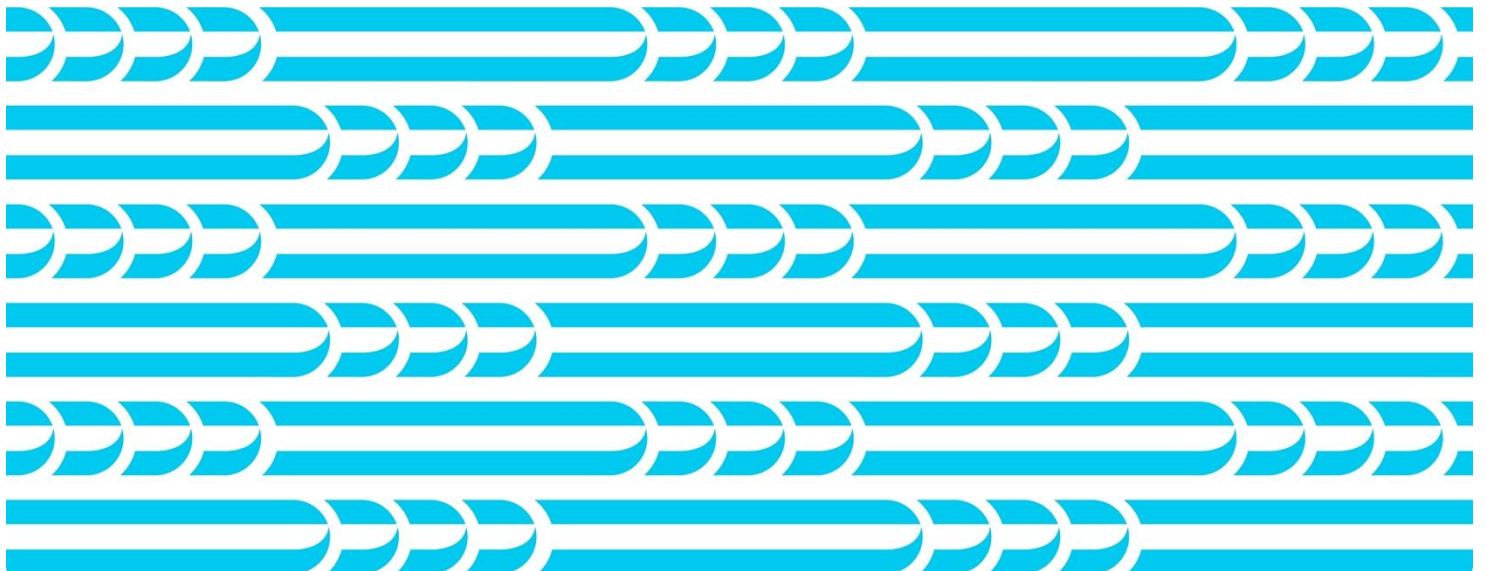




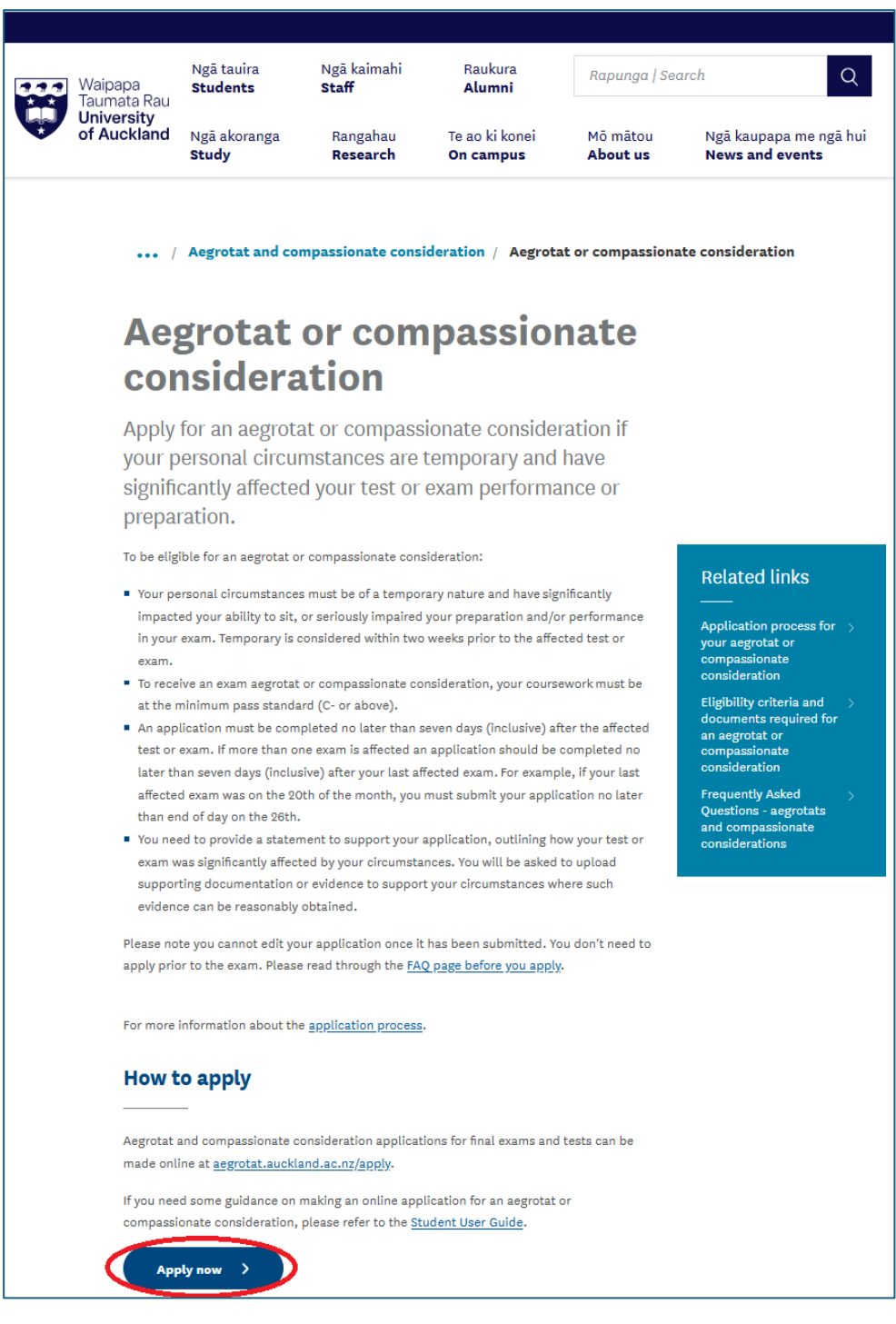
Waipapa
Taumata Rau
**University
of Auckland**

Aegrotat – Student User Guide

September 2026



Applying for Aegrotat/Compassionate consideration for Exam(s)/Test(s)

Instruction	Screenshot
Opens Aegrotat form on intranet via Aegrotat intranet page URL: https://www.auckland.ac.nz/en/students/academic-information/exams-and-final-results/during-exams/aegrotat-compassionate-consideration/aegrotat-or-compassionate-consideration-exams.html Clicks 'Apply now' at the bottom of the page Aegrotat Page URL: aegrotat.auckland.ac.nz/apply	 The screenshot shows the 'Aegrotat or compassionate consideration' page. At the top, there is a navigation bar with links for Students, Staff, Alumni, and various other resources. The main heading is 'Aegrotat or compassionate consideration'. Below this, there is a paragraph explaining the purpose of the application. A list of eligibility criteria is provided, including requirements for temporary circumstances, minimum pass standards, and application deadlines. A 'How to apply' section follows, detailing the online application process and providing a link to the application page. At the bottom, there is a prominent red 'Apply now' button with a right-pointing arrow.

This page provides:

- More detailed information on the qualifying criteria – Read this carefully before beginning the application
- Visibility of past & current applications (only available if you are signed in)
- Ability to start a new application

Clicks 'Start New Application' at the bottom of the page



[Home Page](#) [Protected Page](#)

Application for Aegrotat or Compassionate Consideration

Kia ora Skene,

You can apply for [aegrotat or compassionate consideration](#) if you feel that unforeseen circumstances beyond your control have **significantly** affected your ability to sit or prepare for a test or exam. By submitting an application, you agree that all information you have provided as part of the application process is true and correct.

The aegrotat and compassionate consideration process is bound by University regulations that must be adhered to.

The University encourages all students to sit their tests or exams where possible.

