

Set Up Guide

Preparing for an Inspira remote invigilated exam

The purpose of this guide is to take you through what you will need to do before exam day to prepare for your remote invigilated (supervised) exam. There are some steps to prepare:

1. [Checking your room setup](#)
2. [Checking your computer equipment](#)
3. [Installing Inspira Integrity Browser](#)
4. [Opening IIB and running system checks](#)
5. [Logging in and selecting your exam](#)
6. [Camera and microphone check](#)
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You will also need to bring your University of Auckland campus card and any permitted materials to your exams.

If you have trouble with any steps you can:

- Read the '**IIB troubleshooting guide**' on the [Exam Mode B](#) webpage to see if there are any steps to fix the problem.
- Call the student support team on **0800 61 62 63** (if you are in New Zealand) or **+64 9 373 7513** (if you are outside New Zealand).
- You can also email studentinfo@auckland.ac.nz for assistance. Please be aware that emailed responses may not be provided before your exam submission deadline.
- You can contact [Student IT Hub](#) or visit the team in the General Library to organize a [same-day loan laptop](#) or [long-term loan laptop](#) before the exam. IIB will already be installed on these laptops.
- The student support team operates from **8:00am - 6:00pm** Monday to Friday (local New Zealand time).
- During the examination period, the student support team operates from **8:00am - 6:00pm** Monday to Friday and Saturday **8:00am - 6:00pm** (local New Zealand time).

Checking your room setup

- Ensure all cables (power cords, wired mouse, keyboard etc.) are securely connected to your laptop/desktop computer and your device is receiving power.
- If you want to ensure your internet connection is not interrupted or slowed, ask other people in your house not to watch streaming services or download large files on the same internet connection during your exam.
- To protect the privacy of others around you, please ask them not to enter the space you'll be sitting your exam in.
- Make sure you are sitting in a quiet and well-lit environment.

Checking your computer equipment

Before you install Inspera Integrity Browser, please check your device has the following:

System requirements	More information
Windows 10 or 11 on a 64-bit platform	See Microsoft article on how to check your operating system here
Mac OS X 11.0 (Big Sur) or later	See Apple support article to find out which OS your Mac is using here
500 MB initial installation and 75 MB of free storage per hour	See Microsoft article on how to check how much storage your PC has here See MacWorld article on how to check a Mac's free hard drive space here
Web camera & microphone (internal or external)	These will need to be turned on for the duration of your exam.
External speakers	Headphones cannot be used
A broadband internet connection (0.15Mbps upload speed)	You will need a working internet connection during the installation of IIB Your Internet Service Provider normally provides a free web app to measure speed

You will **not** be able to access your exam on phones, tablets (inc. iPads), or Chromebooks.

If you are using a shared device remember to always check that you are logged into your account and profile.

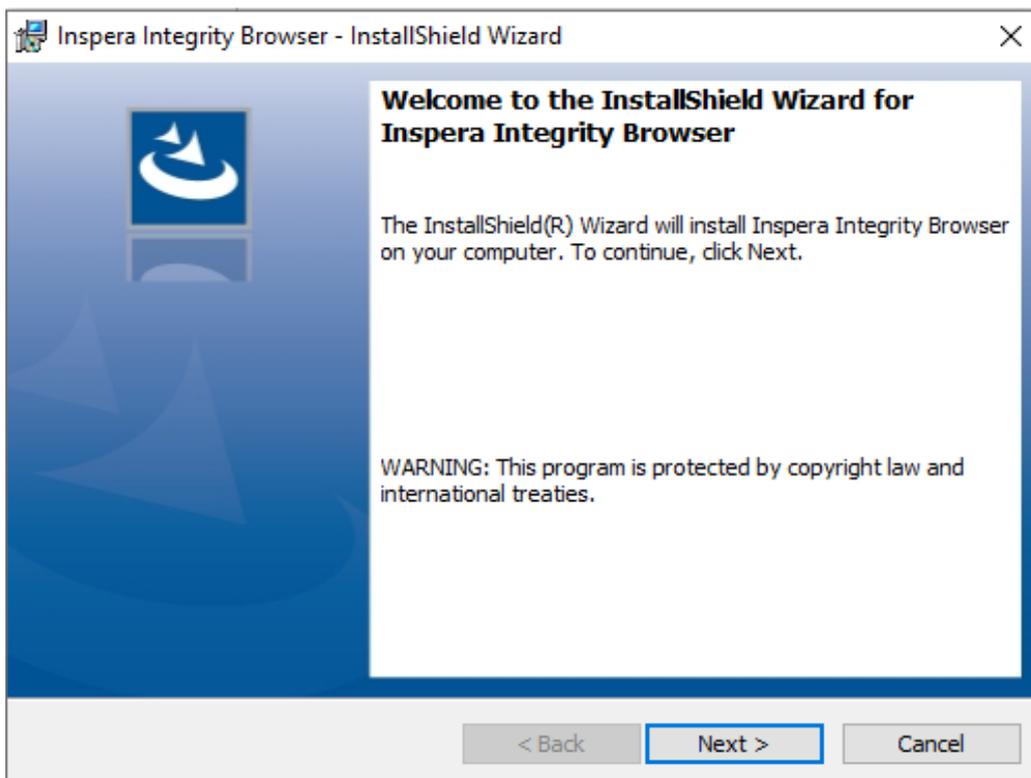
If you do not have a device that meets all of these requirements, you will need to contact [Student IT Hub](#) to organize a [same-day loan laptop](#) or [long-term loan laptop](#) before the exam date.

