

## Completing Your Assessment

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### The process

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The purpose of this guide is to take you through how to access your Inspira exam, what security settings are applied to **Exam Mode B** and how to submit an Inspira exam.

1. [Starting your remote invigilated exam](#)
2. [Security and Flags](#)
3. [Submitting your remote invigilated exam](#)
4. [Frequently Asked Questions](#)

### If you have trouble with any steps you can:

- Read the '**IIB troubleshooting guide**' on the [Exam Mode B](#) webpage to see if there are any steps to fix the problem.
- Call the student support team on **0800 61 62 63** (if you are in New Zealand) or **+64 9 373 7513** (if you are outside New Zealand).
- You can also email [studentinfo@auckland.ac.nz](mailto:studentinfo@auckland.ac.nz) for assistance. Please be aware that emailed responses may not be provided before your exam submission deadline.
- You can also contact [Student IT Hub](#) or visit the team in the General Library to organize a [same-day loan laptop](#) or [long-term loan laptop](#) before the exam. IIB will already be installed on these laptops.
- The student support team operates from **8:00am - 6:00pm** Monday to Friday (local New Zealand time).
- During the examination period, the student support team operates from **8:00am - 6:00pm** Monday to Friday and Saturday **8:00am - 6:00pm** (local New Zealand time).

# Starting your remote invigilated exam

Select **Click here to get ready**.

Waipapa Taumata Rau | The University of Auckland

Candidate  
**0001**

THE UNIVERSITY OF AUCKLAND  
NEW ZEALAND

Upcoming tests Previous tests Demo tests

INDIVIDUAL UPCOMING Opens in 12 seconds

## EXAMS 101

Jan 16, 2025 2:00 PM to Jan 16, 2025 4:30 PM

🕒 Opens today

🚫 You have not attempted any questions and your answers will not be submitted.

[Click here to get ready →](#)

Click **Start test**.

← Waipapa Taumata Rau | The University of Auckland

INDIVIDUAL DUE

## EXAMS 101

Jan 16, 2025 2:00 PM to Jan 16, 2025 4:30 PM

🔄 Opened 2 minutes ago

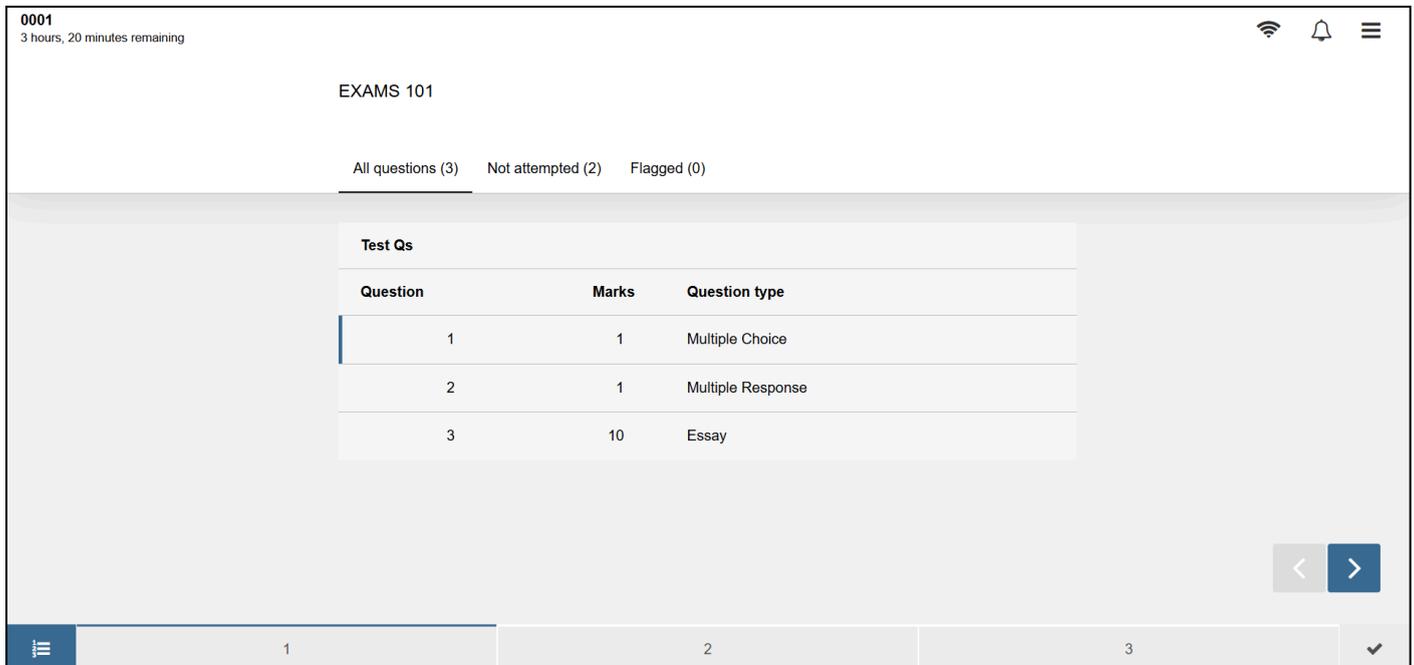
✅ Your browser has been approved

🚫 You have not attempted any questions and your answers will not be submitted.

