

Position Description

Position title Te Tūranga	Wellbeing and Equity Student Ambassador
Department/School Tari/Kura	Student Wellbeing, Diversity, Equity, and Inclusion
Faculty/Division Kāpeka/Rōpū	Te Kahu Tauira Student and Scholarly Services
Reports to (Title) Rīpoatatia ki	Manager, Student Diversity, Equity, and Inclusion
Direct reports Ngā Rīpoata	None
Children's Worker (Children's Act 2014) Kaimahi Tamariki	Non-Core

THE UNIVERSITY OF AUCKLAND | WAIPAPA TAUMATA RAU AS AN EMPLOYER

Our Purpose | Tō Mātou Pūtake Nui

We create globally transformative impacts through our distinctive strengths in world-leading research, scholarship, teaching and collaborative partnerships, inspired by our unique position in Aotearoa New Zealand and the Asia-Pacific.

Our Values | Ō Mātou Uara

Our values are lived through our behaviours and actions, with strong and enduring commitments to open intellectual inquiry, collaboration, creativity, and equity and diversity.

RESPECT AND INTEGRITY

EXCELLENCE

SERVICE

Our Te Ao Māori Principles | Mātou Mātāpono I Te Ao Māori Mahi

Our fundamental principles reflect our foundational relationship with tangata whenua and our commitment to Te Tiriti o Waitangi.

MANAAKITANGA

Caring for those around us in the way we relate to each other.

WHANAUNGATANGA

Recognising the importance of kinship and lasting relationships.

KAITIAKITANGA

Valuing stewardship and guardianship and our relationship with the natural world.

Read more about our purpose, vision and values in [Taumata Teitei - Vision 2030 and Strategic Plan 2028](#)

ABOUT THE FACULTY or DIVISION | MŌ TE KĀPEKA, RŌPŪ RĀNEI

Te Kahu Tauira | Student and Scholarly Services (SaSS) brings together student experience, wellbeing, academic services, library and learning services, and student operations to deliver integrated, student-centred services that support learner success, engagement and belonging across the University.

MAIN PURPOSE OF THE POSITION | PŪTAKE MATUA O TE TŪRANGA

The Wellbeing and Equity Student Ambassadors are a diverse pool of engaged and passionate students. They are motivated to support student wellbeing, remove barriers, and advocate for peers. Successful applicants will

- 1) Be responsible for facilitating training on health promotion and equity messages to groups of students. Topics of training will include discrimination, consent, healthy relationships, wellbeing, and equity competency. Comprehensive training on the content will be provided.
- 2) Have the opportunity to use their academic knowledge and experience to support the creation of student-focused projects and initiatives. This could include short-term projects like written articles for the Be Well webpage or long-term projects such as literature reviews.
- 3) Actively participate in co-design for events and initiatives across the year, such as clothing swaps, food insecurity and health promotion events, and Pride activities.
- 4) Provide student voice for diverse communities they identify with.

This role provides an exciting opportunity for personal growth and development while empowering fellow students to lead healthier and more fulfilling lives. The position is flexible, and hours vary from week to week, with work mostly available between January and November.

WHAT YOU ARE EXPECTED TO DELIVER | NGĀ WHĀINGA O TE TŪRANGA

Community Support and Communication	- Identify key priorities and issues for students - Exhibit knowledge of campus services and ability to make appropriate referrals - Maintain privacy, professional boundaries and confidentiality
Knowledge and Information	- Seek evidence-based, contemporary information to support projects and initiatives - Share new resources and information with the team and wider University community - Assist with content creation in collaboration with the Wellbeing, Diversity, Equity and Inclusion team
Reporting and Tracking	- Maintain accurate records - Conduct preparatory work before each scheduled event or hui and within agreed time frames - Check-in regularly with the wider team during semester time and promptly communicate updated availability .
Collaboration and Continuous Improvement	- Co-create initiatives and/or communications in conjunction with relevant University staff. - Identify problems or barriers to success and communicate these to the wider team.
Event Facilitation	- Assist the team in the planning and delivery of Equity and Wellbeing events. - Participate in events, including those involving large noisy crowds. - Assisting with crowd control at various large and small events.
Te Tiriti o Waitangi	Understand and acknowledge the principles of Te Tiriti o Waitangi and the associated requirements under the Education & Training Act 2020.
Equity Mana Taurite	- Demonstrate equity behaviours and values aligned to Taumata Teitei - Vision 2030 and Strategic Plan 2028 in all day-to-day interactions with the team, stakeholders and the wider University. - Understand the University's requirements under the Education & Training Act 2020 to Māori, Pacific, women and other employee groups and give effect to the University's equity-related policies (see www.equity.auckland.ac.nz).

