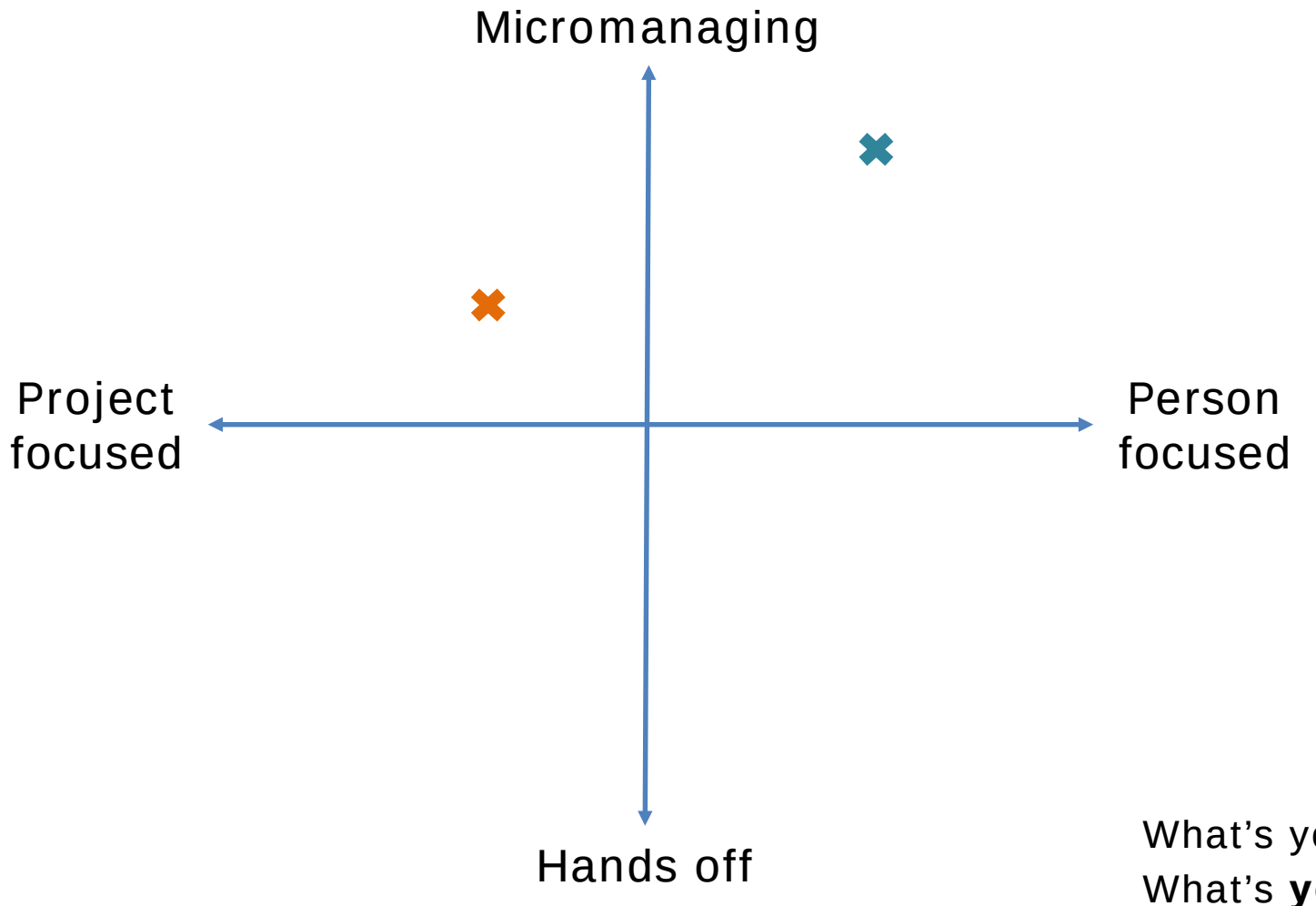
Your provisional year

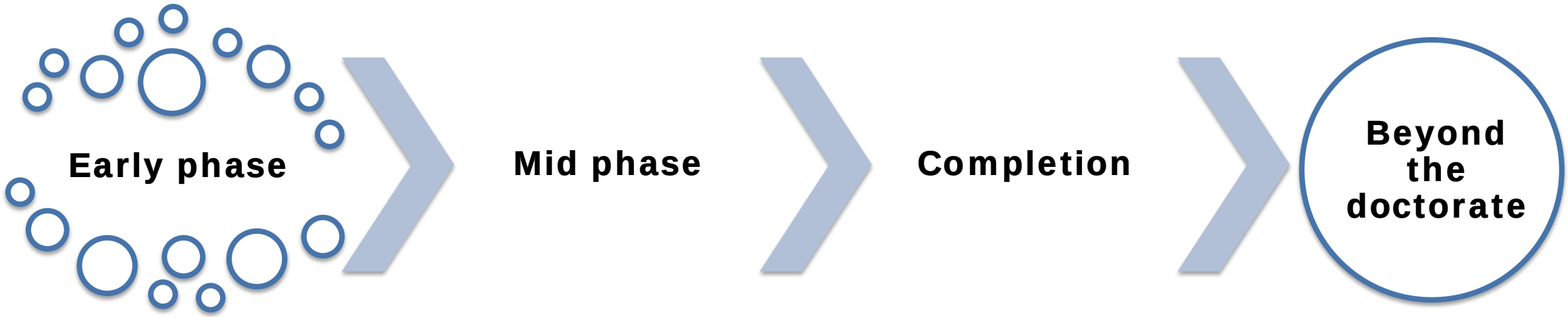
Working well with your supervisors and achieving your provisional goals

Supervision



What's your **supervisor's** style?
What's **your** preferred style?

Supervision can change



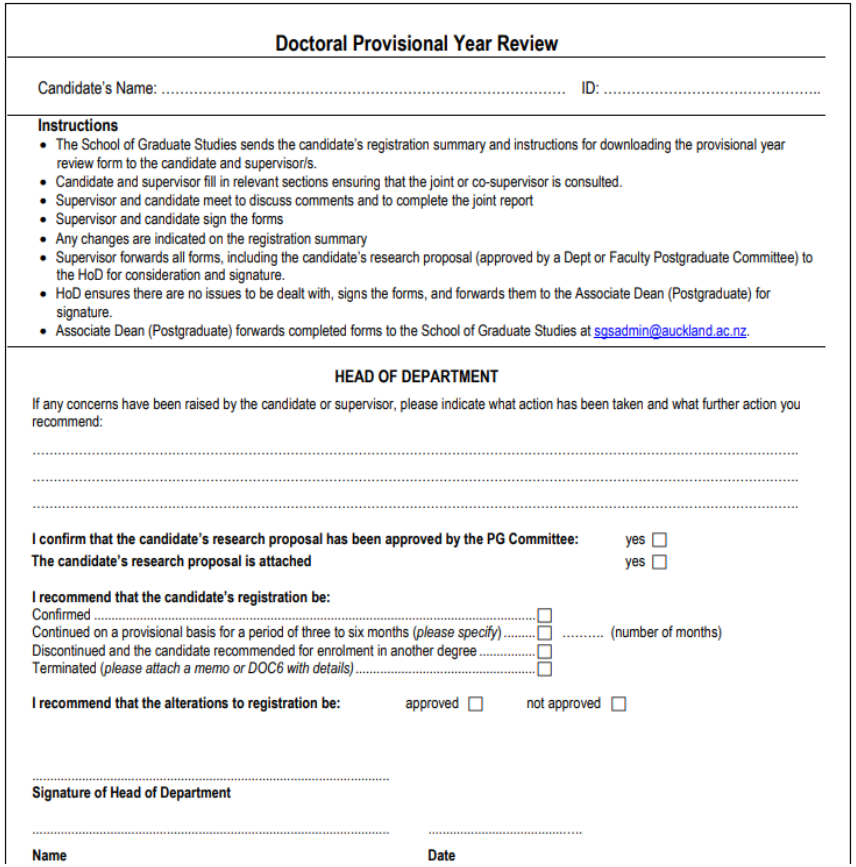
Often more intense until thesis is scoped

Main input in reading, commenting, encouragement

Preparation for submission; supervisor's input is crucial

Provisional Year Review

- Frequency and means of contact with your supervisor
- What kind of assistance have you found helpful?
- Is there anything your supervisor does that is not helpful?