Installing Inspera Integrity Browser

Download IIB using the link below:

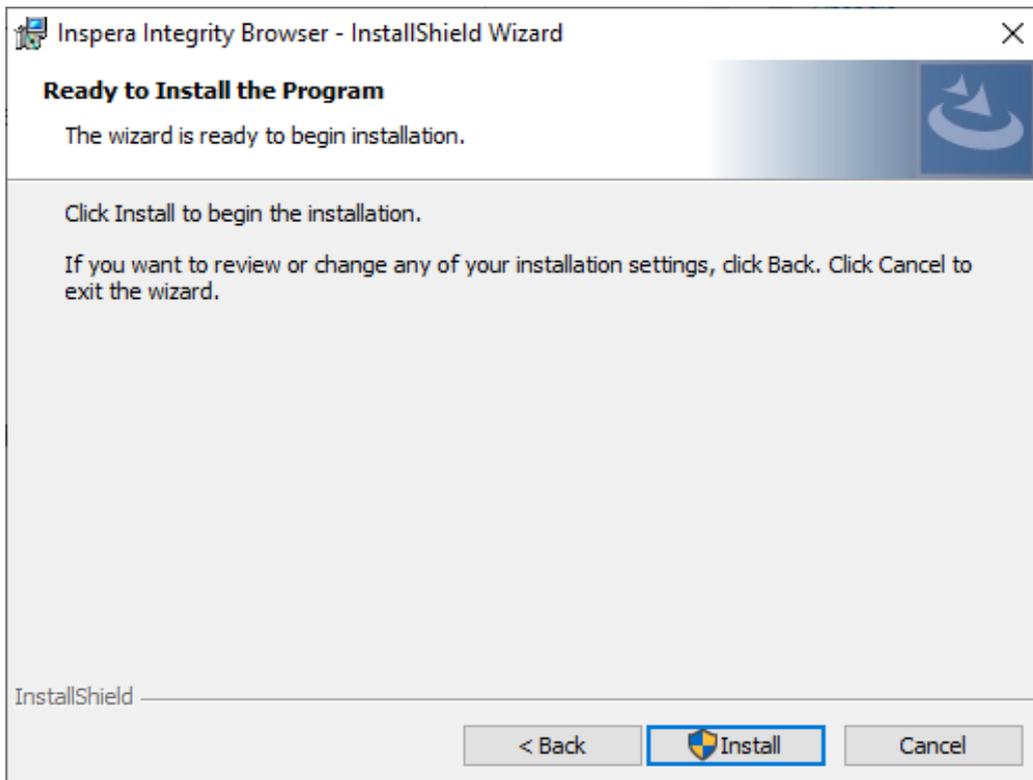
<https://auckland.inspera.com/get-iep>

Open the file in your downloads folder. A wizard installation window will pop up.



Read and accept the terms, and click **Next**.

Click on **Install** to finish installation.