Qualifying criteria for end of semester exams

- You must have been prevented from sitting the exam or consider that your preparation for and/or performance in the exam was seriously impaired. You will need to show as part of your application how your circumstances have seriously impacted your test or exam.
- Your circumstances must be **temporary** (2 weeks prior to exam date), **unforeseen, exceptional and beyond your control**.
- You must provide a statement to support your application, outlining how your exam was significantly affected by your circumstances. You will be asked to upload supporting documentation or evidence to support your circumstances where such evidence can be reasonably obtained.
- Your total coursework for the relevant course needs to be at a minimum of C- (pass grade) standard.
- You must submit your application with the evidence no later than **seven days** (inclusive) after the exam date. If you are applying for multiple exams, you must submit your application no later than seven days after the last affected exam date. For example, if your exam is on the 30th of the month, your application must be received by end of day on the 30th.

Qualifying criteria for tests

- You must have been prevented from sitting the test or consider that your preparation for and/or performance in the test was seriously impaired.
- Your circumstances must be **temporary** (2 weeks prior to test date), **unforeseen, exceptional and beyond your control**.
- You must provide a statement to support your application, outlining how your test was significantly affected by your circumstances. You will be asked to upload supporting documentation or evidence to support your circumstances where such evidence can be reasonably obtained.
- The test must count for a percentage of the marks awarded for the course.
- You must submit the application with the evidence no later than **seven days** (inclusive) after the test date. For example, if your test is on the 30th of the month, your application must be received by end of day on the 30th.

Important: An aegrotat or compassionate consideration grade is not an automatic mark increase. The University cannot award a result unless supported by reasonable academic evidence.

Evidence Requirements

AEGROTAT

COMPASSIONATE

If your circumstances are related to a medical issue, please apply for an aegrotat.

You will need to provide a statement with your application explaining your circumstances and how they significantly impacted your preparation, performance and/or ability to sit your test or exam.

You must provide evidence in support of your application where such evidence can be reasonably obtained. We understand it is more difficult in the current outbreak to obtain the evidence you would normally be able to provide and are flexible on what evidence will be accepted.

My Past Applications

Application ID	Assessment	Course	Exam/Test Date	Reason	Submitted On	Status	Actions
V034800040022194705	Test	The Adolescent Learner	06 Aug 2025	Aegrotat	04 Aug 2025	Submitted	View
V034800040022193307	Test	The Adolescent Learner	04 Aug 2025	Aegrotat	04 Aug 2025	Submitted	View
V034800040022193305	Test	Teaching Subject Specialist	05 Aug 2025	Aegrotat	04 Aug 2025	Submitted	View
V034800000022192389	---	---	---	---	03 Aug 2025	In Draft	Edit
V034800000022191642	Exam	Design 1	10 Jun 2025	Aegrotat	03 Aug 2025	Submitted	View
V034800000022194020	Exam	Design Technology 1	10 Jun 2025	Aegrotat	03 Aug 2025	Under Review	View