KNOWLEDGE, SKILLS, EXPERIENCE AND CAPABILITIES | NGA PŪKENGĀ MOTUHAKE

Qualifications Tohu mātauranga	Essential: - Currently enrolled as a student at the University of Auckland. - Completion of at least one semester as a university student.
Experience Ngā Wheako	Essential: - Ability to work collaboratively and operate effectively within a team context. - Ability to model appropriate behaviour for fellow students and event participants. - An understanding of the range of needs of our diverse communities on campus. - An interest and understanding of student equity, health and wellbeing issues and their impacts. - Proven practice and confidence with public speaking with different groups of people. Preferred: - Experience in a student leadership role. - An interest in community development and educating peers about important equity, health and wellbeing messages. - Experience in event support. - Competent facilitation experience.
Skills and Knowledge Pūkenga me ngā Mōhiotanga	Essential: - Cultural awareness and openness to work with our diverse student communities - Ability to listen to stakeholders and students' needs and clearly communicate information - Evidence of integrity, professionalism, adaptability, enthusiasm, and courage - A commitment to peer advocacy - Ability to navigate challenging conversations and appreciate different perspectives - Basic knowledge of Te Reo Māori pronunciation Preferred: - Knowledge of health promotion theory and a holistic view of wellbeing will be advantageous. - Understanding of Te Ao Māori and Tikanga and Te Tiriti o Waitangi responsibilities.

KEY RELATIONSHIPS | NGĀ WHANAUNGATANGA MATUA

Internal: - Students - Student Groups - Student Support Services	External: - Auckland University Students Association (AUSA) - Community based equity and wellbeing organisations (e.g., Burnett Foundation, New Zealand Drug Foundation etc)
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DELEGATED AUTHORITY | TUKU MANA

Human Resources

No formal responsibility for staff.

SUSTAINABILITY AND ENVIRONMENT | TE TOITŪTANGA ME TE TAIAO

Staff must accept responsibility for and contribute towards implementing the University's commitment to sustainability as defined in our Sustainability Policy and the ongoing improvement of our environmental performance, as identified in our policy and Taumata Teitei – Vision 2030 and Strategic Plan 2028.

This includes:

- Undertaking professional activities in ways that serve to reduce the consumption of energy, water and material resources, and to minimise our wastes and emissions.
- Considering and applying the Principles in the University's Sustainability Policy within the context of this position description and encouraging others to do the same.
- Building on existing activities and applying a continuous improvement approach to identify, initiate and participate in new ones.

HEALTH AND SAFETY | HAUORA ME TE HAUMARU

All staff have a responsibility for their own health and safety, and that of others who may be affected by their work and their acts or omissions.

Staff will:

- Ask for assistance if they are unsure what to do.
- Make themselves aware of and follow the contents of the University's Health and Safety Policy, standards and guidelines.
- Undertake all health and safety training and induction, as required.
- Report any unsafe or unhealthy working conditions or any faults in equipment to the Academic Heads or Directors of Service (or their delegated nominee).
- Ensure that all appropriate personal protective equipment is worn or used as required.
- Familiarise themselves with and adhere to local emergency procedures and how to provide appropriate assistance to others.

FINANCIAL RESPONSIBILITY | PŪTEA HAEPAPA MATUA

Budget Expenditure

- No authority to commit to expenditure.

Purchase Orders

- No authority to approve or issue purchase orders.

Purchase Card (P-Card)

- No authority to use a Purchase Card (P-Card).

Correspondence

- No authority to sign external correspondence.