Doctoral Provisional Year Review

Candidate's Name: ..... ID: .....

Instructions

- The School of Graduate Studies sends the candidate's registration summary and instructions for downloading the provisional year review form to the candidate and supervisor/s.
- Candidate and supervisor fill in relevant sections ensuring that the joint or co-supervisor is consulted.
- Supervisor and candidate meet to discuss comments and to complete the joint report
- Supervisor and candidate sign the forms
- Any changes are indicated on the registration summary
- Supervisor forwards all forms, including the candidate's research proposal (approved by a Dept or Faculty Postgraduate Committee) to the HoD for consideration and signature.
- HoD ensures there are no issues to be dealt with, signs the forms, and forwards them to the Associate Dean (Postgraduate) for signature.
- Associate Dean (Postgraduate) forwards completed forms to the School of Graduate Studies at sgsadmin@auckland.ac.nz.

HEAD OF DEPARTMENT

If any concerns have been raised by the candidate or supervisor, please indicate what action has been taken and what further action you recommend:

.....

.....

.....

I confirm that the candidate's research proposal has been approved by the PG Committee: yes ☐

The candidate's research proposal is attached yes ☐

I recommend that the candidate's registration be:

Confirmed ..... ☐

Continued on a provisional basis for a period of three to six months (*please specify*) ..... ☐ ..... (number of months)

Discontinued and the candidate recommended for enrolment in another degree ..... ☐

Terminated (*please attach a memo or DOC6 with details*) ..... ☐

I recommend that the alterations to registration be: approved ☐ not approved ☐

.....

Signature of Head of Department

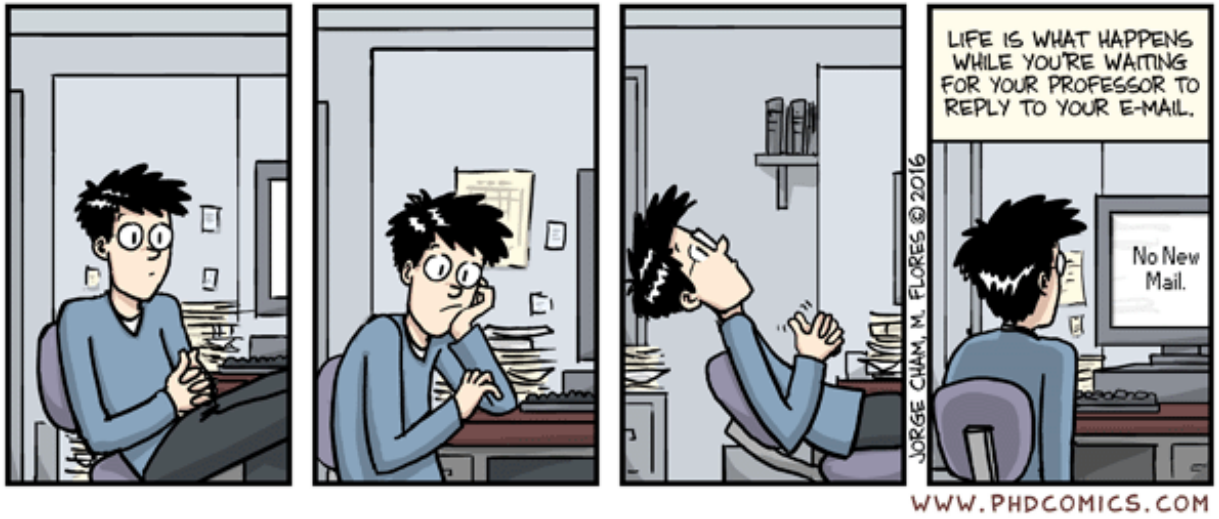
....

