

Application Guide for Study Abroad Students

1. Go to the University of Auckland website www.auckland.ac.nz/applynow and click on "Start your Application for Admission." If you have started an application before, you can click "Already started your application?"

[Home](#) / [Study](#) / [Applications and admissions](#) / [Apply now](#) 

Apply now

Start your journey to the University with an Application for Admission.



Start your Application for Admission

Congratulations! You're ready to apply for your chosen programme. If you're not sure how to apply, read the guides below.

[Let's get started](#) >




Already started your application?

Maybe you're partway through your application for admission or want to check its status. Perhaps you want to accept or decline an offer?

[Jump back in](#) >

2. Create a new identity.



Create a new identity

First name

Middle name


Last name

Is there a preferred name that is different from your full legal name? Yes No

Email address

Date of birth DD MM YYYY

Gender

National Student Number 

[Next](#) >

3. Your University of Auckland 'Student ID' has been created. Please remember your UoA ID number for future enquiries.

4. Declare your first language.

- a) If English is not your first language, you need to submit evidence of English proficiency. Please refer to pages 7-9 of this guide regarding English proficiency documents.

If you click 'Yes' to the question below, you must submit an English test result at the end of your application in the 'Supporting Information' section. Otherwise, you will be unable to submit your application. If you don't have a test result to upload, please click 'No' to this question.

If you click 'No' to this question, you will be required to provide evidence of English proficiency after you have submitted your application. Please check the 'Things you need to do' list.

The image displays two screenshots of the application form. The left screenshot shows the 'Hi, Adegoke Olaniyan' section with the following questions:

- Have you previously studied (at any level) in New Zealand? (No is selected)
- What is your first language? (Chinese (Mandarin))
- Will you be applying using an international agency, or a study abroad or exchange partner? (No is selected)

The right screenshot shows the 'English Language Proficiency' section with the following questions:

- Have you completed an English language test? (Yes is selected, circled in red)
- Which test have you completed? (IELTS (Academic))
- 6, May, 2019
- Done
- Programme: Exchange or Study Abroad
- Programme: Certificate of Proficiency for Overseas

- b) If English is your first language, you can continue.

As you fill out your application, it will automatically save, so that you can exit and come back to complete it at any time.

Have you previously studied (at any level) in New Zealand? [Help](#)

Yes
 No

What is your first language? [Help](#)

English

[Next >](#)

[Save and exit](#)

5. If you're applying through an international agency, or your home university has a partnership with the University of Auckland, please click 'Yes' to the question below and enter their name.

1 2 3 4 5

No

What is your first language? [Help](#)

Chinese (Mandarin) ▼

Will you be applying using an international agency, or a study abroad or exchange partner? [Help](#)

Yes
 No

What is the name of the agency, or study abroad or exchange partner you are using?

▼

We recommend you contact your agent so they can complete your application on your behalf.

Next >

Save and exit

6. Enter your current and previous academic history.

1 2 3 4 5

Academic History

Have you studied at tertiary level (e.g. study at a university or polytechnic) somewhere other than the University of Auckland? [Help](#)

Yes
 No

Where did you study this qualification?

United States ▼
Arcadia University ▼

Qualification name

Bachelor of Arts ▼

This qualification is:

Complete
 In progress

When did you begin this qualification?

2018 ▼

When do you expect to complete this qualification?

2021 ▼

Done

Remove this qualification

Have you studied at foundation level (e.g. pre-university preparation programme) somewhere other than the University of Auckland? [Help](#)

Yes
 No

Do not click 'Yes' to this question. Not applicable to Exchange students.

Would you like to apply to have courses from your previous study considered for credit towards the programme you are now applying for? [Help](#)

Yes
 No

We will contact you to request course details if required.

Please add all your secondary school (high school) qualifications, including any that you are currently working towards. [Help](#)

Where did you study this qualification?

United States ▼
Carnegie Vanguard High School ▼

Qualification name

High School Diploma ▼

This qualification is:

Complete
 In progress

When did you complete this qualification?

2018 ▼

Done

Please select done if you are finished editing the qualification

Next >

7. Select the programme "Certificate of Proficiency for Overseas" (COPOS), and then select the correct semester.

NOTE: Please do not select the wrong programme (e.g., Bachelor of Arts, Bachelor of Science, etc.) Our Semester One runs from February to June (Northern Hemisphere Spring Semester) and Semester Two runs from July to November (Northern Hemisphere Fall Semester).

UNIVERSITY OF AUCKLAND
NEW ZEALAND

3 4 5

Programme

Which programme are you applying for? [Help](#)

Exchange or Study Abroad

Programme [Help](#)

Certificate of Proficiency for Overseas

Note: This programme is for international fee paying Study Abroad students who are applying for a short term of study – usually for one or two semesters, but can be a shorter term. The standard estimated fee for this programme is based on the full-time enrolment for a semester (60 points).
Click [here](#) for more information on this programme.

