

2021 Timetable and Enrolment Information Graduate Diploma in Teaching (Secondary)

Welcome to the Faculty of Education and Social Work at the University of Auckland. As you have accepted a place in the programme (ie you are matriculated) you now need to enroll into courses for the year.

Password/Login - If you have forgotten your password/username and cannot access Student Services Online, please phone the Student Helpline 0800 61 62 63 ext 85100.

You must enrol in your curriculum subjects *first* (refer to your email for the class number) followed by the rest of your courses. This will prevent timetable clashes from occurring.

Semester 1 courses

Course	Points	Class numbers to enroll in
EDCURSEC 692A Design for Learning <i>This is your main curriculum course</i>	30.0	Please refer to your email – please enrol in this first
EDCURSEC 691A Teaching Subject Specialism <i>This is your second curriculum course</i>	7.5	Please refer to your email – please enrol in this second
EDPROFST 613 The Adolescent Learner	15.0	Lecture 94584 AND Workshop 94660 OR Workshop 94715
EDUC 603A Education and Society	7.5	Lecture 94681
EDPROFST 614A The Inquiring Professional	7.5	Lecture 94661
EDPRAC 612A Professional Practice	15.0	Field Studies 93264 This will automatically link to the Lecture and Workshop for this class. Please select Lecture 93265 AND 1 of these Workshops - 93266 OR 93497 OR 93327 OR 93320 OR 93300 as well to enrol in the course.
EDPROFM 600A Te Ao Māori	7.5	Lecture 94549
EDCURSEC 691A Teaching Subject Specialism <i>This is your second curriculum course</i>	7.5	Please refer to your email

Semester 2 courses

Course	Points	Class numbers to enroll in
EDCURSEC 692B Design for Learning <i>This is your main curriculum course</i>	15.0	Please refer to your email – please enrol in this first
EDCURSEC 691B Teaching Subject Specialism <i>This is your second curriculum course</i>	7.5	Please refer to your email – please enrol in this first
EDUC 603B Education and Society	7.5	Lecture 27682
EDPROFST 614B The Inquiring Professional	7.5	Lecture 27421
EDPRAC 612B Professional Practice	15.0	Field Studies 26348 This will automatically link to the Lecture and Workshop for this class. Please select Lecture 26671 AND 1 of these Workshops -27007 OR 26897 OR 26847 OR 26763 OR 26743 as well to enrol in the course.
EDPROFM 600B Te Ao Māori	7.5	Lecture 27386
EDCURSEC 692B Design for Learning <i>This is your main curriculum course</i>	15.0	Please refer to your email
EDCURSEC 691B Teaching Subject Specialism <i>This is your second curriculum course</i>	7.5	Please refer to your email

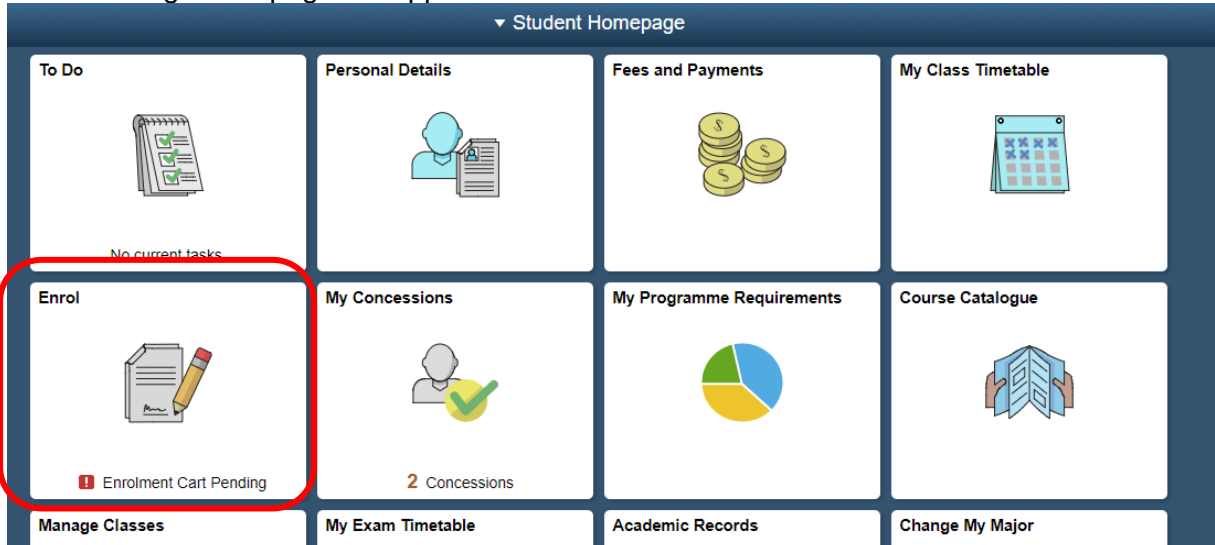
Once you have finished enrolling, your enrolled points for Semester 1 courses should be 90 points and Semester 2 should be 60 points so in total you should be enrolled in 150 points.