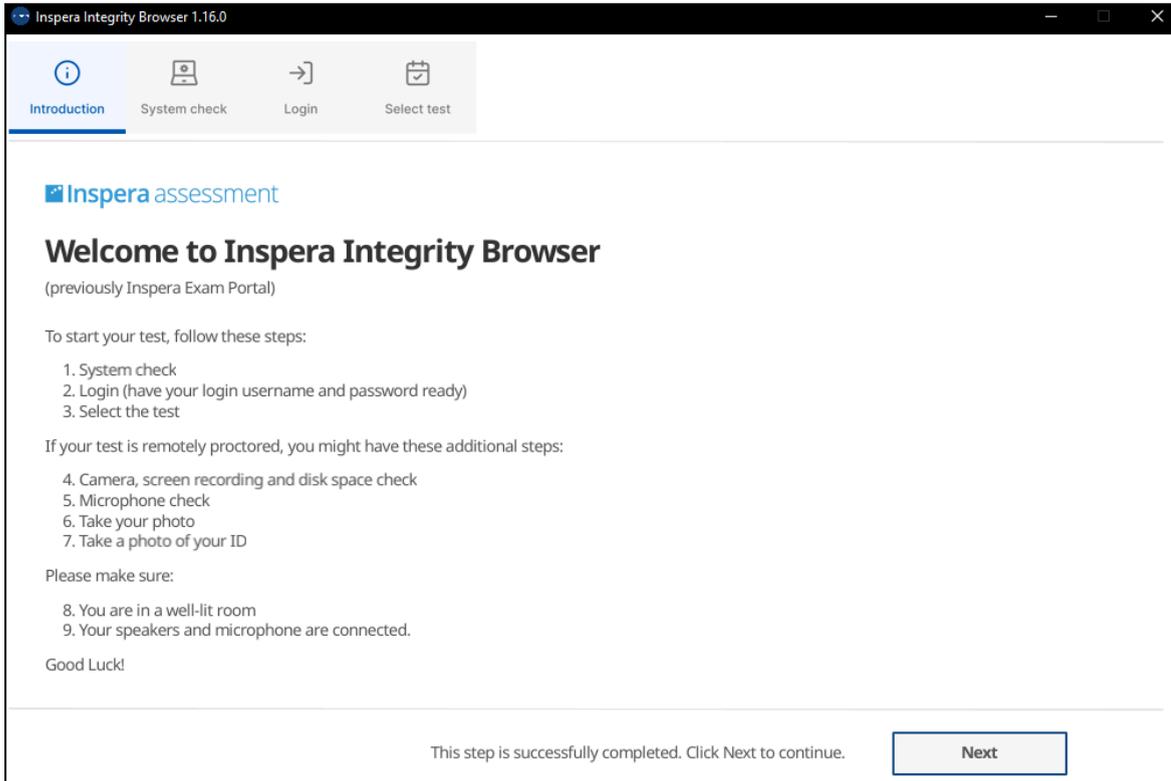
IIB should be successfully installed. Click **Finish** to close the wizard.

Running the Inspera Integrity Browser system checks

Click the Inspera Integrity Browser icon on your desktop to launch IIB.



The welcome page will open.



Click **Next**.

Inspera Integrity Browser will automatically go through some system checks to ensure your device is set up correctly.

Once the system checks are complete, click **Next**.

Introduction System check Login Select test

System check

Before you start your test, some checks need to be completed to make sure your system is suitable. These checks will only take a few moments.

- App version... passed
- Login configuration... passed
- Connection quality... passed
- Power state... passed
- Environment... passed
- Clock accuracy... passed
- CPU features... passed
- Number of screens... passed
- Process blocklist... passed
- Browser GPU support... passed

This step is successfully completed. Click Next to continue. [Next](#)

Logging in and selecting your test or exam

Click **Authenticate** and the University sign in page will load in IIB.

Inspera Integrity Browser 1.16.0

Introduction System check

Test login

To start the test, enter your u
If it is not your test day and y
After pressing 'Authenticate'
should be closed and you wil

[Authenticate](#)

successful login the window

Inspera SSO



Language: English ▾

Welcome to Candidate login!