Major/Specialisation: [Help](#)

Certificate of Proficiency (Default)

! You have reached the maximum number of majors/specialisations you can apply for.

Done

Next >

3 4 5

Which programme are you applying for? [Help](#)

Certificate of Proficiency for Exchange [Edit](#)

First Major/Specialisation: Certificate of Proficiency

✓ This section is complete

When do you want to start your studies? [Help](#)

2021 Semester One

Campus Location [Help](#)

City

Scholarships

Have you been awarded a scholarship or other funding that will pay for your University of Auckland tuition fees? [Help](#)

Yes

No

8. Select how long you will study with us – one semester or two semesters.

UNIVERSITY OF AUCKLAND
NEW ZEALAND

3 4 5 6

Supplementary Programme Information

Programme specific question


Please indicate if you've been nominated by your home university for a 1 or 2 semester exchange.

One Semester

Next >

Save and exit

9. Upload supporting documents like your academic transcript and English language proficiency (if applicable). Note that you cannot submit your application without uploading a copy of your academic transcript. This is an essential document required for admission.



✓ ✓ ✓ ✓ 6 6


Supporting Information

Please provide the following information to support your application:

English language test [Help](#)

IELTS (Academic)


English Language Proficiency
(Required for application submission)

 [Replace](#)


Tertiary study [Help](#)

Bachelor of Business
Beijing Normal University, 2018-2022

Academic transcript
(Required for application submission)

 [Replace](#)

10. Review and submit your application.



Your application is now complete

What happens next?

You will receive an email acknowledging your application (within 48 hours).

You can check the status of your application here at any time and will be able to view any further items we may request to progress your application.

We will contact you by email to inform you about the result of your application.

[View your applications](#)

Other information

[Applying for accommodation](#)
[Applying for a New Zealand Visa](#)
[Scholarships information](#)

Contacting the University

[AskAuckland](#): Your online help and support centre
[Contact our student support team](#)

Phone (within New Zealand): 0600 61 62 63
Phone (outside New Zealand): +64 9 373 7513 or +64 9 373 7999


Certificate of Proficiency for Overseas - Certificate of Proficiency
2021 Semester One

Submitting
Your application will be submitted shortly. Do not submit a new application for this programme. Please refresh or check back later to view your status.

11. After you have submitted your application, you can log back in after 24 hours to upload any additional documents you need to complete your application:

- **Academic transcript:** Upload a copy of your official or unofficial academic transcript in English, or your application will not be assessed. This document does not need to be certified, but must contain your name and the name of your home university.

- **English proficiency:** Students for whom English is not their first language are required to provide evidence of English proficiency. We accept a number of English language test results including IELTS, TOEFL, Cambridge, MELAB, Pearsons and other alternatives. Please visit our website for details: www.auckland.ac.nz/is-english. On pages 7-9, you can find a list of alternative proofs of English proficiency for Study Abroad students from some countries.
- **COPOS COPEX requirements:** This is to upload a certified copy of your birth certificate or passport. To be recognised as a certified copy, it needs to be signed and stamped by a staff member from your exchange office, or notarised. Alternatively, your home university can email a copy to our Study Abroad office directly at studyabroad@auckland.ac.nz.



Hi, Adegoke Olaniyan

[UPDATE PERSONAL DETAILS >](#)

Things you need to do

Urgent items - We cannot process your application(s) without these. Please [contact us](#) if you are unable to provide them.

(Received) Academic transcript
Please upload your previous university/tertiary institution academic transcript(s), and include evidence of any completed study, if these documents... [Show all](#)

Other items - We can process your application(s) without these. Please provide them as soon as possible, to avoid future delay(s).

(To do) COPOS COPEX requirements
Please upload scanned copies of (either) your birth certificate or passport certified by your institution. For details on who can certify your... [Show all](#)

[Send document >](#)

(Received) English Language Proficiency
Please upload evidence that you are proficient in English. You will need to meet the minimum English-language requirements for entry to your chosen... [Show all](#)

Certificate of Proficiency for Overseas - Certificate of Proficiency

2021 Semester One

Processing and Assessing

Great, we've received everything we need and are assessing your application. You will receive an email within 10 working days with a decision on your application. Please be aware that during peak admission periods (October-February, June-July) it may take up to 3 weeks to process and assess your application.

[Withdraw application](#)

Your applications

- [Start a new application](#)
- [Start a doctoral application](#)

Evidence of English Proficiency for Study Abroad and Exchange Students

Please find a summarised list below of the evidence of English proficiency that is accepted by the University of Auckland for our study abroad and exchange programmes. The full list of English language requirements can be viewed online [here](#). If you're uncertain what type of evidence you need to provide with your application, please email studyabroad@auckland.ac.nz for help. New Zealand and Australian passport holders are considered domestic students and are therefore not required to provide evidence of English language proficiency with their applications.

