

2021 Timetable and Enrolment Information Graduate Diploma in Teaching (Primary)

Welcome to the Faculty of Education and Social Work at the University of Auckland. As you have accepted a place in the programme (ie you are matriculated) you now need to enroll into courses for the year.

Some courses will have multiple Lecture options that occur at the same time, the time and possibly content difference will be in the Tutorial or Workshop. You will select a lecture that corresponds to a workshop time that suits you.

Password/Login - If you have forgotten your password/Username and cannot access Student Services Online, please phone the Student Helpline 0800 61 62 63 ext 85100.

Semester 1 courses

Course	Points	Class numbers to enroll in
EDCURRIC 625	15.0	Lecture 94410 AND Workshop 94411 OR Workshop 94412 OR Workshop 97755
EDCURRIC 627A	15.0	Lecture 94413 AND Workshop 94414 OR 94415 OR 94416
EDPRAC 611A	15.0	Fieldwork 97746. This will automatically link to the Lecture and Workshop for this class. Please select Lecture 97748 AND Workshop 97749 OR 97750 OR 97747 as well to enrol in the course.
EDPROFM 600A	7.5	Lecture 94548
EDPROFST 609	15.0	Lecture 94582 AND Workshop 94586 OR 94816
EDUC 603A	7.5	Lecture 94670

Semester 2 courses

Course	Points	Class numbers to enroll in
EDCURRIC 626	15.0	Lecture 27292 Workshop 27293 OR 27294 OR 30452

EDCURRIC 627B	30.0	Lecture 27295 AND Workshop 27296 OR 27297 OR 27298
EDPRAC 611B	15.0	Fieldwork 30785 This will automatically link to the Lecture and Workshop for this class. Please select Lecture 30856 AND Workshop 26548 OR 26329 OR 26330 as well to enrol in the course.
EDUC 603B	7.5	Lecture 27260
EDPROFM 600B	7.5	Please note that there will be no scheduled classes in Semester 2 for this course so it will not be in your timetable. This enrolment will be automatically added for you.

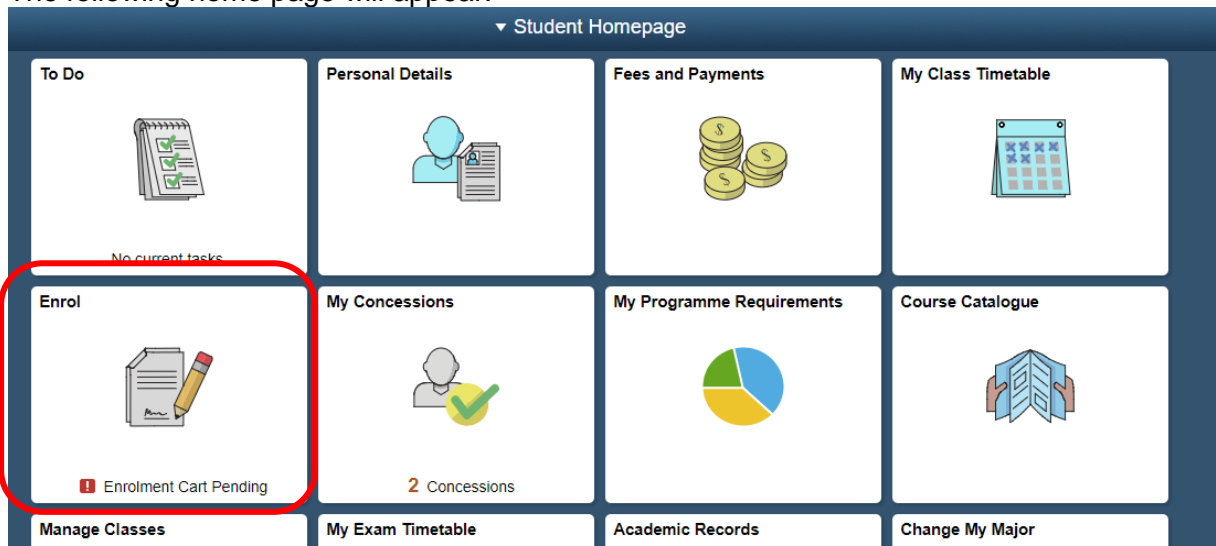
Once you have finished enrolling, your enrolled points for Semester 1 courses should be 75 points and Semester 2 should be 75 points so in total you should be enrolled in 142.5 points (we will complete your enrolment into EDPROFM 600B to make a total of 150 points.

DO NOT refer to the “timetable planner” tool at any point during enrolment. It does not work for this programme and will show timetable clashes that do not exist. When your enrolment is complete you will be able to view your correct timetable.*

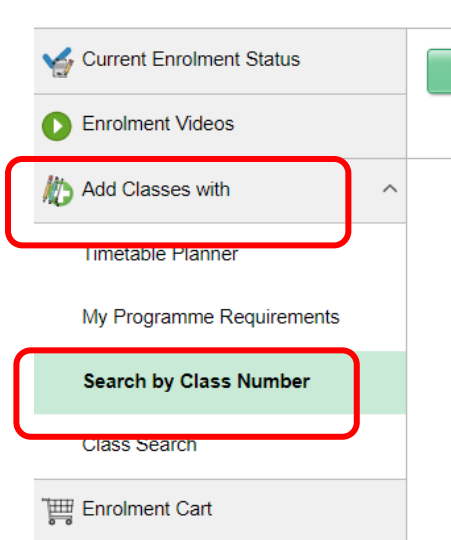
How to enrol

Log into Student Services Online www.studentservices.auckland.ac.nz

The following home page will appear:

