

Research in Postgraduate Programmes (except masters thesis and research portfolio)

Research components of 30 pts and above

Part A: Recommendation of Examiner and Assessor for Approval by Academic Head

Student details			
Name:		ID number:	
Department:		Programme:	
Main supervisor:		Co-supervisor: (where applicable)	
Please indicate points value of research component:			

Examination			
1. Appointment of Examiner and Assessor			
For research components with a points value of 30 points and above, one examiner and one assessor are required. The supervisor cannot be the assessor. Further information is contained in the Examination of Sub-Doctoral Postgraduate Research Components of 30 Points and Above Procedures .			
		External	Payment required
Examiner	One examiner required (may be the supervisor)		
	Name:	Yes	Yes
	Affiliation:	No	No
Assessor	One assessor required (must not be the supervisor)		
	Name:	Yes	Yes
	Affiliation:	No	No
Email:			
Examiners and assessors appointed from within the New Zealand university system are not paid a fee. The fee paid to appointees outside the New Zealand university system is NZ\$125 GST excl. per assignment. If any of the above appointees require payment, please indicate accordingly and provide their email address above. If they are from outside New Zealand, please provide them with the separate International Examiner's Payment Form .			

2. Graduate Advisor	
May not be the Academic Head (or Acting Head), supervisor, examiner or assessor of the work.	
Graduate Advisor or nominee	(enter name)
3. Academic Head	
Academic Head or Acting Academic Head	(enter name)
N.B. If the Academic Head was involved in the supervision of the Student, or will be involved in the student's examination, either as an examiner or as an assessor, an Acting Academic Head must be appointed.	

.....
Signed by Academic Head / Acting Academic Head

Date:

Following signature by Academic Head / Acting Academic Head, please return this form to the Sub-doctoral Research Coordinator (or equivalent role)

Part B: Result for the research component of a postgraduate programme (other than a thesis or research portfolio submitted for a masters degree). Please attach copies of the examiner's and assessor's reports.

Student details		
Name:	ID number:	Date submitted:
Title of work:		

Grade for research component		
Course code:		Points:
	<i>Name (please print)</i>	<i>Grade recommended</i>
Examiner		
Assessor		

Result recommended for research component	
<p><i>Explanation:</i> If the examiner's and assessor's recommendations agree to within 10 percentage points and do not cross a class or division of honours or a pass/fail border, the final grade can be the average of the marks. Alternatively, with justification, a final grade within the margins of the recommended grades may be recommended. Please provide the justification below or on a separate page. The results can be forwarded directly to the Associate Dean Postgraduate Research. If the recommendations of the examiner and the assessor do not agree to within ten percentage points or where the recommendations cross a class or division of honours or a pass/fail border please follow the process outlined in the Examination of Sub-Doctoral Postgraduate Research Components of 30 Points and Above Procedures.</p>	
<p>.....</p> <p>Signed by Graduate Advisor (or nominee)</p>	<p>Date:</p>

Result recommended by Academic Head (only required for disputed results):	
<p>.....</p> <p>Signed by Academic Head / Acting Academic Head</p>	<p>Date:</p>

Affirmation of integrity of examination process and approval of final result	
<p>.....</p> <p>Associate Dean Postgraduate Research</p>	<p>Date:</p>

Once completed please return both Parts A and B of this form to Assessment Services results@auckland.ac.nz.