1. International Students from Majority English Speaking Countries

Passport holders of the countries listed below will be deemed to have satisfied English language proficiency requirements if they have completed a senior secondary school qualification with successful study in an English-intensive subject¹, or successful tertiary study in the English medium:

- Canada
- Ireland
- Singapore
- United Kingdom
- United States of America

2. English Proficiency Tests

All test results are valid for two years from the date on the test certificate to UoA programme commencement. The requirements must be met within one test certificate.

Test	Score requirement
IELTS (Academic)	Overall score of 6.0 and no bands below 5.5
Internet-based TOEFL (iBT)	Overall score of 80 and a writing score of 21
Paper-based TOEFL	Overall score of 60 and a writing score of 21
C1 Advanced (previously Cambridge English Advanced CEA)	Overall score of 169 and no bands below 162
C2 Proficiency (previously Cambridge English Proficiency CEP)	Overall score of 169 and no bands below 162
Pearson Test of English (PTE) Academic	Overall score of 50 and no PTE Communicative score below 42
Michigan English Language Assessment Battery (MELAB)	80

3. International Secondary Qualifications

These academic qualifications and required results are accepted as meeting the minimum English language requirement for entry to the University.

Qualification	Subject	Grade
General Certificate of Education Advanced Level (GCE A-Level ²)	English-intensive Subject ¹	E
General Certificate of Education Advanced Subsidiary Level (GCE AS-Level ²)	English Language or English Literature	E
General Certificate of Secondary Education (GCSE ²)	English Language or English Literature	C

¹Biology, Classical Studies, Economics, English Language, English Literature, History, History of Art, Geography

²Must be endorsed by Cambridge International, OCR, Edexcel, AQA or other UK authority, and fully taught and examined in English.

International Baccalaureate (IB) Diploma	English A: Literature, or Language and Literature (Higher Level)	4
	English A: Literature, or Language and Literature (Standard Level)	5
	English Language B (Higher Level)	5

4. Country-Specific Secondary Qualifications

These academic qualifications and required results are accepted as meeting the minimum English language requirement for entry to the University.

Country	Qualification	Grade
Australia	Grade 12 English-intensive subject ¹	50%
Canada	Grade 12 English-intensive subject ¹	50%
Denmark	Studentereksamen English A	7
	Studentereksamen English B	10
Finland	Ylioppilastutkinto or Studentexamen, English Language	5 (0-7 grading scale)
	Upper Secondary School Certificate English A or English A Language	8 (4-10 grading scale)
France	Option Internationale du Baccalauréat (American and British)	12
Germany	Abitur English Language	3 (1-6 grading scale)
	Abitur English Language	10 (1-15 grading scale)
	DAAD test	B2 in all three sections
Hong Kong	Hong Kong Diploma of Secondary Education (HKDSE)	Level 4
Malaysia	STPM English	D
	SPM English 1119 (English as a First Language)	C
Norway	Vitnemål English Language	4 (1-6 grading scale)
Singapore	National University of Singapore (NUS) High School Diploma	Successful completion
	Three-year full-time diploma from: Singapore Polytechnic, Ngee Ann Polytechnic, Temasek Polytechnic, Nanyang Polytechnic, or Republic Polytechnic	Successful completion
Sweden	Högskoleförberedande examen English 7	C
The Netherlands	Vorbereidend Wetenschappelijk Onderwijs (VWO) (Gymnasium A/B and Atheneum A/B) Diplomas (university preparatory education) English Language	7 (0-10 grading scale)
USA	High School Diploma	Successful completion (minimum two years of attendance)
	SAT Reasoning Test Evidence-based Reading & Writing	550
	ACT ELA Score	25
	Recognised two-year Associate degree	Successful completion

¹Biology, Classical Studies, Economics, English Language, English Literature, History, History of Art, Geography

5. Tertiary Study in the English Medium

Prior enrolment in Bachelor degree level study (must be NZ comparable), or above at a University or Polytechnic Institution from a country listed below:

- Australia
- Canada (if the degree has been taught in English)
- Hong Kong (if the degree has been taught in English)
- Ireland
- Malaysia (if the degree has been taught in English)
- Singapore
- Sweden
- The Netherlands
- UK
- USA

6. Letter of Recommendation

A letter of recommendation from a professor or study abroad/exchange coordinator at their home university, from one of the countries below, stating that the applicant has sufficient proficiency in English to cope with tertiary study in the English medium. This letter must be based on the applicant's study of English as a Second Language or study in the English medium:

- Denmark
- Finland
- Germany
- Norway
- Sweden
- The Netherlands