[Sign in](#)

Or log in with registered Inspera user credentials ▾

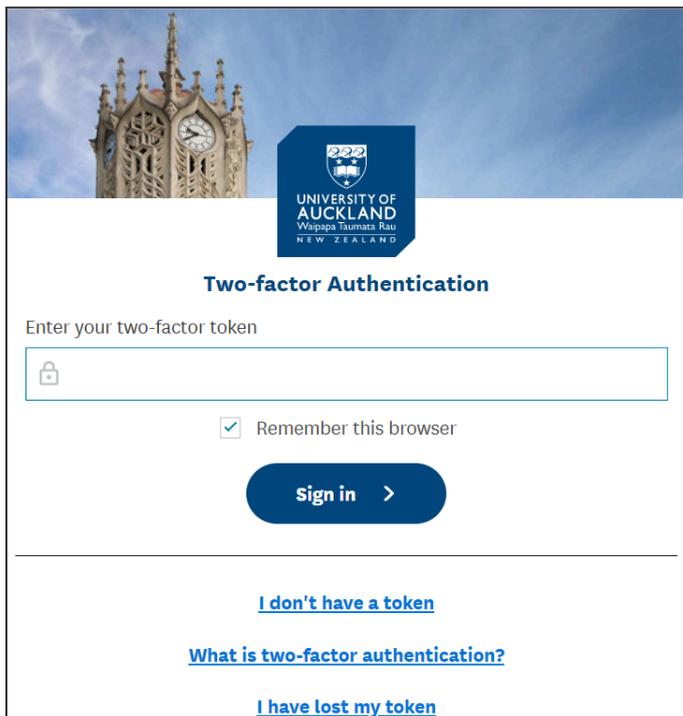
Trouble logging in? Please contact our Student Support Centre

[Next](#)

Sign into your University of Auckland username (e.g. "tuoa001") and password.

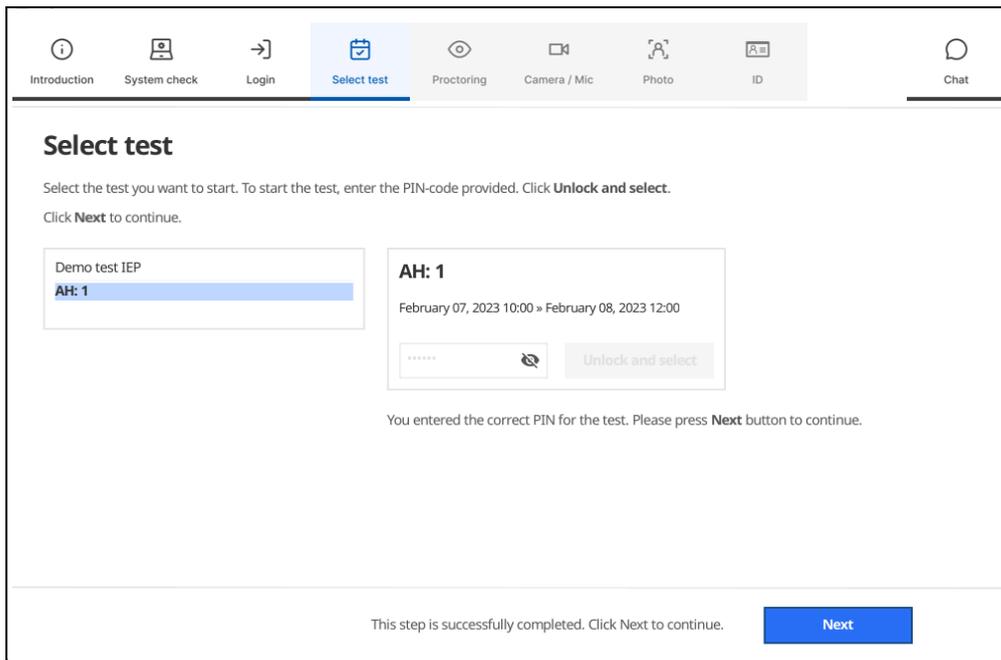


If you have two-factor authentication enabled on your University account, you need to enter the token that is generated on the device where you have the two-factor authentication app installed.



Click **Next**.