[Start test →](#)

The general structure for any **Mode B** exam is as follows:

1. Table of contents
2. Exam cover page
3. Academic integrity statement
4. Mode B instructions
5. Exam section and question
6. Submit page



The screenshot shows an exam interface for 'EXAMS 101'. At the top left, it displays '0001' and '3 hours, 20 minutes remaining'. On the right, there are icons for Wi-Fi, a bell, and a menu. Below the title, there are filters: 'All questions (3)', 'Not attempted (2)', and 'Flagged (0)'. A table titled 'Test Qs' is shown with the following data:

Question	Marks	Question type
1	1	Multiple Choice
2	1	Multiple Response
3	10	Essay

At the bottom, there is a navigation bar with three question slots. The first slot is highlighted in blue and contains the number '1'. The second slot contains the number '2', and the third slot contains the number '3'. There are left and right arrow buttons on the right side of the table, and a checkmark icon at the bottom right of the navigation bar.

You will be able to navigate each part by clicking the left and right arrow buttons on-screen or by clicking the questions in the navigation bar. The questions you have answered will be marked in blue.

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## Security and flags

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During a remote invigilated exam, Inspera Integrity Browser will monitor your actions and flag any unusual behaviours for review. Assessment Services may then review the flags and determine if there is a likelihood of academic misconduct that requires further investigation.

External noises such as a cough or others walking in the background are fine.

We don't want you to feel that you are more restricted than in a normal physical exam room. As long as you act like you would in a normal examination, you don't need to worry that you are going to be unfairly accused of academic misconduct.

We strongly recommend that any permitted materials you will need for the exam are on the device you will take the exam on.

Actions that could be flagged include:

- Talking out loud
- Leaving the room or getting up from your seat (toilet breaks are acceptable)
- Having someone else in the room or talking in the room, including pets
- Wearing headphones or earphones
- Wearing a hat or hoodie
- Moving your camera
- Being out of view of your camera
- Looking at materials not allowed in the exam
- Taking pictures or screenshots of the exam
- Copying and pasting any elements of the exam
- Copying and pasting texts into answer boxes
- Looking at or using a second monitor
- Looking at or using a mobile phone or secondary device not for the purposes of obtaining the token for two-factor authentication enabled accounts or scanning handwritten answers
- Opening websites or applications that are not specified in the exam instructions

We understand finding a quiet place without any disruptions might be difficult and at times impossible. The reviewers will be mindful of this and review any flags with this in mind.

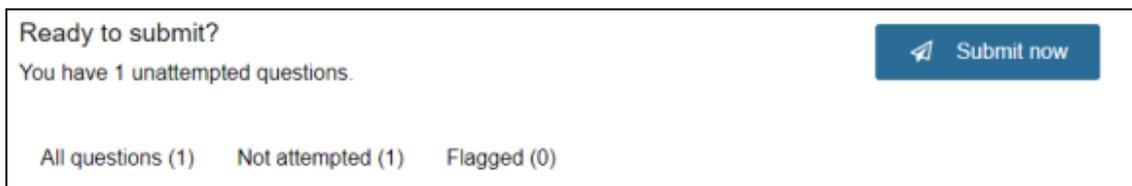
**[Exam instructions and regulations](#) as well as [academic integrity](#) policies still apply.**

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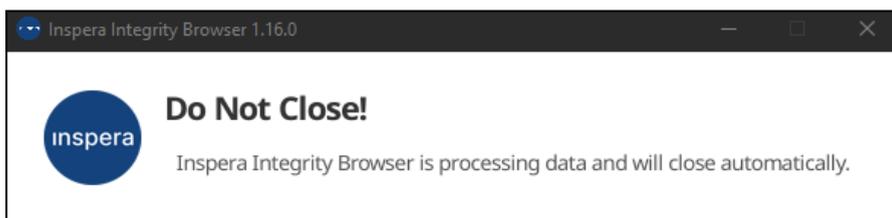
## Submitting your remote invigilated exam

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On the last page of the exam, click the **Submit now** button.



Once you have submitted, IIB will close and the following window may appear.



Wait until this window closes.

**Congratulations, you have successfully completed an  
remote invigilated Inspira exam!!!**