



Exchanges & Study Abroad at the University of St Andrews

Information for Partner Institutions 2023-2024

Information herein is designed for colleagues at partner institutions. Please direct students to our online information at: <https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/> All information is correct at time of publication but subject to change.

CONTACTS

Contact us	Global Office Bute Building, Room 11A, Bute Building Westburn Lane St Andrews, Fife KY16 9TS, Scotland, UK T: +44 (0) 1334 46 22 45 E: studyabroad@st-andrews.ac.uk
Website	https://www.st-andrews.ac.uk/study-abroad/
Emergency contacts	During office hours please contact the Global Office <u>Out of hours</u> University switchboard (24/7/365): +44 (0) 1334 47 61 61

NOMINATIONS & APPLICATIONS

Nominations	We are grateful to partners for nominations via email to studyabroad@st-andrews.ac.uk . Please nominate your students before they complete our application form and contact us if you are unable to make our deadlines. We kindly ask that you include the following information in your nomination email: <ul style="list-style-type: none">• Student name• Student email• Student degree subject• Is the nomination for undergraduate or postgraduate study?• Are you nominating your student for an exchange place?• Are you nominating your student for a full year or single semester of study?	
Nomination deadlines	<u>January entry</u> Deadline: 30 September	<u>September entry</u> Deadline: 1 April
Application deadlines	<u>January entry</u> Applications open: 1 September Deadline: 31 October	<u>September entry</u> Applications open: 15 February Deadline: 15 April

Application documents	<p>A complete application includes:</p> <ul style="list-style-type: none"> • Application form • Transcript • Academic reference • Proof of English language proficiency if appropriate
Entry requirements	<p>For undergraduate placements, candidates should have a minimum average grade of 3.2 (on a US 4.0 GPA scale) or equivalent.</p> <p>Candidates whose first language is not English will be expected to meet our English language requirements.</p> <p>Full details including accepted tests are available at: https://www.st-andrews.ac.uk/subjects/entry/language-requirements/undergraduate/</p>
Applying to St Andrews	<p>Undergraduate applicants should apply online at: https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/applying/</p> <p>Undergraduate Exchange students should be nominated by their home institution and will be sent the relevant application link directly.</p> <p>Postgraduate applicants should contact the Global Office by completing this form: https://forms.office.com/r/E92a3MCY83</p>
Offer of a place	<p>Applicants may expect to hear a decision from us via email within four weeks of submitting a complete application. Applicants will be invited through our applicant portal to confirm that they wish to accept their offer of a place.</p>

ACADEMIC CALENDAR 2022-23

<https://www.st-andrews.ac.uk/semester-dates/2023-2024/>

Martinmas Semester (Semester 1)	<p>Accommodation entry date</p> <p>Matriculation and Advising (Compulsory)</p> <p>Orientation week</p> <p>Teaching begins</p> <p>Exams begin</p> <p>Exams end</p> <p>Semester 1 accommodation move out date</p>	<p>tbc.</p> <p>tbc.</p> <p>4 Sep</p> <p>11 Sep</p> <p>2 Dec</p> <p>tbc. w/c 18 Dec</p> <p>tbc.</p>
Candlemas Semester (Semester 2)	<p>Accommodation entry date</p> <p>Matriculation & Advising (Compulsory)</p> <p>Orientation week</p> <p>Teaching begins</p> <p>Exams begin</p> <p>Exams end</p> <p>Semester 2 accommodation move out date</p>	<p>tbc.</p> <p>tbc.</p> <p>15 Jan</p> <p>15 Jan</p> <p>20 Apr</p> <p>7 May</p> <p>tbc.</p>

TRAVEL

<https://www.st-andrews.ac.uk/study/support/international-students/travelling/>

The University website has regularly updated information relating to planning travel in the context of COVID-19:

<https://www.st-andrews.ac.uk/coronavirus/>

N.B. The immigration regulations regarding **travel to the UK via Dublin, Ireland**, have changed.

Students **can** now travel to the UK via Dublin, Ireland; students doing so **must** keep evidence of the date of their entry into the UK, such as an e-ticket or paper or electronic boarding pass, which will be used at the passport/visa check that is carried out by the Compliance team of the University. Further information can be found here: <https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Arriving-via-Ireland>

VISAS & IMMIGRATION

<https://www.st-andrews.ac.uk/study/support/international-students/moving-to-uk/visas/>
<https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/before/healthcare/>

Use of **e-gates** on entry to the UK.

Students who are a national of an EU country, Australia, Canada, Iceland, Japan, Liechtenstein, New Zealand, Norway, Singapore, South Korea, Switzerland or the USA **can** use e-gates on arrival, and do **not** need to see a Border Force official and get their passport stamped; students **must** keep evidence of the date of their entry into the UK if they use an e-gate, such as an e-ticket or paper or electronic boarding pass, which will be used at the passport/visa check that is carried out by the Compliance team of the University.

Students who are **not** a national of one of the above countries **cannot** use an e-gate and **must** see a Border Force official and get their passport stamped.

