

# FUDAN UNIVERSITY

## Fact Sheet for Student Exchange 2023-2024 Academic Year

<i>Contact Information</i>	
<b>Name of University</b>	Fudan University
<b>Office dealing with students mobility</b>	Student Mobility Office, Office of Global Partnerships
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<b>Outgoing Exchange Affairs University-wide</b>	<b>Name: Ms. Mary Jieying LIN</b>
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<b>Website for Exchange-related Information</b>	Office of Global Partnerships: <a href="https://ogp.fudan.edu.cn/">https://ogp.fudan.edu.cn/</a> Course Registration (Undergraduate): <a href="http://xk.fudan.edu.cn">http://xk.fudan.edu.cn</a> Course Registration (Graduate): <a href="http://yjsxk.fudan.edu.cn/wsxk/">http://yjsxk.fudan.edu.cn/wsxk/</a> International Students Office: <a href="http://iso.fudan.edu.cn/en">http://iso.fudan.edu.cn/en</a>
<b>Exchange Categories</b>	Fudan provides three different exchange programs. Students must choose ONLY ONE of them: 1. <b>Chinese Language Program</b> (taking Chinese Language courses at ICES <b>ONLY</b> ) 2. <b>General Advanced Program</b> (taking undergraduate-level courses) In general, General Advanced Program students CAN NOT take Chinese Language courses at ICES. Limited Chinese Language courses at ICES and non-credit Chinese language training classes might be available in this program, but there is NO guarantee that they will be available every semester. Registered Chinese Language courses at ICES

	<p>will appear on your official transcript, but non-credit Chinese language training classes will NOT.</p> <p>Undergraduate-level courses in basic medical sciences, clinical medicine, and nursing are not available.</p> <p>3. <b>Senior Advanced Program</b> (taking EMA courses <b>ONLY</b>: English-taught graduate-level courses)</p> <p>EMA course lists: <a href="https://ogp.fudan.edu.cn/16092/list.htm">https://ogp.fudan.edu.cn/16092/list.htm</a></p> <p>Here are the schools/departments that offer EMA courses in Spring 2024: Department of Chinese Language and Literature, School of Economics, School of International Relations and Public Affairs, School of Philosophy.</p> <p>Other schools/departments DO NOT offer EMA courses.</p>
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## Application Materials and Procedures

Deadline for Nomination and Application	Fall Semester / Term 1	Spring Semester / Term 2
	Nomination by <b>Apr. 20</b> Application by <b>May. 1</b>	Nomination by <b>Oct. 20</b> Application by <b>Nov. 1</b>
<p><b>*Important Note:</b> If your nominee quit the exchange program <b>AFTER</b> registration at Fudan University, this nominee counts for one semester place.</p>		
<p><b>Check List for Application</b> (digital documents needed to be uploaded in the application system, <b>NO hardcopies required</b>)</p>	<ul style="list-style-type: none"> <li>▪ Photocopy of valid Passport (information page, at least 6 months period of validity)</li> <li>▪ ID photo</li> <li>▪ Official academic transcript</li> <li>▪ Language proficiency certificate, if applicable</li> <li>▪ <b>Major at home university</b> (students will be assigned to a similar school/department and major at Fudan based on major at home university)</li> </ul> <p>There is <b>no</b> requirement for letters of recommendation.</p> <p>Undergraduate students please refer to English-taught course list at <a href="https://ogp.fudan.edu.cn/16092/list.htm">https://ogp.fudan.edu.cn/16092/list.htm</a></p> <p>We CAN host students with Chinese Passports or students with travel documents from Hong Kong, Macao and Taiwan, <b>but CANNOT provide on-campus housing.</b></p>	
<p><b>Academic Requirements</b></p>	<p><b>GPA: Minimum 3.0 GPA on a 4.0 scale (or equivalent scores)</b> Fudan's grading system can be found here: <a href="https://ogp.fudan.edu.cn/69/54/c16092a485716/page.htm">https://ogp.fudan.edu.cn/69/54/c16092a485716/page.htm</a></p>	
<p><b>Language Requirements</b></p>	<ul style="list-style-type: none"> <li>▪ Chinese Language Program: No language requirements</li> <li>▪ Students from non-Chinese-native countries: To take Chinese-taught Courses: HSK level 6 (score above 220)</li> <li>▪ Students from non-English-native countries: To take English-taught Courses: TOEFL IBT above 80 or IELTS test score above 6.0 (no items below 6.0) TOEFL MyBest Scores are acceptable.</li> </ul>	
<p><b>Online Application Steps</b></p>	<p>Instructions will be sent to the nominated students via E-mail each semester.</p>	
Application Processing Period	Fall Semester / Term 1	Spring Semester / Term 2
	May.1 – May.31	Nov.1 - Nov. 30
<p><b>When should the Admission Package be expected?</b></p>	Mid June	Mid December
<p><b>Academic calendar (2023-2024)</b></p>	<a href="https://ogp.fudan.edu.cn/55/2a/c16090a480554/page.htm">https://ogp.fudan.edu.cn/55/2a/c16090a480554/page.htm</a>	

