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| UOA-VC-RGB | **The University of Auckland Teaching Excellence Awards 2024****APPLICATION FORM** |

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| **APPLICANT DETAILS** |
| **Name:** Click here to enter text. |
| **Department:** Click here to enter text. | **Faculty:** Choose an item. |
| **Signature:** | **Date:**  |

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| **AWARD CATEGORY APPLIED FOR** *please check one only* |
| Sustained Excellence in Teaching  |[ ]
| Early Career Excellence in Teaching |[ ]
| Leadership in Teaching and Learning\* | [ ]  |
| *\* in the 2024 round, applications in this category are accepted for ‘informal’ leadership only (please refer to p.2 of the “Information to applicants”).* |
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| I am willing for my Faculty to be made aware of my application (non-obligatory) [ ]  |

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| **ELIGIBILITY** *please refer to p.2-3 of the “Information to applicants”* |
| **Date of appointment at the University of Auckland:** Please add month and year. |
| **Position:** Choose an item. | **FTE:** Click here to enter text. |
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| **Date of appointment to first teaching post (0.5 FTE or greater, any tertiary institution):**  | Please add month and year. |
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| **Previous TEA applications:****(University or national-level only)***Please refer to p.3 of the “Information to applicants” for application stand-down periods* | Please add year(s). |
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| **Comment (optional):** | Please provide any details which impact on your eligibility (e.g. breaks in continuity, periods of parental leave of four months or greater, or changes to FTE. Please note that research and study leave does not impact on eligibility). |

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| **Teaching Excellence Awards Application Form (page 2 of 2)** |

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| **LEADERSHIP ROLES** *to be completed by applicants in the Leadership category only* |
| **Educational leadership position/s held** during the activities which form the basis of the application (if any) | Click here to enter text. |

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| **TEACHING PORTFOLIO WORD COUNT***Excludes two endorsement letters, each no longer than one page. All other text in the portfolio (e.g. tables of contents, reference lists, footnotes, tables, and images which are predominantly text) must be included.* |
| **Word count:** Click here to enter text. |

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| ***Endorser 1*** *Senior member of academic staff at UoA (i.e. Associate Professor or PTF Level 4 and above)* |
| **Name:**  |
| **Signature:** | **Date:** |

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| ***Endorser 2****Current or former student taught by the applicant in the last five years; OR, for the Leadership in Teaching and Learning category only, a member of academic staff at UoA (any level of seniority) or relevant external stakeholder* |
| **Name:**  |
| **Signature:** | **Date:** |

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| Submission Checklist |

*Applications are to be submitted electronically only.*

* Provide a **PDF** copy of the following documents (preferably collated as a single file):
1. Application Form (scanned is fine)
2. One-page statements from each of the two endorsers (scanned is fine)
3. The applicant’s Teaching Portfolio
* In addition, provide a **MS Word** copy (or equivalent)of the Teaching Portfolio only for verification of the word count. Portfolios which are in excess of the 4,500 word limit will not be accepted
* Send your electronic documents by email to gayle.morris@auckland.ac.nz by **5pm Monday 9 September 2023**