UK Visa checker	https://www.gov.uk/check-uk-visa
Students coming to St Andrews for a full academic year	<p>Students intending to study for a full academic year must obtain a Student visa. Once an entrant has accepted their offer to study at St Andrews, we will ask him/her to upload passport information and a copy of their passport, and subsequently to check the accuracy of the information. St Andrews will then issue the entrant with a Confirmation of Acceptance for Studies (CAS), which is used to apply for a Student visa.</p> <p>Entrants will be given a temporary visa in their passports called a vignette, which is usually valid for 30 days from the start date of their course (in response to the pandemic the vignette is currently valid for 90 days) and allows travel into the UK. Leave will start one month before the course start date stated on the CAS.</p> <p>Entrants must then collect their Biometric Residence Permit (BRP) on arrival in the UK. At St Andrews, students will be able to collect their card as part of their matriculation process, provided they quote the University's unique Alternative Collection Location code (2HE357) on their visa application (guidance is provided to students as part of the CAS process). Please refer to the following webpage for up-to-date information about BRP cards: https://www.st-andrews.ac.uk/orientation/orientation-essentials/biometric-residence-permits/</p>
Students coming to St Andrews for one semester only	<p>Please use the UK Visa checker link https://www.gov.uk/check-uk-visa to determine which students will need to apply for a Standard Visitor visa prior to entering the UK.</p>
<ul style="list-style-type: none">• Non-visa national	<p>Students from certain countries may be able to apply for a Standard Visitor visa at immigration control once they arrive in the UK. St Andrews will issue a letter which entrants should bring with them on arrival into a UK airport.</p>
<ul style="list-style-type: none">• Visa national	<p>Entrants should apply for a Standard Visitor before entering the UK.</p>

IMMIGRATION HEALTHCARE SURCHARGE

Student visa students	The Surcharge affects all Student visa students. It is collected by the Home Office at the point of visa application and goes directly to the National Health Service (NHS). Payment of the Surcharge gives migrants access to the NHS on the same terms as permanent UK residents. https://www.st-andrews.ac.uk/study/support/international-students/moving-to-uk/information-student-visa/healthcare-surcharge/
Short-Term Study Visa students	Standard Visitor visa students will not be liable for the Surcharge, but will be charged for some NHS medical treatments they receive and so they should ensure that they obtain medical insurance before travelling to the UK. Accident and Emergency care remains free of charge.

ENGLISH LANGUAGE COURSES

The University offers pre-sessional courses, in-sessional support and modules for students whose first language is not English: <https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/studies/what-will-i-study/english-language-support/>

ACADEMIC INFORMATION

Course catalogue & information	https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/studies/ The catalogue has information about all available modules, including a brief description of content, credits, level, semester availability, contact hours and independent study hours, and assessment. Please get in touch with us if you would like further information on any of our modules to help your students prepare.
Course load	A standard full-time course load is 50-70 credits (25-35 ECTS credits) per semester.
Modules	Most modules are 10, 15, 20 or 30 credits, so students might take fewer classes than at home (e.g. two 30 credit modules), but each module has a high workload. One credit represents 10 notional hours of learner effort. Modules at first and second level (1000 and 2000) are known as 'sub-Honours', while modules at third and fourth level, and in some subjects, fifth level, (3000, 4000, and some 5000) are known as 'Honours'. Please note that Honours modules (and some 1000 and 2000 modules) require significant background knowledge. Students attending St Andrews through a subject-specific exchange are expected to take at least one module per semester in the subject of the exchange.
Enrolment & academic advising	Students will be asked to pre-advise online, but module enrolments will only be finalised during Academic Advising, when students will have the opportunity to discuss their programme with an Adviser.

ACCOMMODATION FOR EXCHANGE AND STUDY ABROAD STUDENTS

Applying for accommodation	Undergraduate exchange and study abroad students are guaranteed University accommodation if they apply by 30th June (for semester one/full year entry). Applications can be made via the following link: https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/applying/accommodation/ Confirmation of allocated accommodation is sent to incoming students throughout the summer period (Semester one or Full Year entry) and January (Semester two entry).
Halls of Residence opening dates	For semester two 2022 Halls of Residence open on Wednesday 11th January. For semester one 2023 they open on Saturday 2nd September.

FEES AND EXPENSES

International Study Abroad programme fees	<table> <tr> <th><u>Academic year</u></th><th><u>One semester during</u></th></tr> <tr> <td><u>2023-2024</u></td><td><u>2023-2024</u></td></tr> <tr> <td>£20,020</td><td>£10,010</td></tr> </table> <p>The programme fees cover tuition only.</p>	<u>Academic year</u>	<u>One semester during</u>	<u>2023-2024</u>	<u>2023-2024</u>	£20,020	£10,010
<u>Academic year</u>	<u>One semester during</u>						
<u>2023-2024</u>	<u>2023-2024</u>						
£20,020	£10,010						
Residence fees	Undergraduate residence fees are available here: https://www.st-andrews.ac.uk/accommodation/ug/fees/ Postgraduate residence fees are available here: https://www.st-andrews.ac.uk/accommodation/pg/pgfees/ Partners who require residence fees by semester may contact the Global Office.						
Partner institution sponsorship	Where students are sponsored by a partner institution for tuition and/or accommodation, invoices will be sent in August/September and January/February of each year.						
Self-funded students	Fee payment information for self-funded undergraduate students: https://www.st-andrews.ac.uk/study/fees-and-funding/undergraduate/how-to-pay/ Fee payment information for self-funded undergraduate students: https://www.st-andrews.ac.uk/study/fees-and-funding/postgraduate/how-to-pay/						

STUDENT EXPERIENCE

Student life	https://www.st-andrews.ac.uk/study/why/life/ Further information about life as a student is available at the above weblink.
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POLICY

Our <i>Exchange and study abroad student policy</i> is available at: https://www.st-andrews.ac.uk/study-abroad/at-st-andrews/student-policy/
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NEW: ST ANDREWS SUMMER STUDY

We are delighted to offer a variety of credit bearing Summer Study courses for international undergraduates – further information will be available at <https://www.st-andrews.ac.uk/summer-study/> shortly.

Subject on offer include:

- Classics
- Chinese Studies
- Medicine
- Scottish History
- History and Archaeology of Medieval Monasticism: Scotland and Ireland
- Geology Field Camp