Name **Date**

[Provisional year review / research proposal]

Tips for working effectively with your supervisory team

- Clarify roles and responsibilities
  See: Postgraduate Supervision Guidelines
- Remember your priorities are different
- Take care of meetings/admin
  - Ask for specific feedback
  - Bring solutions as well as problems
  - Maintain good communication



Kearns, H., & Gardiner, M. (2011). The care and maintenance of your adviser. *Nature*, *469*(7331), 570-570.

Provisional year goals

1. Attendance at one of the Doctoral Induction sessions ✓
2. Completion of online Diagnostic English Language Needs Assessment (DELNA)
3. Completion of the online Academic Integrity Module
4. Completion of health and safety risk assessment
5. Approval of a full thesis proposal (Tools see: Idea Puzzle)
6. Presentation of proposal at a departmental seminar
7. Completion of one substantial piece of writing within 12 months
8. Ethics approvals/permissions (if required)
9. Completion of a needs analysis

Needs analysis

Doctoral Candidate Needs Analysis

Name: _____ Supervisor: _____

Student ID: _____ Supervisor: _____

Department/School: _____

Date of registration: _____

Completing a doctorate means that you'll be making a significant contribution to knowledge, but also developing your personal and professional capabilities. This needs analysis will help you and your supervisors decide in the early stages of your doctorate which of the many facets of being a researcher you want and need to improve and develop. Some of these needs may be developed through participation with the Doctoral Skills Programme and other central University of Auckland services. However, other aspects could be arranged in conjunction with your supervisory team during your candidacy.

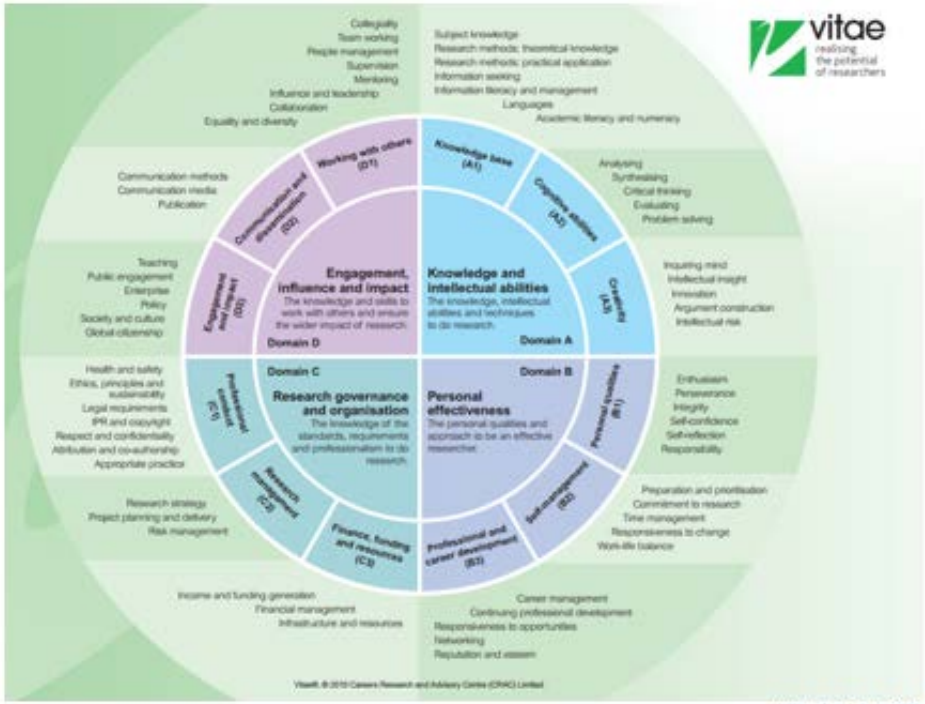
To help you determine your over-arching research development needs, consult the Vitae Researcher Development Framework (below). The four domains of the Framework will allow you to select the knowledge, behaviours and attributes required to enhance your doctorate at the University of Auckland.