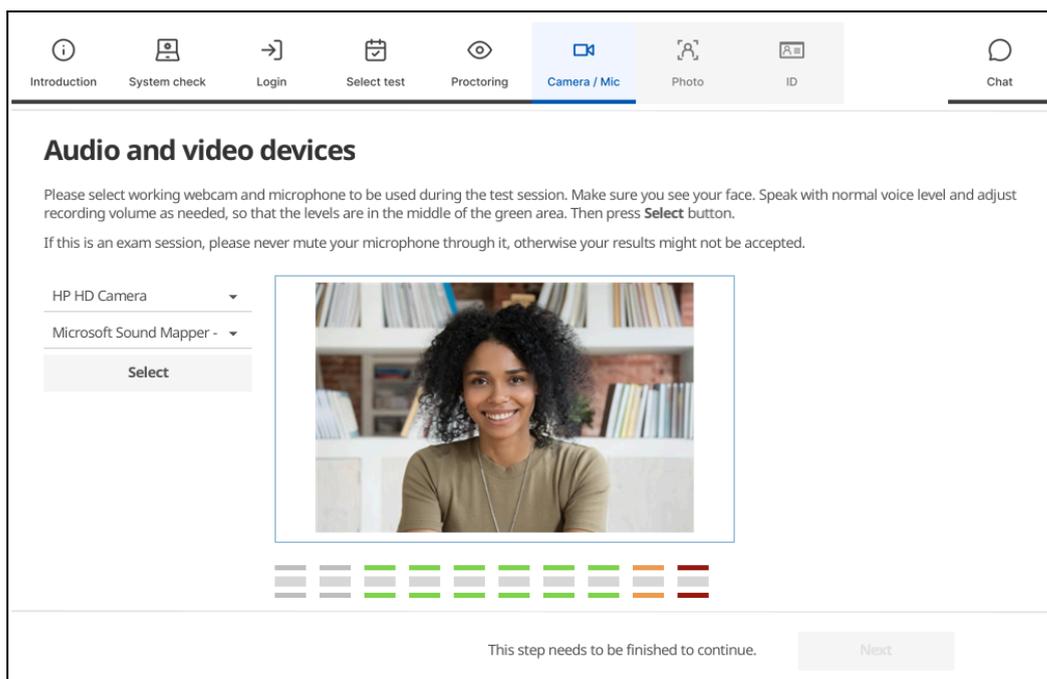
Select your exam and enter the PIN code (this will be circulated on Canvas weeks before the day of the exam).



Click **Next** and IIB will load you into the Inspera dashboard.

Camera and microphone check

Your camera and microphone needs to be on throughout the entire exam so IIB needs to check that they are working.



- Select your camera and microphone inputs and click **Select**.

- Speak **loudly** into the microphone.
- Increase the microphone volume on your device.
- Adjust the camera so it captures your face and upper body.

If successful, the **This step is successfully completed** message will appear and you can click **Next**.

