

## INTERNATIONAL STUDENT DESK EXCHANGE FACT SHEET 2024-25



**Bocconi University** lies in the heart of **Milan**, a cosmopolitan and modern city in the north of Italy. Considered one of Europe's **leading** educational institutions and consistently well ranked, Bocconi offers programs in Economics, Management, Finance, Law, Social Sciences and Data & Computing Sciences. Bocconi signed its first **international agreement** in 1974 and it currently counts **280+ partner schools** in 55 countries worldwide.

### INTERNATIONAL STUDENT DESK

The **International Student Desk (ISD)** is the office dedicated to incoming exchange students at Bocconi. The ISD team offers a series of tailor-made services throughout the semester to ensure students make the most of their time at Bocconi.

### NOMINATION AND APPLICATION

Students must be nominated online by their home university. Partners will receive a **personalized** nomination link. Once nominated, students must complete an online application and upload the following **documents**:

- most recent university transcript
- CV (resume)
- headshot photo
- passport data page
- disability certificate issued by the home university (only for students in need of special exam accommodations)

Students can download the official **Bocconi acceptance letter** upon completion of the online application.

### ACTIVITIES

#### Welcome Activities and Expected Arrival Date

The ISD office organizes a series of **social events** and **orientation activities** at the beginning of each semester to help students familiarize with their new environment. Students are required to arrive on campus in time to complete the **mandatory check-in** and attend the Welcome Activities, or at the latest, before classes begin. Late arrivals should be reported in advance.

#### Italian Language Courses

The ISD organizes optional courses to help exchange students learn the basics of the Italian language. Further information at: [www.ir.unibocconi.eu/itacourse](http://www.ir.unibocconi.eu/itacourse)

### ACADEMICS

Bocconi offers a wide range of courses, taught both in **Italian** and **English**.

**Educational offer:** [www.ir.unibocconi.eu/coe](http://www.ir.unibocconi.eu/coe)

**Course selection:** held online before the start of classes.

**Add/drop:** held online after the beginning of classes; students can change their study plan during this period.

**Course load:** from **min. 1** up to **max. 5** courses per semester.

**General rules:** courses are assigned on a first-come first-served basis. Enrollment in any specific course cannot be guaranteed. Undergraduate students can select undergraduate level courses from all departments, whereas graduate students can access the whole educational offer.

**Class attendance:** as a general rule, attendance is not strictly mandatory. Attendance requirements must be discussed directly with course instructors.

**Credit system:** **ECTS** equivalent.

**Exams:** exams must be sat in presence, on official dates and on Milan Bocconi premises only.

**Grading:** grades are given on a scale of 30ths (30/30) with 18/30 being the minimum passing grade.

**Transcripts:** a digital pdf document is provided to the partner school at the end of each semester. Students will be able to access and download the official transcript directly from their Bocconi student's portal.

**Academic Advisors:** Bocconi faculty members advising exchange students on course content and guiding them in building their study plan.

### PRACTICAL INFORMATION

**Visa:** students of non-EU citizenship have to complete a 2-step application (mandatory):

- 1) **Submit the pre-enrolment application** on the **University** portal at: <https://www.universitaly.it/>  
Once the university staff has validated the pre-enrolment, it will be automatically forwarded to the competent Embassy/Consulate (where the application will be processed according to the relative methods and timing).
- 2) **Visa Application:** check this link <http://vistoperitalia.esteri.it/home/en> for the requirements to obtain an entry visa for "Study-Exchange and Mobility Program" and book a study visa appointment with the Italian Embassy/Consulate as soon as possible. Refer to the visa section of their website since the procedure may vary according to the individual Italian embassies and consulates regulations.

**Permit of stay: non-EU citizens** are required to apply for the Permit of Stay within 8 working days from their arrival in Italy.

For more information, check:

- [www.ir.unibocconi.eu/incomingexchangevisa](http://www.ir.unibocconi.eu/incomingexchangevisa)
- [www.ir.unibocconi.eu/incomingexchangepermit](http://www.ir.unibocconi.eu/incomingexchangepermit)

## HOUSING

**University Housing:** students are required to complete a **separate housing application**, managed directly by the central **Bocconi Housing Office**. Places are limited and assigned on a first-come first-served basis.

**Private Housing:** students are responsible for securing their own accommodation.

## HEALTH & SAFETY

Bocconi does not require incoming exchange students to have health insurance to complete enrollment in the exchange program.

- **Non-EU citizens** must have health insurance with international validity to be issued the study visa and the permit of stay.
- **EU citizens** are required to have the European Health Insurance Card or a similar private insurance policy with international validity to benefit from health services.

Bocconi has partnered with **International SOS** to offer medical, safety and security advice to students 24/7. International SOS is not an insurance company and does not replace any personal insurance provider.

## LIVING COSTS

<b>Housing</b>	between 500€ (shared bedroom in private apartments) and 1500€ (entire flat) per month
<b>Food</b>	<ul style="list-style-type: none"><li>- Italian breakfast: 2-4€ (espresso, coffee or cappuccino + croissant)</li><li>- one main course at the university canteen: approx. 5€</li><li>- lunch at cafes: 10-15€</li><li>- pizza dinner: 15-30€</li><li>- dinner at a restaurant: 30-50€</li></ul>
<b>Transportation</b>	youth monthly pass: 22€ for students up to 27 years old

## DIVERSITY, EQUITY AND INCLUSION

Bocconi University is committed to creating a united and inclusive community, through **inclusion strategies** that cater to underrepresented groups, students suffering from any form of discrimination or disabilities. More info available on the website at this [link](#).

Bocconi contributes to students' wellbeing and mental health by offering a professional [individual Counseling service](#).

The University is also deeply committed in promoting [sustainability](#) both as daily practice on campus and as a teaching and research subject, to contribute together to social progress.

## EXCHANGE SEMESTER TIMELINE

	FALL	SPRING
<b>Nomination by Partners</b>	late March – early May	mid-September – early October
<b>Application</b>	mid-May	mid-October
<b>Housing application (managed by the Bocconi Housing Office)</b>	late May	early November
<b>Italian Language Courses application</b>	mid-May (in-person Crash and Follow-up courses)	mid-October (in-person Crash and Follow-up courses)
<b>Course selection</b>	late August	mid-January
<b>Add/drop period</b>	mid-September	mid-February
<b>Welcome Activities &amp; Check-in</b>	late August – early September	late January – early February
<b>Italian Language Courses</b>	late August – early September late September – November	late January – early February late February – April
<b>Lectures</b>	September – December	February – May
<b>Exam sessions</b>	December January – February	May June – July
<b>Earliest Departure Date*</b>	late December	late May – early June
<b>Transcripts</b>	early February	early July

\*One exam date for each course is scheduled by the Earliest Departure Date. Exams are held in presence and students may take exams at Milan Bocconi premises only, during the official examination sessions. We strongly recommend that departures are not planned before this date.

The Academic Calendar, usually published in April, is available at the following link: [www.ir.unibocconi.eu/calendar](http://www.ir.unibocconi.eu/calendar)

## CONTACTS

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