

## Inspira Online Invigilated Assessments

### ***Privacy notice for students enrolled in a course using Inspira Integrity Browser (IIB) and Inspira Proctoring***

#### ***Your course is using digital invigilation software (Inspira Integrity Browser and Inspira Proctoring)***

You are enrolled in a course that is using digital invigilation to ensure the integrity of the test or examination. In order to complete your test or examination, you are required to download and run digital invigilation software called Inspira Integrity Browser (IIB), which uses Inspira Proctoring.

Inspira will collect personal information about you before and during the test or examination. This will include:

- identification documents; and
- facial data; and
- video and audio (of you and your surroundings) collected via the camera and microphone on your computer; and
- a recording of your computer screen.

Before the examination starts the facial image of the person in front of the camera will be matched with an approved form of picture ID (identification).

IIB and Inspira Proctoring collects the information above on behalf of the University, and the information will only be used to verify the right person is sitting the examination and to identify any indicators of misconduct.

The information collected by Inspira will be stored only for as long as we have a lawful purpose to use it. This is generally for a period of four months following the end of the examination period, or longer if the information is required for the purposes of investigating any academic integrity matters.

The University does not make decisions on academic integrity matters solely on the information we receive from IIB and Inspira Proctoring. We will ensure that there is human oversight of this process.

You can request a review of any academic misconduct decisions through the provisions of the Student Academic Conduct Statute.

Inspira also collects and uses personal information about you to enable you to use the software. You can find out more about this by reading Inspira's privacy policy at: <https://www.inspera.com/legal/privacy>

Before you start your test or examination, make sure you have a camera and microphone on your computer, you have a strong internet connection, and that you are in a private space, away from family or others (to protect their privacy).