



360 International Semester Exchange | Study Plan Agreement

A copy of this form must be completed and signed to confirm Faculty approval for a student’s proposed study plan to be taken during their semester exchange. The latest version of this form needs to match the course schedule you take on exchange.

Student Name	ID Number	Semester	Host University Name			Country
Primary Degree	Conjoint Degree (if applicable on exchange)		Major(s)	UoA Enrollment Points	Final semester of degree	
It is the student’s responsibility to ensure that courses taken on exchange have prior approval and to check that the final programme complies with the relevant Programme Regulations in the University Calendar. Courses which do not meet appropriate Programme Requirements may be credited as surplus credit. Any changes to the below proposed study plan must be approved by the Department and Faculty at the start of your exchange, with the submission of a new form, reflecting your actual enrolments. New assessments/approvals will not ordinarily be permitted after the exchange has been completed.						
Host Uni Course Code & Title		Credits	UoA Equivalent Course Code	Application in Degree	Notes/Conditions	Points
Approved by						
You must be enrolled into and pass an equivalent courseload to transfer back the total University of Auckland points values. Students taking 3 credit and 6 ECTS courses must select at least one additional course, although this extra course will not be directly credited back. At least 12 credits or 24 ECTS must be passed for credit from a General Education Exemption course to be applied.						
		Extra credits required to meet minimum courseload expectations, no equivalent will be applied on credit transfer. This course can be any academic course and it does not need approval unless stated by an advisor				
Back up Course Options - The courses below may be swapped out with the courses listed above						



360 International Semester Exchange | Study Plan Agreement

A copy of this form must be completed and signed to confirm Faculty approval for a student’s proposed study plan to be taken during their semester exchange. The latest version of this form needs to match the course schedule you take on exchange.

Notes from Department / Faculty				
Faculty Approver	Name	Relevant Faculty	Faculty Signature	Approval Date
If there is only one signature required for this form, fill the second row only as the second signature will lock this form.				

If you have questions about how to use this form, please contact the 360 International team at 360international@auckland.ac.nz :

EXAMPLE: 360 International Semester Exchange | Study Plan Agreement

EXAMPLE PAGE: The below information is not based on any host university courses.

Student Name	ID Number	Semester	Host University Name		Country		
Your Full Name	123456788	UoA Semester 2	University of California, Los Angeles		America		
Primary Degree	Conjoint Degree (if applicable on exchange)		Major(s)	UoA Enrollment Points	Final semester of degree		
Bachelor of Arts and Education			Media and Screen Studies	60	Semester 2 2028		
It is the student's responsibility to ensure that courses taken on exchange have prior approval and to check that the final programme complies with the relevant Programme Regulations in the University Calendar. Courses which do not meet appropriate Programme Requirements may be credited as surplus credit. Any changes to the below proposed study plan must be approved by the Department and Faculty at the start of your exchange, with the submission of a new form, reflecting your actual enrolments. New assessments/approvals will not ordinarily be permitted after the exchange has been completed.							
Host Uni Course Code & Title		Credits	UoA Equivalent Course Code	Application in Degree	Notes/Conditions	Points	Approved by
STUDENT: Fill out this section				FACULTY/DEPARTMENT ASSESSOR: Fill out this section			
Credit Load	Course Name	3 Credits	Extra credits required to meet minimum courseload expectations, no equivalent will be applied on credit transfer.				
	FILM 1245	3 Credits	MEDIA Unspecified 100lvl	Media Stage 1		15	Department Assessor Name
	MEDIA 2345	3 Credits	MEDIA 234	Media Stage 2		15	Department Assessor Name
	FILM 22345	3 Credits	MEDIA 202	Media Stage 2		15	Department Assessor Name
	PROPERTY 1234	3 Credits	General Education	UNSCARTS 100 LVL		15	Department Assessor Name
Back up Course Options - These courses below may be swapped out with the courses listed above							
	TV 1245	3 Credits	MEDIA Unspecified 100lvl	Media Stage 1		15	Department Assessor Name
	TV 2345	3 Credits	MEDIA 234	Media Stage 2		15	Department Assessor Name
	TV 22345	3 Credits	MEDIA 277	Media Stage 2		15	Department Assessor Name
	LANGUAGE 1234	3 Credits	General Education	UNSCARTS 100 LVL		15	Department Assessor Name

