

FACT SHEET 2024-2025

Official name:	UNIVERSITEIT GENT / GHENT UNIVERSITY
Rector/President:	Prof. Dr. Rik Van de Walle
International Relations Office	Korte Meer 9 9000 Ghent, Belgium +32 9 264 70 02 / 70 04 iro@ugent.be www.ugent.be/en www.ugent.be/international
Head International Relations Office	Mr. Frederik De Decker

Inter-institutional cooperation: Erasmus+ programme countries	
Erasmus+ code	B GENT01
Erasmus+ University Charter Number	101013660
Erasmus+ institutional coordinator	Ms. Geneviève Cochez +32 9 264 70 16 genevieve.cochez@ugent.be

Bilateral cooperation with institutions outside of the Erasmus zone	
Coordination agreements	Ms. Elisabeth Velle +32 9 264 70 24 non-erasmusagreements@ugent.be

International support team	
Incoming student support / Outgoing student support / Degree student support / Inter-institutional agreement administration	Ms. Benedicte Desmedt +32 9 264 83 76 Ms. Joke De Spiegelare + 32 9 264 83 04 Ms. Maaïke Dhondt +32 9 264 83 75 Ms. Greet Naessens +32 9 264 70 34 Ms. Karen Wouters +32 9 264 70 25 international@ugent.be

Facts and figures	
Foundation	Founded in 1817 by the Dutch king Willem I (United Kingdom of the Netherlands)
Language of instruction	Dutch: most BA programmes and majority of MA programmes. English: 1 BA programme 73 MA programme large number of exchange programmes (English taught courses)
Organisation	Main campus in Ghent; Campus in Kortrijk for Engineering Technology
Faculties	11 faculties spread over the city: <ul style="list-style-type: none"> - Arts and Philosophy - Law and Criminology - Sciences - Medicine and Health Sciences - Engineering and Architecture - Economics and Business Administration - Veterinary Medicine - Psychology and Educational Sciences - Bioscience Engineering - Pharmaceutical Sciences - Political and Social Sciences
Staff	15.000 staff members, 12% international staff
Students (2022-2023)	50.000, 15% international students 1.500 incoming exchange students 1.700 outgoing exchange students
Comprehensive university	50 BA programmes 172 MA programmes 73 English taught MA programmes
Course Catalogue	https://studiekiezer.ugent.be/en/zoek
EU	Active in almost all EU programmes in education and research
Rankings	Academic Ranking of World Universities (Shanghai Ranking): 84 Times Higher Education World University Rankings: 115

Organisation of the academic year 2024-2025

<https://www.ugent.be/student/en/class-exam-exchange-intern/class-exam/academiccalendar>

The academic year 2024-2025 will start on Monday 23th of September 2024.

Nomination procedure

Please submit your nominations by filling out this [online nomination form](#).

Deadlines nomination: **1st semester: 15th of April – 2nd semester: 15th of October**

Application procedure

Exchange students can apply at Ghent University if there is an agreement between Ghent University and their home university. Information about the application procedure: www.ugent.be/exchangeapplication.

Deadlines application: **1st semester: 15th of May – 2nd semester: 15th of November**

Language requirements

<https://www.ugent.be/prospect/en/administration/application/languagerequirements.htm>

A good knowledge of Dutch and/or English is essential for studying at Ghent University.

For information about language tests and courses: uct@ugent.be

Accommodation

<http://www.ugent.be/en/facilities/housing>

Housing is available at the University Halls of Residence, where a number of rooms is reserved for international students. The Housing Office advises students on finding accommodation on the private rented market.

Exchange students can only apply for a room in the University Halls of Residence after having applied as an exchange student at Ghent University: <https://www.ugent.be/en/facilities/housing/exchange.htm>

Disability

<http://www.ugent.be/disability>

Ghent University has facilities for students with a learning or physical disability. Disabled students can rely on the support services, which offer material, technical, and social aid.