1. Identify your research development needs

Choose the knowledge, behaviours and attributes that you think would enhance your doctoral experience/capabilities and enter them in the box below.

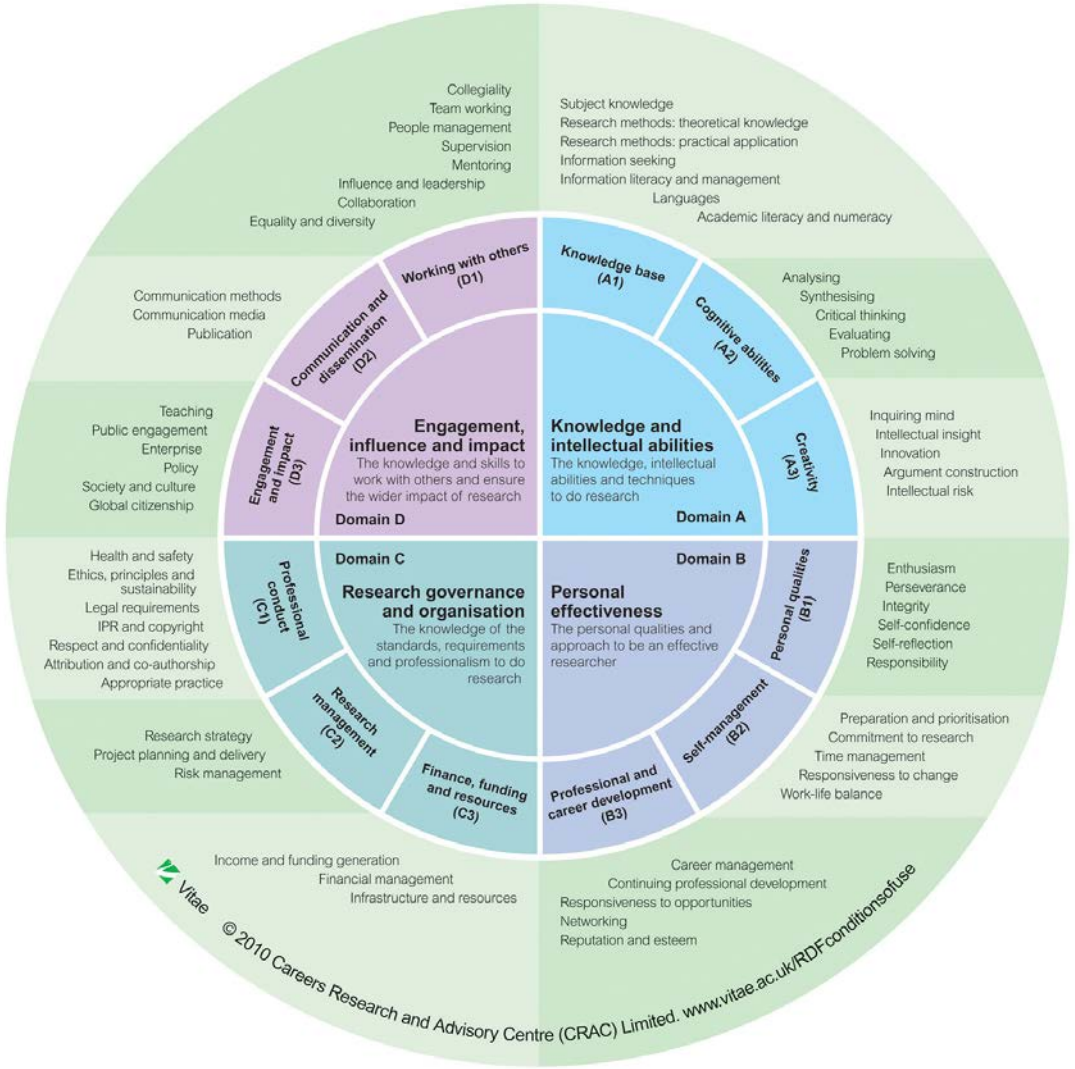
Doctoral Candidate Needs Analysis

Vitae Researcher Development Framework: Knowledge, behaviours and attributes

