



Waipapa
Taumata Rau
**University
of Auckland**



2026 Grants and Receipting

1/09/2026

Grants and receipting

The student groups funding tracks are designed to align funding opportunities with the scale and scope of each student organisation. The track for each club, association, or society is determined by the number of registered memberships and through an evaluation.

Funding evaluation Criteria

To determine the funding track, the club will be assessed on:

Programming scope

Scale, quality, and inclusivity of planned events.

Financial need

Transparent budgeting and effective fund use.

Campus impact

Size of audience, relevance, and collaboration with other groups.

Organisational capacity

Track record of activity and ability to deliver programming.

Growth & engagement plans

Strategies to involve more students or increase visibility.

Club conduct & responsibility

Club leadership and members are expected to uphold university values, demonstrate responsible event planning and maintain a positive, respectful presence in the campus community.

Registered campaigns

Track 1	
Purpose	A campaign is an effort to create awareness for a cause, and an organised course of action to achieve an end goal. Registered campaigns operate without financial support from Student Groups.
Funding eligibility	Student Groups Funding: Not eligible One-off payments: Not eligible
Funding allocation	Student Groups Funding: Not eligible One-off payments: Not eligible

Registered clubs, associations and societies

Track 2	
Purpose	For registered clubs, societies and associations that operate without financial support from Student Groups.
Funding eligibility	Student Groups Funding: Not eligible One-off payments: Not eligible
Funding allocation	Student Groups Funding: Not eligible One-off payments: Not eligible

Track 3	
Purpose	For registered clubs, societies and associations that may operate with financial support from Student Groups.
Funding eligibility	Minimum 45-99 members Funding based on evaluation of programming, financial need, and campus impact
Funding allocation	Student Groups Funding: \$0 - \$4,000 One-off payments: Eligible

Track 4

Purpose	For registered clubs, societies and associations that may operate with financial support from Student Groups.
Funding eligibility	Minimum 100-249 members Funding based on evaluation of programming, financial need, and campus impact
Funding allocation	Student Groups Funding: \$0 - \$6,000 One-off payments: Eligible

Track 5

Purpose	For registered clubs, societies and associations that may operate with financial support from Student Groups.
Funding eligibility	250+ members Funding based on evaluation of programming, financial need and campus impact
Funding allocation	Student Groups Funding: \$0 - \$8,000 One-off payments: Eligible

Student Groups Funding Tracks will take effect in 2026.

Grant application dates

2026 year

- **Major Grant One:** Sunday 18 January
- **Quarter One Grant:** Sunday 22 March
- **Quarter Two Grant:** Sunday 17 May
- **Major Grant Two:** Sunday 31 May
- **Quarter Three:** Sunday 9 August
- **Quarter Four:** Sunday 4 October

Each quarter grant has a maximum allowance of \$150. The annual maximum for all grants depends on the grant track assigned to the club. Applications that exceed the application or track maximum may not be considered or may be returned for adjustments. If you are unsure which track your club is on, please contact [Student Groups](#).

Grant spending conditions

Conditions for spending allocated grant funds outline how awarded money may be used, ensuring purchases align with the grant's purpose and comply with all funding requirements. These guidelines help maintain accountability and proper stewardship of the funds.

What can grants be used for?

- Catering (limits apply)
- Banners/flags up to \$100
- Partial cover of assets
- Partial cover of on campus venue and technical costs
- Partial cover of HSW equipment and/or trainings
- Sports/cultural kit or clothing when required for competitions

What limits apply to catering?

- \$150 maximum for Pizza costs per event
- \$100 for Exec meeting refreshments/snacks (annually)
- \$150 for AGM catering
- University supplied caterer/food trucks are preferred
- Costs within reason for larger events

What can grants not be used for?

- Payment of a person (e.g. sports coaches, speakers, performers)
- Registration fees
- Events where alcohol is present like pub quiz nights, steins, balls, cocktail parties or pub crawls
- The benefit of third parties outside of the University like charities, businesses and political parties
- Clothing (unless it is sports or cultural kit as mentioned above)
- Travel and transport
- Off-campus venue hire
- Storage hire
- Grants will not be approved as a reimbursement
- Website hosting fees, subscription fees, or Google Drive
- Koha or gifts
- Prizes, vouchers, or awards
- Activities or objects that only benefit exec or a small number of people

Applying for grants

Grant applications must be submitted through the group's Finance section in [Engage](#). All applications must include a fully completed budget request. The template can be found on the [Grants and receipting webpage](#).

Receipting

Receipting is required annually for any University of Auckland grant funds spent by clubs. This is because grant money comes from a pool of funding called the Compulsory Student Services Fee (CSSF), also known as the Student Levy. There are certain things that this money can and cannot be spent on, as this pool of funding is allocated for activities that enhance a positive on-campus environment for students.

If the club's receipts do not match the approved items or are not supplied, this will mean that the club is not eligible for grants in the following year.

Note: The committee reserves the right to withhold funds from activities that are seen to be exclusive or go against the University's equity guidelines and strategic objectives.