Estimated cost of living https://www.ugent.be/en/facilities	
Tuition fee (for degree students only)	Variable http://www.ugent.be/tuitionfee
Courses/books	+/- € 500 per academic year
Study material	+/- € 100 per academic year
Housing	Prices vary according to the location of the room See this webpage for current prices
Transport: Bus, tram Pass (student)	Transport in Gent
Transport: Bike rental	Prices depend on which type of bike you rent

Insurance https://www.ugent.be/prospect/en/administration/insurance-prospect-students
Health insurance is mandatory. EU-inhabitants: European Health Insurance Card (= blue card) Non-EU: Worldwide health insurance or a copy of your application for health insurance at a 'ziekenfonds' in Belgium

Faculty Committees for Internationalization (FCI)		
Faculty	FCI chairperson	FCI administrator
Faculty of Arts & Philosophy www.flw.ugent.be	Prof. Lieve Van Hoof lieve.vanhoof@ugent.be	Ms. An Desmet - an.desmet@ugent.be Ms. Carine Focquaert - carine.focquaert@ugent.be Ms. Isabelle Jacob - isabelle.jacob@ugent.be Ms. Katrien Rau - katrien.rau@ugent.be
Faculty of Law and Criminology www.law.ugent.be	Director International Relations Prof. Georges Martyn georges.martyn@ugent.be FCI Chairperson Prof. Philip Traest philip.traest@ugent.be	Ms. Hanna Kozachenko Mr. Ruben Van Bogaert iro.law@ugent.be
Faculty of Science www.ugent.be/we	Prof. Dominique Adriaens dominique.adriaens@ugent.be	Ms. Anja Sandrap (bilateral agreements) Ms. Regine Coolen (students) internationalisci@ugent.be
Faculty of Medicine & Health Sciences www.ugent.be/ge	Prof. Kristiane Van Lierde kristiane.vanlierde@ugent.be	Ms. Astrid Delbeke internationalisation.ge@ugent.be

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Faculty	FCI chairperson	FCI administrator
Faculty of Engineering & Architecture www.ugent.be/ea	Prof. Kim Verbeken kim.verbeken@ugent.be	Ms. Ann Vanoutryve Ms. Nele De Wolf Mr. Bert Coryn internationalEa@ugent.be
Faculty of Economics & Business Administration www.ugent.be/eb	Prof. Frederik Gailly frederik.gailly@ugent.be	Ms. Elke De Vidts Mr. Joris Gils Ms. Veronique L'Ecluse Ms. Laura Haek int.feb@ugent.be
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Faculty of Bioscience Engineering www.ugent.be/bw	Prof. Mieke Uyttendaele mieke.uyttendaele@ugent.be	Ms. Hilde Vandecasteele (agreements) fcf.fbw@UGent.be Ms. Hanne Blondeel (outgoing mobility) out.fbw@ugent.be Mr. Michel Flement (incoming mobility) in.fbw@ugent.be
Faculty of Pharmaceutical Sciences www.ugent.be/fw	Prof. Marthe De Boevre marthe.deboevre@ugent.be	Ms. Annelies Cornelis fcf.fw@ugent.be
Faculty of Political & Social Sciences www.ugent.be/ps	Prof. Ronan Van Rossem ronan.vanrossem@ugent.be	Ms. Hilde Van Peteghem Ms. Griet Claerhout rio.psw@ugent.be

FACULTY INFORMATION

Faculty of Law and Criminology

**INCOMING
ERASMUS/EXCHANGE STUDENTS**

ACADEMIC YEAR 2023-2024



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1. KEYDATA FACULTY OF LAW

Good to know

Application deadlines:

1st semester : 15 May

2nd semester : 15 November

Teaching periods:

See [academic calendar](#)

Examinations:

See [academic calendar](#)

Website :

<http://www.ugent.be/re/en>

Website Exchange Students:

<http://www.ugent.be/re/en/education/programmes/exchange>

Faculty Director International Relations

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Exchange coordinators:

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International Relations Office:

Ms. Hanna Kozachenko

Faculty International Relations Officer

Phone: +32 9 264 67 28

e-mail: iro.law@ugent.be.

