

SAFE WORK INSTRUCTION

CORDLESS DRILL

PERSONAL PROTECTIVE EQUIPMENT



Safety glasses must be worn at all times.



Long or loose hair must be contained.



Rings and jewellery must not be worn.



Close fitting / protective clothing must be worn.



Gloves must not be worn.

POTENTIAL RISKS

- ❗ Hair/clothing getting caught in moving machine parts.
- ❗ Eye injuries from flying swarf and chips.
- ❗ Work being "grabbed" by the drill and cutting hands.
- ❗ Sharp edges and burrs.

DON'Ts

- ✗ Do not use faulty equipment. Immediately report suspect equipment to your supervisor.
- ✗ Do not hold small items being drilled with your hands. Use a clamp or vise.

PRE-OPERATIONAL SAFETY CHECKS

- ✓ Ensure the battery is sufficiently charged for the task.
- ✓ Locate and ensure you are familiar with all machine operations and controls.
- ✓ Ensure the chuck key (if fitted) has been removed from the drill chuck.
- ✓ Ensure the work piece is secure.
- ✓ Adjust the drill torque settings if you are using the drill to drive screws.

ENDING OPERATIONS AND CLEANING UP

- ✓ Switch off the machine when work completed.
- ✓ Leave the machine and surrounding area in a safe, clean and tidy state.
- ✓ Place the battery on charge

OPERATIONAL SAFETY CHECKS

- ✓ Before making adjustments or before cleaning swarf accumulations, switch off and bring the drill to a complete standstill.
- ✓ Feed downwards at a sufficient rate to keep the drill cutting.
- ✓ Feed with care as the drill breaks through the underside of the work.
- ✓ Use a comfortable and safe working posture.

This Safe Work Instruction does not necessarily cover all possible hazards associated with this equipment and should be used in conjunction with other references. It is designed as a guide to be used to compliment training and as a reminder to users prior to equipment use