Course load requirements and Conversions

- This page will help you figure out what are the total course load requirements you need to meet on your exchange. You can also find more information on our website here.
- Suggested credit conversions and course load requirements | Individual assessments may vary by Faculty/course
- Please note, Faculty discretion may be applied to designate alternate credit/course load conversions or requirements for credit transfer based on assessment of actual courses in your proposed study plan.
- **We have included information on individual Host uni course credit to UoA point conversions however, focus more on fulfilling the total credit load requirements.**
- **REFER TO THIS PAGE FOR GEN-ED Eligibility**

America/ Asia (Unless otherwise noted) (Standard Full-Time Course Load = 15-16 Credits)		Japanese Partner Institutions (Standard Full-Time Course Load = 16 Credits)	
Total Credit Load Requirements • 12 credits = 45 UoA points • 15-16 credits = 60 UoA points (Standard Full Time Courseload) • 18 credits = 75 UoA points Further Information • 3 credit courses must be taken in sets of 5:4 for 60 points credit to be brought back • 4 credit courses = 15 UoA points which is equivalent to one UoA course. You can use the 1:1 Study Plan Template Note • Business students may be required to select from designated courses for the 5th course in a 5:4 set. • All other disciplines (excluding Law) may add a course of their choice to make up the required courseload based on how many points they wish to transfer back. • All courses on exchange must be passed to bring full credit back.		Total Credit Load Requirements • 12 credits = 45 UoA points • 16 credits = 60 UoA points (Standard Full Time Courseload) • 18 credits = 75 UoA points • You need to take 7 courses to be eligible for General Education Exemption Further Information • 4 credits = 15 UoA points • Courses must generally be taken in pairs of 2 x 2 credits = 15 UoA points.	
		University of Toronto (Standard Full-Time Course Load = 2.5 Credits)	
		Total Credit Load Requirements • 2 credits = 45 UoA points (General Education Exemption eligible) • 2.5 credits = 60 UoA points (Standard Full Time Courseload) • 3 credits = 75 UoA points	
Europe/ ECTS (Standard Full-Time Course Load = 28-30 ECTS)		Dartmouth College (Standard Full-Time Course Load = 4 Credits)	
Total Credit Load Requirements • 24 ECTS = 45 UoA points • 30 ECTS = 60 UoA points (Standard Full Time Courseload) Further Information • 1 ECTS = 2 UoA Points • 7.5 ECTS = 15 UoA Points • 3-4 ECTS courses must typically be paired in sets that add up to 15 ECTS (5 x 3 ECTS = 15 ECTS = 30 UoA points) • 5 ECTS courses must typically be taken in sets of 3:4 (6 x 5 ECTS = 4 x 15 UoA points = 60 UoA points) • 6 ECTS courses must typically be taken in sets of 5:4 (5 x 6 ECTS = 4 x 15 UoA points = 60 UoA points) • 7.5 ECTS courses may be credited back on a 1:1 ratio for 15 UoA points each • 10 ECTS courses may be taken in sets of 3:4, with an optional 15 points top-up credit available to credit back		Total Credit Load Requirements • 3 credits (3 Courses) = 45 UoA points • 4 credits (4 Courses) = 60 UoA points (only available where special 4th course is added in the Fall semester as General Education) Further Information • 1 credit = 15 UoA points	
		UK/ University of Nottingham at Ningbo (Standard Full-Time Course Load = 60 credits)	
		Total Credit Load Requirements • 50 credits = 45-50 UoA points • 60 credits = 60 UoA points (Standard Full Time Courseload) Further Information • 15 credits = 15 UoA points • 10 UK credit courses must be taken in sets of 3:2 (3 x 10 UK credits = 2 x 15 UoA points = 30 UoA points) • 20 UK credit courses may be taken in sets of 3:4, with an optional 15 points top-up credit available to credit back • Overloading is generally not permitted. Students studying in the UK should not expect to bring back 75 points.	
CUHK - Master of Architecture (only)			
• 12-13 credits = 60 UoA points (Standard Full Time Courseload) • 3 Credits = 15 UoA points			
University of Hong Kong			
• 30 ECTS = 60 UoA points (Standard Full Time Courseload) • 24 ECTS = 45 UoA points			