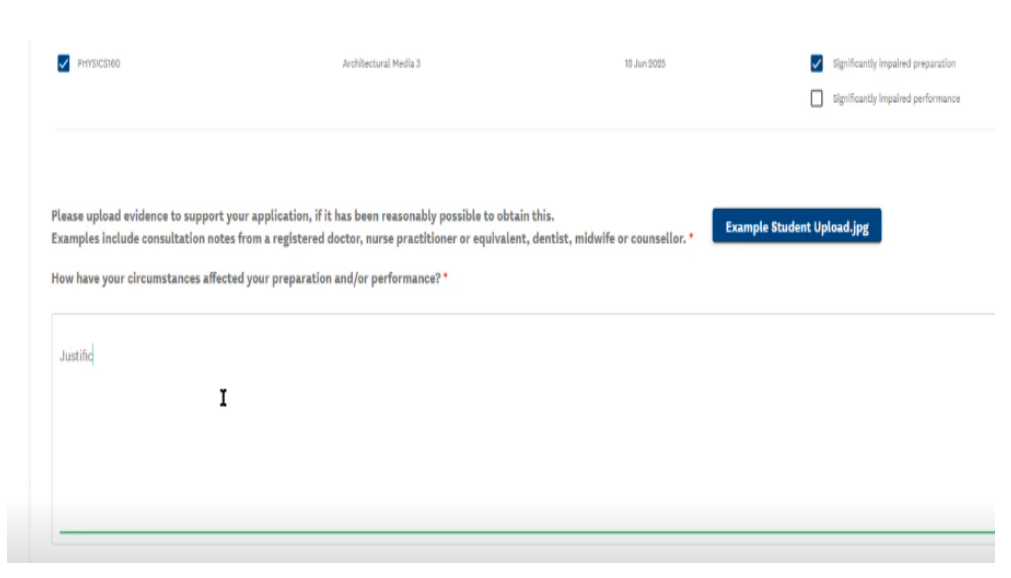
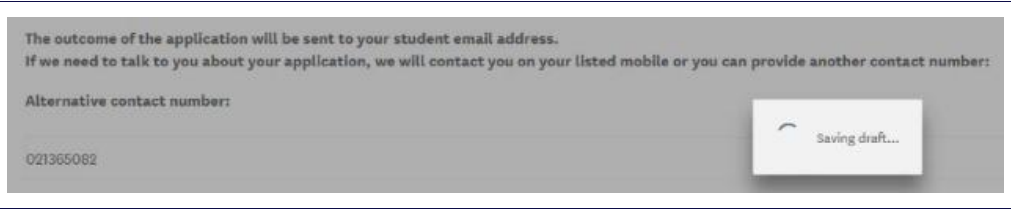
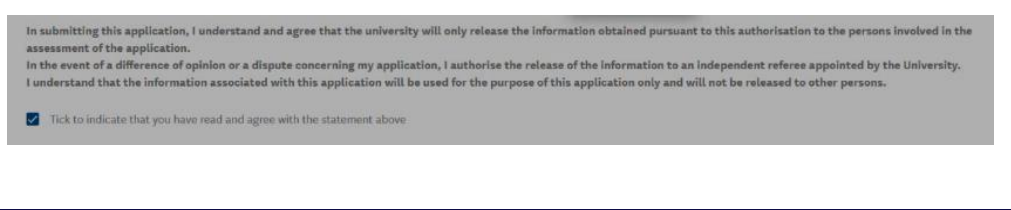
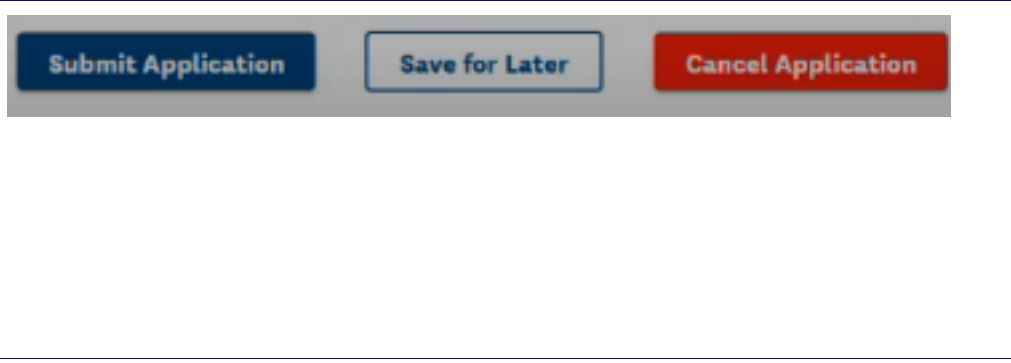
[Start New Application](#)

Your Details

Preferred name: Skene Benneflick
 UoA ID number: 1034560
 UoA e-mail: skene.benneflick@auckland.ac.nz
 UPI: sben084
[Update your details](#)

Need Help?

