

## Via TRM Student Travel Insurance Terms & Conditions

The University of Auckland (UoA) provides international travel insurance to students with travel registered on Via TRM with the following conditions and circumstances:

### Eligible Travel and Conditions

- 1) Students undertaking self-funded University student activity travel who are travelling internationally **and returning to New Zealand** (please note, one-way journeys are not eligible for insurance coverage) and whose travel is registered and approved on the [Via TRM system](#), with the exception of
  - a. *360° International exchanges* of a semester length or longer. Students travelling on this programme are required to purchase insurance separately
  - b. Students whose primary reason for travel is to undertake University sporting activity. Travellers in this category must send details of their proposed travel and sporting activity to [riskoffice@auckland.ac.nz](mailto:riskoffice@auckland.ac.nz) to ensure the appropriate insurance cover is obtained.
- 2) If those travelling under the UoA travel insurance policy have a pre-existing medical condition<sup>1</sup>, they must complete the [Medical Assessment Form](#). Upon completion of the form if students are directed to advise the insurer of their condition, students should forward the form directly to: [traveleasy.nz@marsh.com](mailto:traveleasy.nz@marsh.com).
- 3) The official source of advice and risk level for countries is the Ministry of Foreign Affairs and Trade [Safe Travel Website](#). If those travelling under the UoA travel insurance intend to travel to a location which has areas rated as 'high risk' or 'extreme risk' they must seek pre-approval by completing a [High Risk Travel Form](#). It is recommended that travellers who are New Zealand citizens/permanent residents register their details on the Safe Travel website.
- 4) Cover for students is limited to 90 days. Students travelling in excess of 90 days will need to arrange additional insurance. Refer to condition 9, below.
- 5) Students will be covered for up to 14 days of associated personal travel undertaken in conjunction with University student activity travel (e.g. visiting relatives, holiday).
- 6) No cover is provided for family members of students. Cover for family members can be purchased. Refer to condition 9, below.
- 7) Students must have travel insurance in place for the entire duration of their trip. You cannot use the University-provided insurance to insure only part of your journey.

### Process for applying

- 8) Provided these Student Travel Insurance Terms & Conditions and other relevant University travel policies are met, insurance cover as stated in the insurance policy will apply for all trips registered through the Via TRM system.
- 9) Should additional cover be required, students can obtain quotes for supplementary or additional insurance by contacting the University's insurance broker directly via email [traveleasy.nz@marsh.com](mailto:traveleasy.nz@marsh.com).

### Related Documents

- Medical Assessment Form
- High Risk Travel Form
- Emergency traveller assistance for students
- Policy Schedule (Allianz certificate of insurance)
- Policy Wording and Product Disclosure Statement for University Travel Insurance
- Student claim procedure for University travel insurance and Claim Form

### Contacts for additional information

Staff: [Staff Service Centre](#) Students: [Student Contact Centre](#)

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<sup>1</sup> A pre-existing medical condition means any physical defect, infirmity, existing or recurring illness, injury or disability of which you are aware of for which you have had or received a medical examination, consultation, treatment or investigation.  
December 2017