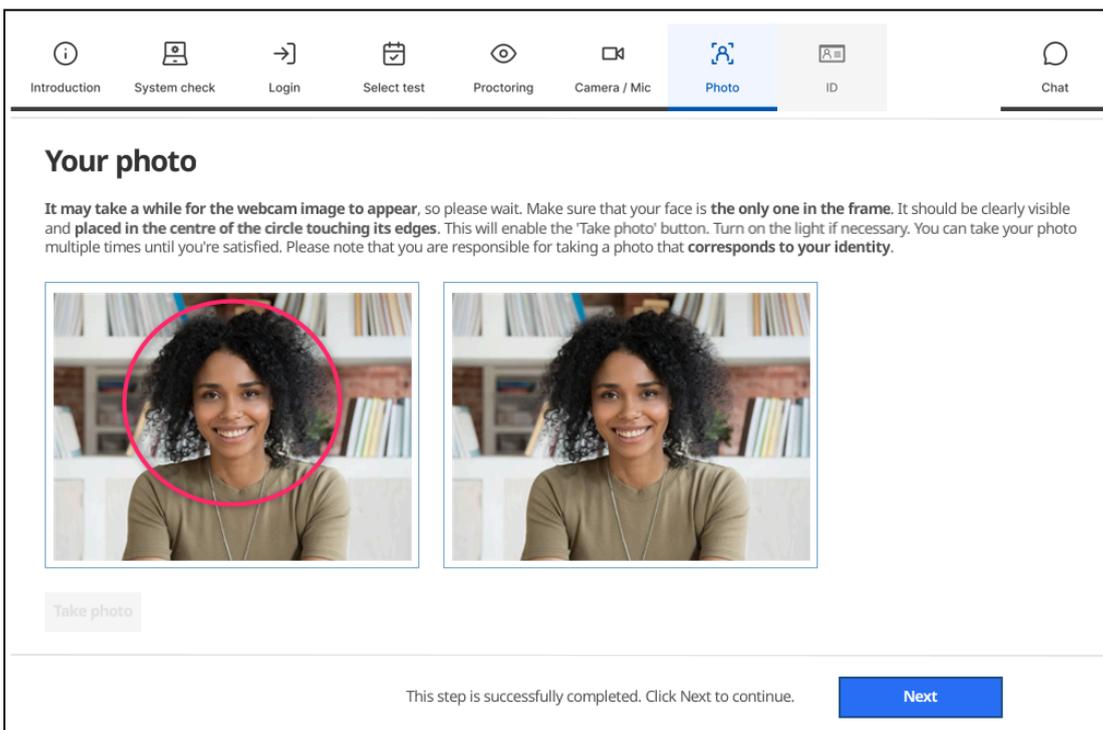
Photo and ID check

The last step before you can access your exam is to take a photo of your face and campus card.

Move your face so that it is centred and fully fills the circle, and click **Take photo**.

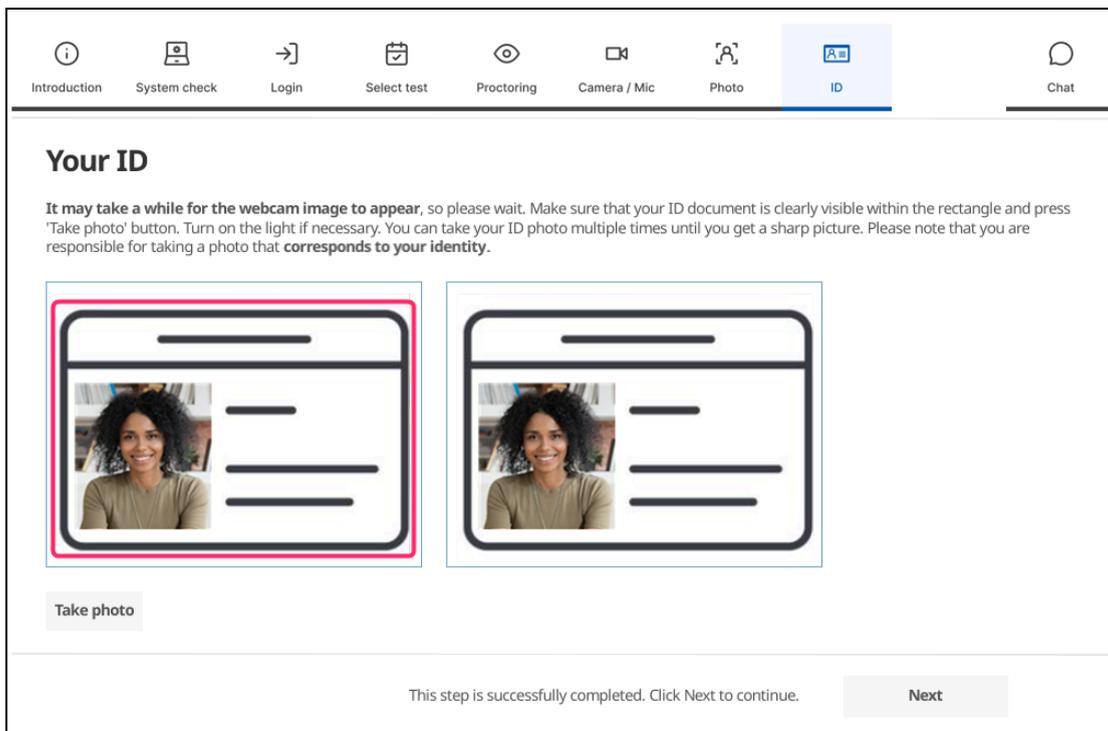
The captured photo will appear on the right-hand side of the screen.

If the photo is too dark or blurry, adjust your position and click **Take photo** again.



Click **Next**.

Hold your campus card close enough to fill the rectangle and click **Take photo**.



Again, if the photo is too dark or blurry, adjust your position and click **Take photo** again.

Click **Next** and IIB will load you into the Inspera dashboard.

You are ready to start your exam! If you want to continue to a practice or real exam, please read the Exam Mode B guide for 'Completing your assessment'.