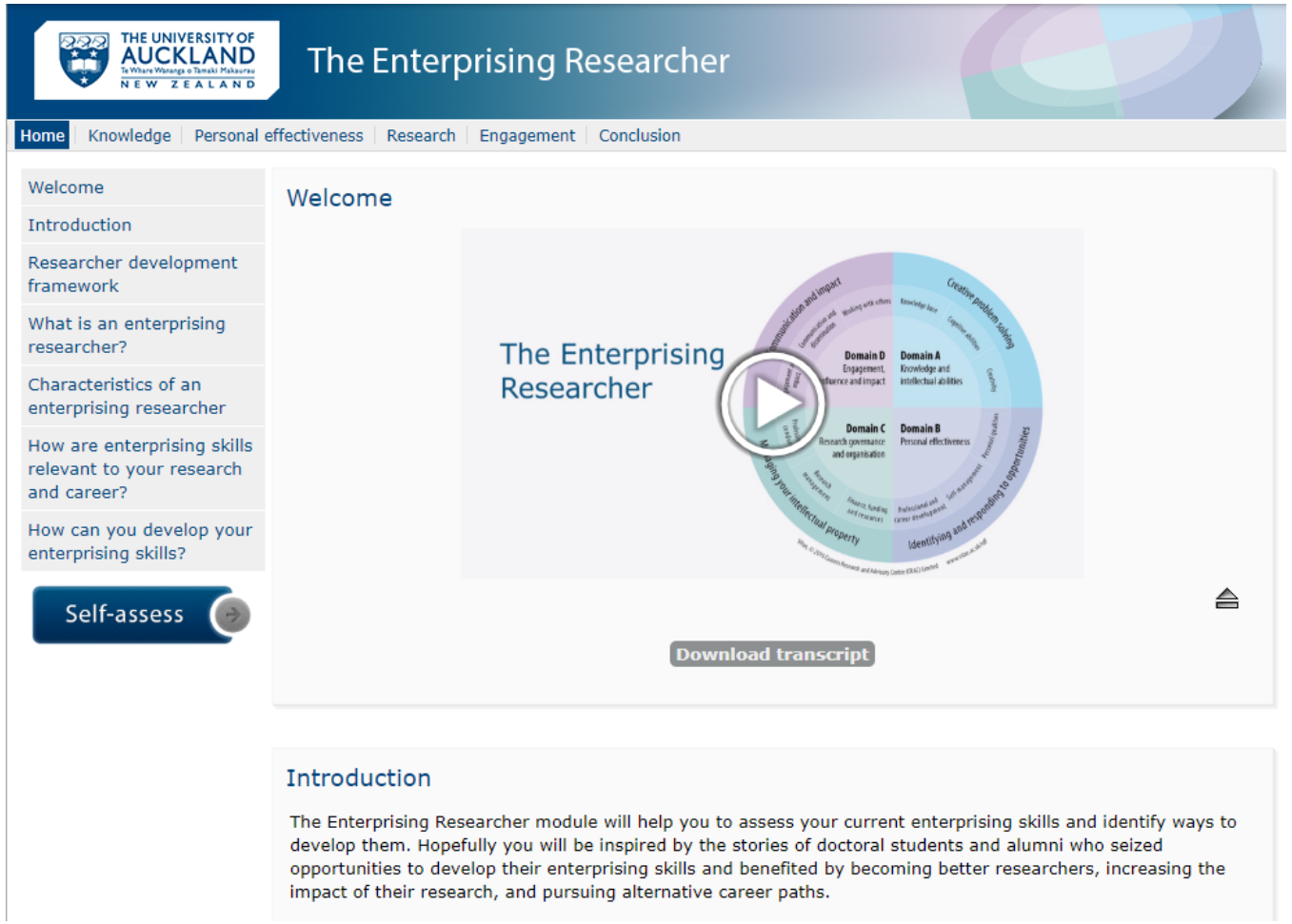


Download the **Doctoral Candidate Needs Analysis** form
https://www.auckland.ac.nz/en/students/academic-information/postgraduate-students/postgraduate-policies-guidelines-and-forms/doctoral-forms/provisional-year-review-full-thesis-proposal.html