<b>Term Period</b>	Aug. 27 2023 – Jan. 6 2024	Feb. 18 2024 – Jun. 29 2024
<b>Examinations</b>	Dec. 31 2023 – Jan. 6 2024	June. 23 2024 – Jun. 29 2024
<b>Public Holidays (usually with long weekends, subject to change)</b>	Mid-Autumn Festival: Sept. 29 2023 National Day: Oct. 1 2023 Chinese New Year: Feb. 10 2024	Qing Ming: Apr. 4 2024 International Labor Day: May. 1 2024 Youth Day: May. 4 2024 Dragon Boat Festival: Jun. 10 2024

Arrival / Orientation		
Recommended arrival dates	Fall Semester / Term 1	Spring Semester / Term 2
	Around Aug. 26 2023	Around Feb. 18 2024
Is airport pick-up service available?	No. Fudan does not offer airport pick-ups. Taxis in Shanghai are comparatively inexpensive and convenient.	
Is orientation program available?	Fall Semester / Term 1	Spring Semester / Term 2
	TBD, around Aug. 30 2023	TBD, around Feb. 22 2024
If yes, when will it be held?		
Cost of orientation program	Free of charge	
Medical insurance		
Are exchange students required to purchase a compulsory medical insurance plan?	Yes. Regardless of any existing coverage the student has at home university or in home country, all international students are required to purchase the international student insurance. The insurance premium is RMB 800 per academic year (RMB 400/semester).	
If yes, please provide details.		
Is purchase of medical insurance recommended?	Purchase of medical insurance or accident insurance in home country as a supplement to Compulsory Medical Insurance is recommended.	
Visa Requirements		
Are exchange students required to obtain a student visa?	Yes. Chinese Student Visa type: X1 or X2. X1 visa – two semester exchange X2 visa – one semester exchange (X2 holders are able to apply for an extra enter chance during the exchange)	
If yes, what are the procedures?	Refer to visa requirements on local consulates' websites.	
Is there any physical examination needed?	Students must complete physical examination after enrollment at Fudan if they stay in the mainland of China for more than 180 days. Physical exam costs RMB660 yuan and Resident Permit costs RMB400 yuan.  Physical examination after enrollment at Fudan is recommended because the verification of home physical examination record will probably fail due to different physical examination system.	
Are exchange students allowed to do off-campus internship?	General Advanced and Senior Advanced students may apply for off-campus internship but need to submit internship notation in advance. <b>Chinese language students MAY NOT apply for off-campus internship.</b>	

## ***Estimated Expenses per Semester (approx. 4 months)***

<b>University-administered accommodation</b>	<b>Lodging Fees</b>	
	<p><b>Main Building:</b>            Single Room: 120 Yuan/person/day            Double Room (two beds in one dorm room) : 80 Yuan/person/day</p> <p><b>Supplementary Building:</b>            Single Room: 65 Yuan/person/day</p> <p>In addition to the above, other applicable charges include:            RMB800 for room reservation (prepaid, counted as part of rent)            RMB200 as Room and Key Deposit (Refundable)            Living Utilities Fee (electricity, water and internet)            Information: <a href="https://iso.fudan.edu.cn/isoenglish/16212/list.htm">https://iso.fudan.edu.cn/isoenglish/16212/list.htm</a></p> <p>*Important notes:            Due to limited available spots, only few students will be able to reserve a spot during dormitory online reservation period.</p> <p><b>We CAN host students with Chinese Passports or students with travel documents from Hong Kong, Macao and Taiwan, but CANNOT provide on-campus housing.</b></p>	
<b>Private accommodation</b>	<b>Types</b>	<b>Rental charges</b>
	Inns and hotels (close to campus)	3000-6000 RMB/month
<b>Food/Meals</b>	Around 6000 RMB for one semester	
<b>Personal expenses</b>	Around 1000 RMB/month ( <b>laundry, sundries, transportation</b> )	
<b>Academic expenses e.g. books</b>	Around 500 RMB for one semester	
<b>Insurance</b>	400 RMB/semester	
<b>Mid-term course dropping fee (for undergraduate students)</b>	If students apply to drop a course during mid-term, they will have to pay a fee.	