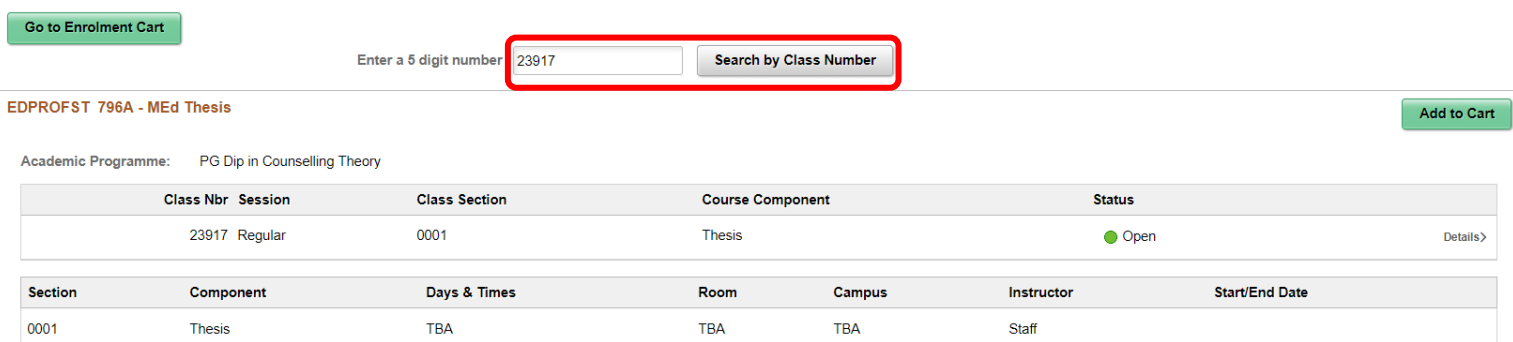


1. Click on the “Enrol” tab.
2. Click on the down arrow next to “Add Classes with” and then select “Search by Class Number” as shown below.



NB: The system will automatically direct you to Semester 1. Simply click on “Change” if you wish to enrol in a different semester.

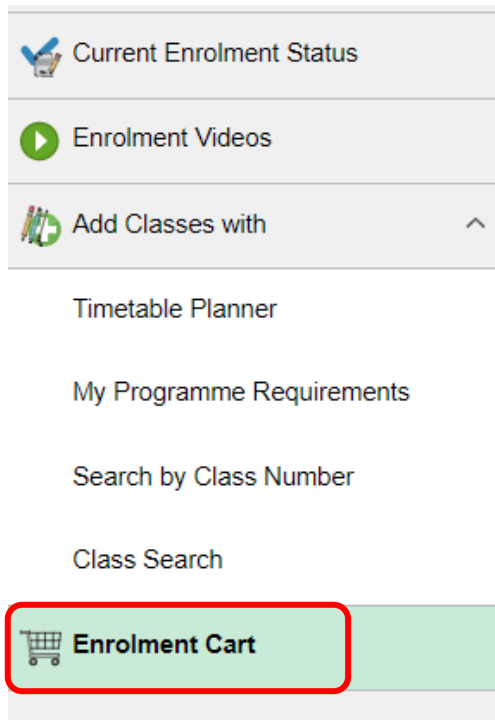
3. Refer to the email or enrolment guide you were sent and enter in the appropriate class number and then click “Search by Class Number” as shown below:



Click on “**Add to Cart.**”

4. Repeat step 3 until you have added all your required classes to your enrolment cart.

5. Click on “**Enrolment Cart**” as show below:



You may need to apply for a concession if there is a system issue eg the class shows it is full. We will receive your concession request and review why you couldn't enrol.

How to View Timetable: <http://www.studentservices.auckland.ac.nz/uoa/home/student-services-online/sso-my-timetables-grades-course-history>.

Key Information

Practicum Placement

As soon as you are enrolled in your practicum courses, 24 hours after this time you will receive an email which contains a link to the practicum placement information form. Please complete the form as soon as possible.

Important Dates

Important Dates 2021				
Dates for Graduate Diploma in Teaching (Primary) may differ from other University of Auckland dates				
Semester 1 (18 January – 2 July)				
Practicums	2 to 19 Feb 2021 (3 weeks)	Wednesday and Thursdays beginning 15 March to 28 May	31 May to 2 July (5 weeks)	
Semester 2 (26 July – 3 December)				
Practicums	Wednesday and Thursdays beginning 2 August to 1 October	18 October to 19 November (5 weeks)		

Orientation

It is compulsory for you to attend your programme orientation and details will be sent out closer to the time.

Holiday/Study Breaks

Do note that the Faculty of Education and Social Work semester schedule and holiday breaks differ from the University of Auckland schedule. Faculty of Education and Social Work holiday breaks usually align with the school holiday weeks; study and assignment preparation is often required during these times.

Useful Contacts

Education & Social Work Student Centre	education@auckland.ac.nz
University Contact Centre	0800 61 62 63
The University of Auckland Calendar	www.calendar.auckland.ac.nz
StudyLink (loans and allowances)	0800 88 99 00 www.studylink.govt.nz