Researcher Development Framework



Enterprising Researcher Module



Find out more:
[Enterprising Researcher Module]

Doctoral Workshops

THE UNIVERSITY OF AUCKLAND
Te Whare Wānanga o Tāmaki Makaurau
NEW ZEALAND

Provisional Year Essentials

1. Working effectively with your supervisor
2. Thesis proposals and planning
3. Getting started with writing
4. Presenting your research

Literature reviews

1. Finding and managing information
2. Writing and organising

Research data

1. Managing research data

Book a workshop at
www.library.auckland.ac.nz/workshops/

Doctoral Workshops

Communicating your research

- Publishing your research
- Social media for researchers
- Designing academic posters

Thesis formatting

- Formatting your thesis with Word
- LaTeX thesis formatting

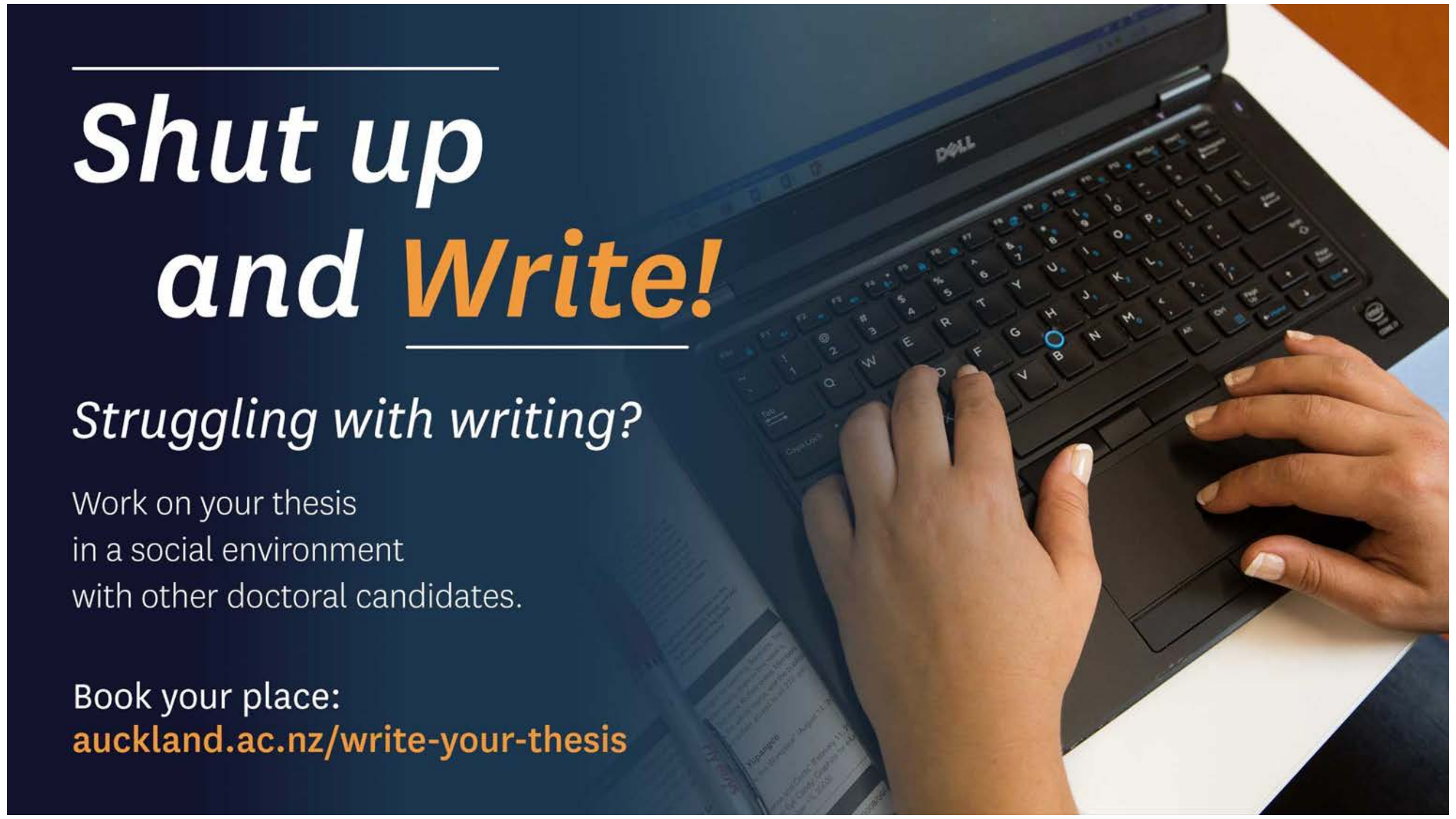
Book a workshop at
www.library.auckland.ac.nz/workshops/

