

CASUAL STAFF INFORMATION

**POSITION APPLIED FOR NOTETAKER, TEST WRITER,
TUTOR, LAB.ASSISTANT (PLS CIRCLE)**

CONTACT DETAILS

First name: _____ Last name: _____ ID No. _____

Address: _____

Ph _____ Mob _____

Email _____

COURSE DETAILS

Current course of study: _____

Current enrolled **papers in semester I:** _____

Current enrolled **papers in semester II:** _____

Subjects previously studied at tertiary level: _____

SKILLS & EMPLOYMENT DETAILS

- Do you type your notes? Yes / No

- Have you completed a Tertiary level degree? Yes / No

Do you have any other relevant areas of expertise i.e. tutor, communicator, test writer, NZ sign language interpreter? Yes / No

If yes, please specify: _____

Do you have relevant qualifications? Please specify: _____

Are you a New Zealand citizen/PR Yes/No If **No** : **please attach a copy of your work permit** (NB. Your pay will not be processed until we have a copy of your work permit).

I authorise Student Disability Services to access my academic results history for selection purposes (this information will remain confidential) Yes/No

I authorise the Student Disabilities Co-ordinators to give assigned students my contact details if required. Yes / No

I certify that the above information is complete and correct and that no relevant information has been withheld.

Staff signature: _____

Date: ____/____/____

Student Disability Services

STAFF TIMETABLE

Semester 1

First name: _____ Last name: _____ ID No. _____
Phone: _____ Email: _____
Mobile: _____

Timetable Planner

Tamaki Campus	Main Campus	Monday	Tuesday	Wednesday	Thursday	Friday
	8.00am					
8.30am	9.00am					
9.30am	10.00am					
10.30am	11.00am					
11.30am	12 noon					
12.30pm	1.00pm					
1.30pm	2.00pm					
2.30pm	3.00pm					
3.30pm	4.00pm					
4.30pm	5.00pm					
5.30pm	6.00pm					

Please fill in timetable:

Write your paper numbers in the appropriate boxes. Place a 'x' in the box when you are NOT AVAILABLE FOR WORK.

Student Disability Services

STAFF TIMETABLE

Semester 2

First name: _____ Last name: _____ ID No. _____

Phone: _____ Email: _____

Mobile: _____

Timetable Planner

Tamaki Campus	Main Campus	Monday	Tuesday	Wednesday	Thursday	Friday
	8.00am					
8.30am	9.00am					
9.30am	10.00am					
10.30am	11.00am					
11.30am	12 noon					
12.30pm	1.00pm					
1.30pm	2.00pm					
2.30pm	3.00pm					
3.30pm	4.00pm					
4.30pm	5.00pm					
5.30pm	6.00pm					

Please fill in timetable:

Write your paper numbers in the appropriate boxes.

Place a 'x' in the box when you are NOT AVAILABLE FOR WORK.