DO NOT refer to the “timetable planner” tool at any point during enrolment. It does not work for this programme and will show timetable clashes that do not exist. When your enrolment is complete you will be able to view your correct timetable.*

How to enrol

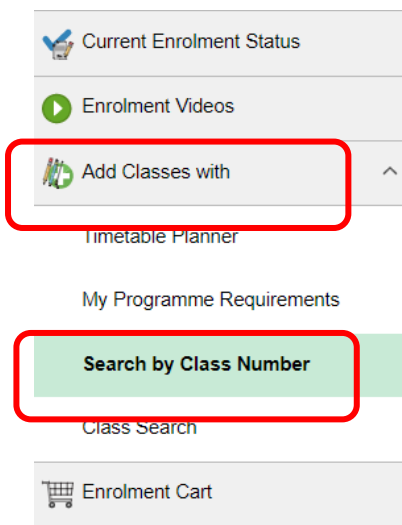
Log into Student Services Online www.studentservices.auckland.ac.nz

The following home page will appear:



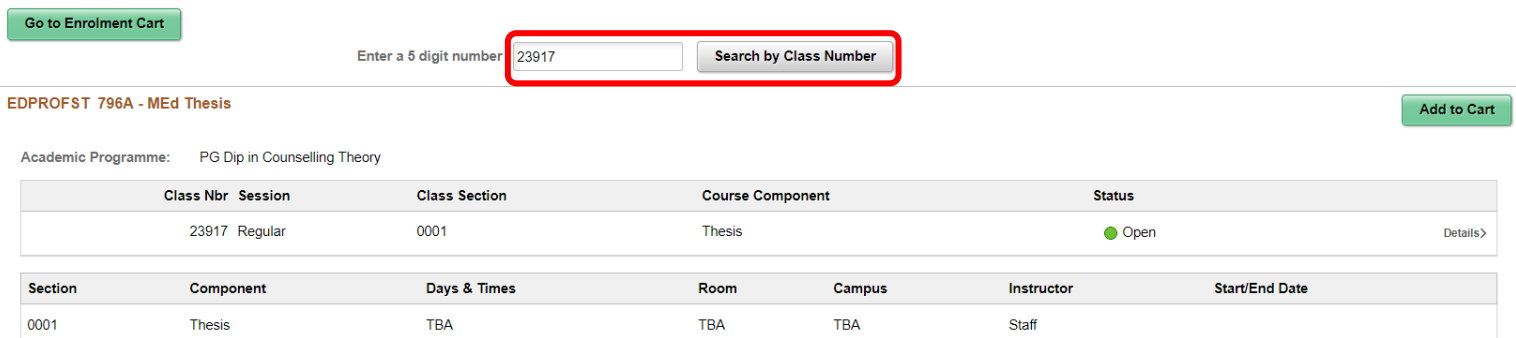
1. Click on the “Enrol” tab.

2. Click on the down arrow next to “Add Classes with” and then select “Search by Class Number” as shown below.



NB: The system will automatically direct you to Semester 1. Simply click on “Change” if you wish to enrol in a different semester.

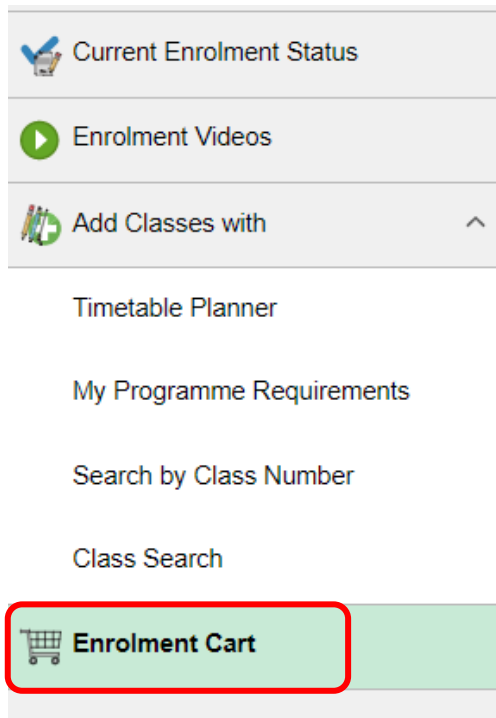
3. Refer to the email or enrolment guide you were sent and enter in the appropriate class number and then click “Search by Class Number” as shown below:



Click on “**Add to Cart.**”

4. Repeat step 3 until you have added all your required classes to your enrolment cart.

5. Click on “**Enrolment Cart**” as show below:



You may need to apply for a concession if there is a system issue eg the class shows it is full. We will receive your concession request and review why you couldn't enrol.

How to View Timetable: <http://www.studentservices.auckland.ac.nz/uoa/home/student-services-online/sso-my-timetables-grades-course-history>.

Key Information

Practicum Placement

As soon as you are enrolled in your practicum courses, 24 hours after this time you will receive an email which contains a link to the practicum placement information form. Please complete the form as soon as possible.

Important Dates

Important Dates 2021				
Dates for Graduate Diploma in Teaching (Secondary) may differ from other University of Auckland dates				
Semester 1 (2 February – 11 June)				
Practicums	17, 18 & 19 February (observation)	17 & 24 March (Wednesdays in school)	29 March – 16 April (3 weeks)	3 May – 4 June (5 weeks)
Semester 2 (14 June – 5 November)				
Practicums	28 July (Wednesdays in school)	2 August – 17 September (7 weeks)		

Orientation

It is compulsory for you to attend your programme orientation and details will be sent out closer to the time.

Holiday/Study Breaks

Do note that the Faculty of Education and Social Work semester schedule and holiday breaks differ from the University of Auckland schedule. Faculty of Education and Social Work holiday breaks usually align with the school holiday weeks; study and assignment preparation is often required during these times.

Useful Contacts

Education & Social Work Student Centre	education@auckland.ac.nz
University Contact Centre	0800 61 62 63
The University of Auckland Calendar	www.calendar.auckland.ac.nz
StudyLink (loans and allowances)	0800 88 99 00 www.studylink.govt.nz