Mr. Ruben Van Bogaert

Faculty International Relations Officer

phone: +32 9 264 67 76

e-mail : iro.law@ugent.be.

to be contacted for:

Administration Erasmus and overseas bilateral agreements;

Incoming students at Ghent Law School;

Questions about nomination in Ghent;

Questions about courses (Learning Agreement);

Questions about Changes to the Learning Agreement;

Transcript of Records;

Prolongation period of study in Ghent;

Outgoing students at Ghent Law School;

Questions regarding nomination at partner institutions;

Questions about curriculum composition in Ghent and abroad (Learning Agreement);

Transcript of Records;

Prolongation period of study abroad.

Ms. Svitlana Berezna

LLM Officer

phone : +32 9 264 97 00

e-mail : Svitlana.Berezna@UGent.be.

to be contacted for questions regarding the LLM programmes

2. GUIDELINES

If you are looking for institutional/university-level information (on housing, insurance, visa, application, facilities,...) please consult the following website : <https://www.ugent.be/prospect/en> or contact the International Support Team (International@ugent.be).

Acceptance policy

First of all you can only apply if there is an agreement between the faculty of your home university and the Law faculty of Ghent University.

Courses taught in English:

If you want to apply for the courses taught in English (see course list in this brochure below) we have 2 restrictions:

- Only students with a good command of English (written and oral) can be accepted. Therefore, please do not forget the Language Requirement form asked for in the university's application procedure.
- We can only accept students which are at an advanced level of their studies. If you are following a 5-year law program (leading to admission to legal practice) you must be in one of your last two years when coming to our faculty. If you are following a 3- or 4-year program you must be in your last year of studies. Therefore, please do not forget to provide the Transcript of Records of your previous years of study, asked for in the university's application procedure

Courses taught in Dutch:

If you are willing and able to follow courses taught in Dutch, you are welcome at Ghent Law School in any year of your studies.

Courses

As a rule, our students take 60 credits per year. Therefore, we advise you to compose a program of approximately 30 ECTS credits/semester with a minimum of approx. 24 ECTS/semester. This corresponds with 4 to maximum 6 courses/semester.

You can find all courses open to exchange students on following link:

<https://studiekiezer.ugent.be/exchange-programme-in-law/programma/2023>

The courses have recently been revised and the list is unlikely to change much in the coming years.

Please check the course specifications for each of the courses you want to follow. This will give you further information on the evaluation moments and methods for the courses you may want to choose.

For information on the course content and the course (entry) requirements, please click on the course in above link.

On this webpage, you can also consult "course schedule 1st semester" and "course schedule 2nd semester" (top right hand corner) for the time table of classes. The new schedule will be available as from mid-July.

You cannot write a paper instead of taking part in courses or exams, if such possibility is not available to regular students.

Dutch courses available at the Faculty of Law and Criminology can be found in the general course catalogue ('Study guide'):

<https://www.ugent.be/en/programmes/studyguide/overview.htm>

Milestones

Important milestones can be found in the [academic calendar](#).

We expect the incoming students at the faculty to be present from the welcome days (These take place in the week prior to the official start of the academic year) until the end of the exams.

Exam regulations: exceptions for incoming exchange students

Bringing forward an exam

Bringing forward an exam - i.e. doing it earlier than during the regular exam period for Belgian students - is only possible in exceptional circumstances, to be discussed with the teaching professor. Whether or not you are allowed to bring forward an exam, depends on the professor teaching the course. It is not always feasible for professors to organize extra exams. If allowed, you will need to fill out the deviation exam form and provide it, completed and signed, to the International Relation Office (iro.law@ugent.be) before 15 December.

What should/can you do if you fail an exam?

The examination regulation stipulates that a re-examination is only possible during the resit examination period (meaning between mid-August and mid-September) but a deviation of this rule has been accepted for the incoming Erasmus/Exchange students.

If you know that you failed an exam you have the opportunity to retake the exam:

1° during the current exam period **OR**

2° within one week following the announcement of the results of the exam period **OR**

3° if you are staying here for two semesters you can retake your failed exam of the first semester during the exam period of the second semester **OR**

4° during the official second re-examination period (mid-August – mid-September).

For the first three options you need to contact the professor concerned and agree on a date. Therefore you need to fill in the **document** which will be put at your disposal. Do not forget to sign it and to have it signed by the professor before returning the form to the International Relations Office **BEFORE** the re-examination date.