Answer qualifying questions using dials (all fields are required to be completed) • Temporary? • Application is no later than 7 days after the test/exam? • Assessment type • Coursework is above minimum pass std? • Aegrotat or Compassionate • Aegrotat reason	 HELLO SKENE, Is your reason for applying temporary? Temporary is considered within two weeks prior to the affected test or exam. * ☒ Yes ☐ No Is this application no later than seven days (inclusive) from the affected test or exam? * ☒ Yes ☐ No Select the assessment type * ☒ Exam ☐ Test Is your coursework currently at the minimum pass standard (C- or above)? * ☐ Yes ☐ No Have one or more of your exams been significantly affected by... * ☒ Your health ('Aegrotat') ☐ Other personal misfortune ('Compassionate') Aegrotat reason * ☒ COVID (Student personally sick) ☐ General illness or injury																
Selects Term (drop down menu)	Select the affected term * Select an option ▼																
Ticks: • Course(s) impacted • And how you were affected (only one choice can be ticked)	Note: For End of Semester Exams you can include multiple courses (exams) in one application. For In-Semester Tests you must complete a separate application for each test. <table><thead><tr><th>Course</th><th>Description</th><th>Exam Date</th><th>How were you affected?</th></tr></thead><tbody><tr><td>☒ CHEM201</td><td>Design 3</td><td>11 Jun 2025</td><td> ☐ Unable to attend the exam ☐ Significantly impaired preparation ☐ Significantly impaired performance </td></tr><tr><td>☒ BIOSCH207</td><td>Design Technology 1</td><td>15 Jun 2025</td><td> ☐ Unable to attend the exam ☐ Significantly impaired preparation ☐ Significantly impaired performance </td></tr><tr><td>☒ PHYSICS160</td><td>Architectural Media 3</td><td>18 Jun 2025</td><td> ☐ Unable to attend the exam ☐ Significantly impaired preparation ☐ Significantly impaired performance </td></tr></tbody></table>	Course	Description	Exam Date	How were you affected?	☒ CHEM201	Design 3	11 Jun 2025	☐ Unable to attend the exam ☐ Significantly impaired preparation ☐ Significantly impaired performance	☒ BIOSCH207	Design Technology 1	15 Jun 2025	☐ Unable to attend the exam ☐ Significantly impaired preparation ☐ Significantly impaired performance	☒ PHYSICS160	Architectural Media 3	18 Jun 2025	☐ Unable to attend the exam ☐ Significantly impaired preparation ☐ Significantly impaired performance
Course	Description	Exam Date	How were you affected?														
☒ CHEM201	Design 3	11 Jun 2025	☐ Unable to attend the exam ☐ Significantly impaired preparation ☐ Significantly impaired performance														
☒ BIOSCH207	Design Technology 1	15 Jun 2025	☐ Unable to attend the exam ☐ Significantly impaired preparation ☐ Significantly impaired performance														
☒ PHYSICS160	Architectural Media 3	18 Jun 2025	☐ Unable to attend the exam ☐ Significantly impaired preparation ☐ Significantly impaired performance														
Upload supporting documentation (this is not mandatory but recommended) Documentation can be added after the request is created if unavailable at time of submission	Please upload evidence to support your application, if it has been reasonably possible to obtain this. Examples include consultation notes from a registered doctor, nurse practitioner or equivalent, dentist, midwife or counsellor. * Example Student Upload.jpg																

Provide a personal statement (free text, required)	
Provide alternative contact phone number (optional)	
Tick to confirm you have read & agreed to the terms & conditions of submitting the application	
Select either: • Submit Application (Application is then sent to the relevant person for review) • Save for later (saves a draft) • Cancel Application (deletes application)	

Once submitted, a confirmation email will be sent to you, and the application is routed to appropriate staff members.

Viewing Applications once submitted

Open Dashboard: <https://aegrotat.auckland.ac.nz/home>

This is a view-only dashboard, you will not be able to edit application after it has been submitted. You will be able to edit application only if an application has been returned to you by the Assessment team requesting additional information.

Instruction

You will be able to see following application Status/s on this dashboard:

- In Draft - Initial draft state when you have started an application and 'saved for later' (not submitted yet)
- Submitted – Application has been submitted and is in the queue to be reviewed by a moderator
- Returned – Application has been returned to you to provide additional evidence
- In Review – Application is under review
- Completed – Application complete and outcome received

My Past Applications

Application ID	Assessment	Course	Exam/Test Date	Reason	Submitted On	Status	Actions
103456004082515157	Test	The Adolescent Learner	04 Aug 2025	Aegrotat	04 Aug 2025	Submitted	View
103456004082514736	Test	The Adolescent Learner	06 Aug 2025	Aegrotat	04 Aug 2025	Returned	Resubmit
103456004082515115	Test	Teaching Subject Specialism	05 Aug 2025	Aegrotat	04 Aug 2025	Submitted	View
1034560040825141312	Exam	—	—	Aegrotat	04 Aug 2025	Submitted	View
1034560030825125351	—	—	—	—	03 Aug 2025	In Draft	Edit
1034560030825131642	Exam	Design 3	12 Jun 2025	Aegrotat	03 Aug 2025	Submitted	View
1034560030825140238	Exam	Design Technology 1	15 Jun 2025	Aegrotat	03 Aug 2025	Under Review	View

If an application has been returned, Action 'Resubmit' allows you to update the application as requested and resubmit the same application.

Submission Errors

Tests and exams are applied for differently.

In-term tests require a separate application within seven days inclusive of test date. End-of-semester exams may be bundled into a single application if you are applying for multiple exams in the same period.

If you experience an error:

- Check you have selected the correct **assessment type** (Test or Exam) and **term**
- Try the portal in an **incognito or private browser window**

If you still cannot submit, [email](#) with your student ID, course code(s), assessment date(s), error description, statement, and supporting documents attached.

Note: Manual applications take longer to process.

Please do not email to follow up on a submitted application during peak periods — we will contact you if anything further is required.