

Privacy notice for students enrolled in a course using Inspira Smarter Proctoring

Your course is using digital invigilation software (Inspira Smarter Proctoring)

You are enrolled in a course that is using digital invigilation to ensure the integrity of the final examination.

In order to complete your examination, you are required to download and run digital invigilation software called Inspira Smarter Proctoring (ISP).

ISP will collect personal information about you before and during the examination. This will include:

- identification documents; and
- facial data; and
- video and audio (of you and your surroundings) collected via the camera and microphone on your computer; and
- a recording of your computer screen.

Before the examination starts the facial image of the person in front of the camera will be matched with an approved form of picture ID (identification).

ISP collects the information above on behalf of the University, and the information will only be used to verify the right person is sitting the examination and to identify any indicators of misconduct.

The information collected by ISP will be stored only for as long as we have a lawful purpose to use it. This is generally for a period of four months following the end of the examination period, or longer if the information is required for the purposes of investigating any academic integrity matters.

The University does not make decisions on academic integrity matters solely on the information we receive from ISP. We will ensure that there is human oversight of this process.

You can request a review of any academic misconduct decisions through the provisions of the Academic Misconduct in Online Examinations Procedures.

Inspira also collects and uses personal information about you to enable you to use the software. You can find out more about this by reading ISP's privacy policy at: <https://www.inspera.com/legal/privacy>

Before you start your examination, make sure you have a camera and microphone on your computer, you have a strong internet connection, and that you are in a private space, away from family or others (to protect their privacy).