**REVIEW OF THE [ACADEMIC UNIT]**

**Draft Implementation Plan**

**[Date]**

**[Author]**

|  |  |  |
| --- | --- | --- |
|  | **ACTION AREA** | **IMPLEMENTATION PLAN** |
| **ACADEMIC PROGRAMME** | 1. [Name of action area]
 | **Implementation:** *[description of activities (planned or completed) towards addressing each action area]***Persons/Units responsible:** **Proposed timeline:** *[including proposed dates for completion]***Factors affecting implementation:** |
| 1. [Name of action area]
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| **TEACHING** | 1. [Name of action area]
 | **Implementation:** *[description of activities (planned or completed) towards addressing each action area]***Persons/Units responsible:** **Proposed timeline:** *[including proposed dates for completion]***Factors affecting implementation:** |
| 1. [Name of action area]
 | **Implementation:** *[description of activities (planned or completed) towards addressing each action area]***Persons/Units responsible:** **Proposed timeline:** *[including proposed dates for completion]***Factors affecting implementation:** |
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| 1. [Name of action area]
 | **Implementation:** *[description of activities (planned or completed) towards addressing each action area]***Persons/Units responsible:** **Proposed timeline:** *[including proposed dates for completion]***Factors affecting implementation:** |
| **RESEARCH** | 1. [Name of action area]
 | **Implementation:** *[description of activities (planned or completed) towards addressing each action area]***Persons/Units responsible:** **Proposed timeline:** *[including proposed dates for completion]***Factors affecting implementation:** |
| 1. [Name of action area]
 | **Implementation:** *[description of activities (planned or completed) towards addressing each action area]***Persons/Units responsible:** **Proposed timeline:** *[including proposed dates for completion]***Factors affecting implementation:** |
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