Shut up and Write!

Struggling with writing?

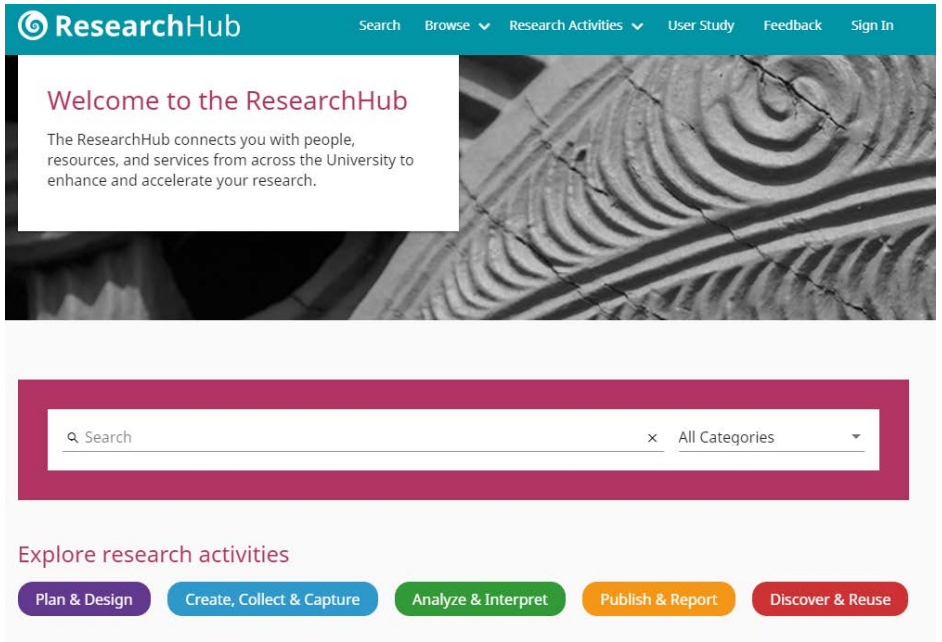
Work on your thesis
in a social environment
with other doctoral candidates.

Book your place:
auckland.ac.nz/write-your-thesis



Centre for eResearch

- Digital skills workshops
  - e.g. LaTex, Programming with R and Python, Research Data Management and more
- ResearchHub
- Hacky Hour (3-4pm @ Strata Cafe every Thursday)



CLeaR

- Doctoral Academic Leadership Initiative (DALI)
  - A series of fortnightly seminars over two semesters, with a focus on leadership in academia, teaching, and research
  - Competitive entry
  - Mid-phase doctoral candidates

- Tutor training

Postgraduate Events

- Doctoral morning teas
- Three-minute thesis
- Exposure - October

Postgraduate events

How do I find out about upcoming events?

Sign up to **Postgrad News**

www.auckland.ac.nz/en/students/academic-information/postgraduate-students/postgraduate-events.html (Scroll to the end of the page)

People and coffee