<b><i>University-Administered / On-Campus Accommodation</i></b>	
<b>Is university-administered accommodation available for exchange students?</b>	Yes, International students can apply. (Students of Chinese nationality cannot apply) Housing fee and utilities will be counted separately.
<b>Is availability guaranteed?</b>	Not guaranteed. Exchange students apply online by themselves. Due to limited available spots, only few students will be able to reserve a spot during dormitory online reservation period.
<b>What is the application procedure?</b>	Instructions will be sent to the nominated students approximately one month before 2024 Spring registration.
<b>Is accommodation available over semester breaks?</b>	Available only for exchange students staying for a whole academic year (two semesters). Over semester breaks accommodation fees will be counted by days.
<b>If university-administered accommodation is not available, will there be any assistance in finding private housing?</b>	<p>If students cannot manage to book a room at International Students Dormitory, try the following resources:</p> <p>1. <u>Unijia International Student Village</u>  Add: Leisure Square, 173 Handan Road (15 minutes' walk to Fudan)  Booking: <a href="mailto:booking@unijia.net">booking@unijia.net</a>  Price Reference: RMB 180-220/day (single room);  RMB 120/day (Double Room)</p> <p>2. <u>Youlian Huachen Hotel Apartment</u> 友联华宸酒店公寓  Add: 195 Handan Road (5 minutes' walk to Fudan)  Booking: +86 21 65569979, <a href="mailto:youlian3588@163.com">youlian3588@163.com</a></p> <p>Find housing in App: CTrip  Find housing in WeChat Miniprogram: Ziroom</p>

<b>Course-related Information</b>	
<b>How many teaching weeks are there in a semester?</b>	18 weeks per semester (16 teaching weeks + 2 exam weeks)
<b>How is a credit point defined?</b>	One instruction hour (45 minutes) per week throughout the semester stands for one credit at Fudan. An academic semester includes 18 weeks. <a href="https://ogp.fudan.edu.cn/69/54/c16092a485716/page.htm">https://ogp.fudan.edu.cn/69/54/c16092a485716/page.htm</a>
<b>Is course information (eg. description, syllabus) available online?</b>	English-taught course list, schedule and syllabus are available at: <a href="https://ogp.fudan.edu.cn/16092/list.htm">https://ogp.fudan.edu.cn/16092/list.htm</a>
<b>Can students extend their exchange stint?</b>	Yes. Application deadlines: May. 1 (for Fall Semester) or Nov. 1 (for Spring Semester)
<b>If yes, please advise application deadline and procedures.</b>	Procedures: get permission from Study Abroad Office of home institution first and then apply to the Office of Global Partnerships at Fudan for extension.
<b>Restricted program or courses (not open to exchange students)</b>	According to agreements clauses. Other restrictions include the following: MBA courses, LLM courses, medical courses, special programs in faculties (e.g. International Cultural Exchange School), undergraduate courses in medicine. EMA courses are available for “Senior Advanced students”; other graduate-level courses are not available to exchange students.
<b>Courses that are only available in one particular semester?</b>	Spring and Fall course schedules are different.
<b>What is normal exchange student load per semester?</b>	6-15 credits for one semester (2-8 courses) (10 credits per semester on average)
<b>Are students allowed to take cross-faculty courses?</b> <b>If yes, are there any restrictions?</b>	Yes.  As long as the courses can be registered online successfully.
<b>Most favored faculties?</b>	International Cultural Exchange School; School of Economics/Management/ International Relations & Public Affairs/Social Development & Public Policy etc.
<b>About final transcripts.</b>	Official transcripts will be sent to home university at the beginning of the following term (electronic copies, usually around mid-September to receive transcripts of spring semester and mid-March of fall semester). We cannot provide any official transcripts earlier than that. If you require hard copies, please contact our mobility office at <a href="mailto:incoming@fudan.edu.cn">incoming@fudan.edu.cn</a> .  <b>Please arrange your personal schedule (graduation, internship etc.) carefully before applying to the exchange programs.</b>