

The University of Auckland Teaching Excellence Awards 2025

APPLICATION FORM

APPLICANT DETAILS

Name: [Click here to enter text.](#)

Department: [Click here to enter text.](#)

Faculty: [Choose an item.](#)

Signature:

Date:

AWARD CATEGORY APPLIED FOR *please check one only*

Sustained Excellence in Teaching

☐

Early Career Excellence in Teaching

☐

Outstanding Service to Teaching and Learning Environment

☐

Formal Leadership in Teaching and Learning

☐

I am willing for my Faculty to be made aware of my application (non-obligatory) ☐

ELIGIBILITY *please refer to p.2-3 of the "Information to applicants"*

Date of appointment at the University of Auckland: [Please add month and year.](#)

Position: [Choose an item.](#)

FTE: [Click here to enter text.](#)

**Date of appointment to first teaching post
(0.5 FTE or greater, any tertiary institution):**

[Please add month and year.](#)

**Previous TEA applications:
(University or national-level only)**
*Please refer to p.3 of the "Information to
applicants" for application stand-down periods*

[Please add year\(s\).](#)

**Comment
(optional):**

[Please provide any details which impact on your eligibility \(e.g. breaks in continuity, periods of parental leave of four months or greater, or changes to FTE. Please note that research and study leave does not impact on eligibility\).](#)

Teaching Excellence Awards Application Form (page 2 of 2)

LEADERSHIP ROLES *to be completed by applicants in the Leadership category only*

Educational leadership position/s held during the activities which form the basis of the application (if any)

[Click here to enter text.](#)

TEACHING PORTFOLIO WORD COUNT

Excludes two endorsement letters, each no longer than one page. All other text in the portfolio (e.g. tables of contents, reference lists, footnotes, tables, and images which are predominantly text) must be included.

Please note if you intend to include screenshots in your portfolio, the word count of the text must be included in the total word count.

Word count: [Click here to enter text.](#)

Endorser 1

Senior member of academic staff at UoA (i.e. Associate Professor or PTF Level 4 and above)

Name:

Signature:

Date:

Endorser 2

Current or former student taught by the applicant in the last five years; OR, for the Leadership in Teaching and Learning category only, a member of academic staff at UoA (any level of seniority) or relevant external stakeholder

Name:

Signature:

Date:

Note: For Outstanding Service to Teaching and Learning Environment award, the endorser may be a senior professional staff member.



Submission Checklist

Applications are to be submitted electronically only.

- ☐ Provide a **PDF** copy of the following documents (preferably collated as a single file):
 1. Application Form (scanned is fine)
 2. One-page statements from each of the two endorers (scanned is fine)
 3. The applicant's Teaching Portfolio

In addition, provide a **MS Word** copy (or equivalent) of the Teaching Portfolio only for verification of the word count. Portfolios which are in excess of the 4,500 word limit will not be accepted.

Please note, if you intend to include screenshots in your portfolio, ensure that the word count of the text within the screenshots is also included in the total word count. Applications exceeding the 4,500 word limit, including text within screenshots, will be returned.

- ☐ Send your electronic documents by email to emma.smyth@auckland.ac.nz by **5pm Monday, 8 September 2025**